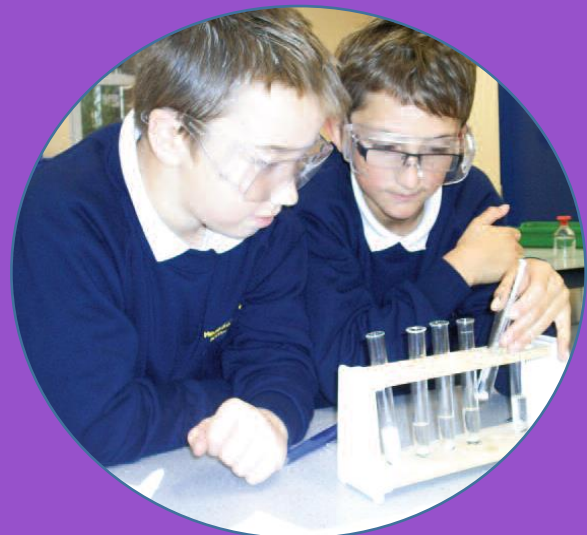


# Parents' Guide to Education in Shropshire 2017/18



Closing Date:

PRIMARY applications     15 January 2017



Closing Date:

SECONDARY applications     31 October 2016



# Contents

	Introduction .....	4
	Applying Online .....	5
	Admissions Advisers.....	6
	Making an Application for School .....	7
Early Years	Early Education.....	9
	Primary Schools.....	11
Primary	Oversubscription Criteria for Shropshire Community & Voluntary Controlled Primary Schools.....	14
	Admissions Flow Chart – Primary .....	16
	Oversubscription Criteria for Own Admission Authority Primary Schools.....	17
	Maps and Lists of Primary Schools in Shropshire .....	23
All	Equal Preference Scheme .....	35
	Case Studies .....	36
Secondary	Secondary Schools .....	37
	Can I Visit the Schools? (Open Days and Evenings) .....	38
	Information about Transfer to Secondary School .....	39
	Oversubscription Criteria for Own Admission Authority Secondary Schools.....	40
	Shropshire Council's Oversubscription Criteria for Secondary Schools in Shrewsbury .....	42
	Shropshire Council's Oversubscription Criteria for North & South Shropshire Secondary Schools..	44
	Map of Secondary schools in Shropshire .....	45
	List of Secondary Schools .....	46
	Secondary School Allocations in 2016 .....	48
	Admissions Flow Chart - Secondary.....	49
General	Applying Out of Area.....	50
	Frequently Asked Questions .....	51
	Waiting Lists and Reviews.....	58
	Appeals.....	59
	Transfers and Mid-term Applications .....	60
	Special Needs .....	62
	Admissions to Adams House Boarding Facility .....	64
	School Travel and Transport .....	66
	Free School Meals, Charing & Remissions, Public Examinations, Independent Schools.....	69
	Colleges for Post-16 Students.....	71
Out-of-County Schools.....	72	
Important Dates .....	73	
School Term and Holiday Dates 2017/18 .....	74	

## Introduction

Shropshire Council brings together staff working in care and health, support and protection and education, in order to create integrated services for children, young people and families in Shropshire.

The Learning & Skills Group provides and commissions an extensive range of services to support children's and young people's development at every stage from their early years through to preparing them for school, further and higher education, vocational training or work. We are committed to helping all children and young people to obtain their best levels of education.

Shropshire's Vision for Shropshire learners states:

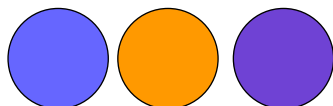
"We have one aim: to ensure and continue to improve excellent educational provision and outcomes in Shropshire.

Children and young people in Shropshire will have the opportunities to achieve their best and develop a love of learning through education provision that is consistently good or better.

We aim to prepare children and young people for the next stage of their lives, in terms of learning and their social and personal (including emotional) development."

Together we will provide opportunities for every child and young person to achieve their potential.

**Shropshire Council promotes equal opportunities and good race relations throughout all its primary and secondary schools**



This booklet provides parents with the basic information they need to access early, primary and secondary education, both with and without sixth forms, and support for Special Needs. We advise that you read it carefully before making an application for a school. Application can be made online or by contacting the Admissions Team. You may need to refer to this booklet even after you have made your application, as it contains other important information about admissions, transport and other matters.

Every state-funded school in Shropshire Council's area is listed, along with its address, telephone number, headteacher's name, age range and number of pupils on roll, the maximum number of pupils it can take next year (September 2017) and whether the school had more applications than places available in 2016. This may help you to assess the possibility of receiving an offer at your preferred school. All Shropshire Council schools are co-educational and those with a religious character are indicated.

For more information you can contact the Admissions Team in the Learning & Skills Group in Shrewsbury. They will be only too pleased to give you help or advice. Please see below for their contact details:

### Learning & Skills Group

#### Admissions Team

Shropshire Council, Shirehall,  
Abbey Foregate, Shrewsbury SY2 6ND  
Tel: **0345 678 9008** Fax: **01743 254538**

Email:

[school-admissions@shropshire.gov.uk](mailto:school-admissions@shropshire.gov.uk)

Website:

[www.shropshire.gov.uk/schooladmissions](http://www.shropshire.gov.uk/schooladmissions)

This booklet and admissions forms can be made available in other formats, eg, Braille and Minicom Services, as well as other languages. Please contact the Admissions Team for assistance.

## Applying Online

**It's quick, it's convenient and it's simple - why not apply online?**

If you have access to the internet, visit our site

[www.shropshire.gov.uk/school-admissions](http://www.shropshire.gov.uk/school-admissions)

where you can follow the online process.

**Deadlines for online applications are as follows:**

Secondary: **31 October 2016**

Primary/Junior: **15 January 2017**

Allocation letters are posted by second class post on:

Secondary: **1 March 2017**

Infant/Primary/Junior: **17 April 2017**

### The advantages of applying online are:

- You will be able to find out before allocation letters are posted (1 March and 17 April) which school your child has been offered, well before the letter arrives by 2nd class post.
- It gives you step by step guidance
- You will receive email confirmation that your application has been received and you can view it at any time
- The system helps you check for errors
- There is no risk that your application will get lost in the post.
- By making a note of your reference number you can change the details on your application up until the closing date
- The system has a series of security procedures which will prevent anyone seeing information they are not entitled to see
- Available 24 hours a day 7 days a week from September 2016 (secondary/junior) and October 2016 (Reception) to the closing date.

**Where can you access the website to apply online?**

- At home or work
- At any other computer facility where you have your own internet address e.g. library or internet cafe.
- Or contact the Admissions Team, who can submit the application for you: 0345 678 9008.



Our online facility is available for Shropshire residents (not Telford and Wrekin) or for those applying from outside England for Shropshire schools. It is only for children due to start in Reception, to transfer from infant or to junior or primary/junior to secondary school during the 2017/18 academic year. Mid-term admission application can be made directly to schools using the form from our website.

**Keep a note of your log-in details. If parents forget their password etc. they are then unable to view their allocation online in March/April.**

Use this space to record your user name, password and unique identity number which you have used to make your application and put this somewhere safe where you can find it next March/April.

Email/User Name

Password

Once you have registered with your email address and password you can choose whether or not to enter your U.I.D No. which is given on your letter. Some applications do not require the U.I.D to be entered.

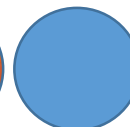
Unique Identity Number

## Admissions Advisers

Shropshire Council has Admissions Advisers who will be happy to help in answering all your questions about secondary school transfers.

### Admissions Advisers

They can be contacted by telephone:  
**0345 678 9008**



Or by email:

[AdmissionsAdvisers@shropshire.gov.uk](mailto:AdmissionsAdvisers@shropshire.gov.uk)

What catchment area am I in?

Co-ordinated Admission Arrangements?

Ofsted?

Can I choose which school I want my child to go to?

Free School Meals

School Transport?

What school uniform will my child wear?

Frequently Asked Questions

Appeals?

Specialist Schools?

Admissions Advisers or members of the Admissions Team will attend secondary school Open Evenings. Advisers may also be visiting some primary schools to hold Open Surgeries.

## Making an Application for School

Applications for a place in Reception, or to transfer to junior or secondary school are made to the local authority. 'In-Year' applications, for a place other than at the normal year of entry to the school, should be made directly to the school. ([See pp 60-61](#)).

Every parent must make an application to ensure that their child is considered for a place at their preferred school. Children are not automatically offered a place. Parents make one application, naming up to 3 schools of their preference. The application process is the same even if a school itself is an admission authority (e.g. aided, foundation school, or an academy or free school) and regardless of whether the application is for Reception, or transfer to junior or secondary school.



### Parents living in England:

To apply for a school place in England, parents in England must apply to their home local authority (to whichever local authority they make council tax payments) even if they are applying for a school place in another part of England. The home local authority will process the application, making contact with other local authorities if appropriate, and inform the applicant of the result. Shropshire residents may also name secondary schools in neighbouring Welsh local authority areas in application to Shropshire Council. Applications to schools in Scotland and Northern Ireland should be made directly to the schools concerned.



We recommend that applications to Shropshire Council are made online, or by telephone if you have problems with internet access, as both these methods will provide you with confirmation of your application. Please contact the Admissions Team for advice if you think you require a paper copy.

### Parents living in Wrexham or Powys:

At secondary transfer, parents living in Wrexham or Powys are advised to apply for Shropshire schools via their home local authority, but we will also accept applications made via Shropshire Council and we will inform the Welsh local authority of any places which can be offered. For primary school places, parents should apply direct to Shropshire council for Shropshire schools.

### Parents living elsewhere:

There is no co-ordinated scheme with other parts of Wales, Scotland or Northern Ireland. Applicants from these areas and from overseas should apply directly to Shropshire Council for Shropshire schools.

### How will my application be considered?

Applications will be listed in order of priority according to the admissions policy appropriate for the school. ([See page 35](#).) Shropshire Council is the admissions authority for community and Church of England voluntary controlled schools in Shropshire and sets their admissions policy. For foundation, voluntary aided schools and academies the governing bodies are the

admissions authority for their school, which means that they can set their own admissions policy and this may be different to the Council's policy. The arrangements and definitions stated in this booklet apply to all state-funded schools in Shropshire.

### **Own admission authority schools:**

You should check to see if the school for which you are applying is an admissions authority. Please note a school's status is subject to change. In the lists of Shropshire schools on pages [24-34](#) and [42-43](#) the status as at July 2016 is indicated under the DfE Number. (F= foundation, VA = voluntary aided, A = academy, FS = free school.) These schools may have different policies to Shropshire Council's policy. They may require additional information, such as a Baptismal certificate in the case of Catholic schools, or details about church membership. This may require a supplementary form, available from the school or from the Admissions Team. Most of these policies are listed on pages [17-22](#) and [40-41](#). It is the applicant's responsibility to check the policy and to ensure that additional information required is sent directly to the individual school. Such information must be provided at the time of application, otherwise it will not be taken into account when the allocation of places is determined.

### **The Co-ordinated Admissions Scheme:**

Schools in other local authority areas will probably have a different policy to Shropshire Council and therefore parents are advised to ensure they have read and understood the appropriate policy and information available from each relevant local authority before making application. The addresses and telephone numbers of neighbouring local authorities can be found on [p72](#) of this booklet.

The Admissions Team will inform own admission authority schools or the relevant

local authority of requests for places made for their schools so that applications may be considered by them in accordance with the appropriate published policy. Their decisions will be given to the Council's Admissions Team. The applicant's home local authority will write to them on the appropriate offer day with the offer of one school place, which will be the available school ranked highest by the parent.





## Early Education

### What Early Education provision is available for my child?

Early Education is provided in a number of settings which include Shropshire Council maintained nursery classes, private and voluntary pre-schools, day nurseries, childminders and independent schools. The Council holds a directory of these providers in the county. Please contact Shropshire Family Information Service details below:

### When will my child be eligible for Early Education?

Some two year olds, depending on their family circumstances, are entitled to up to 15 hours of free early years provision each week for up to 38 weeks of the year. To find out if your child is eligible please contact us on the following e-mail address:

[24u@shropshire.gov.uk](mailto:24u@shropshire.gov.uk)

All three and four year olds are eligible for free early provision regardless of their circumstances. The following table shows when their eligibility will begin.

If your child was born between...	He/She is eligible for Early Education from...
1 April and 31 August	Autumn term - after child's 3rd birthday
1 September and 31 December	Spring term - after child's 3rd birthday
1 January and 31 March	Summer term - after child's 3rd birthday

From September 2017 some three and four year olds will also be eligible for an additional 15 hours of free provision each week (30 hours each week in total). To qualify for these extra funded hours both parents will need to be working for a minimum of 16 hours each week (or one parent in a lone parent family) and be earning no more than £100,000. To see if you qualify for this entitlement then please contact Family Information Service on the number shown on this page.

### How do I go about finding an Early Education place for my child?

Firstly we recommend that you visit your preferred settings before you put your child's name down to attend. This will give you a chance to discuss arrangements for new children and find out more about what is provided. It is the responsibility of the parent to find an Early Education provider for their child.

When you have decided on the preferred setting you will need to register your child for an Early Education place. It is recommended that you do this as soon as possible after your child's second birthday. The providers will then contact those parents who have requested a place, if they have a place available for your child, during the term before the child is due to start. If they inform you that they do not have a place you will need to approach another provider.

### How are Early Education places allocated?

Private nurseries, pre-schools, playgroups, childminders and Voluntary Aided schools with nursery classes will have their own admissions policies, details of which you can obtain from the individual provider. Details of the admissions for nursery classes at Community and Controlled schools are over the page.



**Family Information Service**

Tel: **01743 254400**

Website: [www.shropshirefamilyinfo.co.uk](http://www.shropshirefamilyinfo.co.uk)

## Early Education

### Shropshire Council Nursery Classes - Admissions Policies

Schools should have a list of children whose parents have expressed a wish to attend the nursery. This decision should be taken using the following priorities.

Children with a Statement of Special Educational Needs or EHCP which names a particular school will be allocated places, after which places are allocated according to an agreed set of criteria, in strict order of priority.

#### Priority 1:

Looked after children, who are in Public Care as long as they have an eligible birthdate but who need not reside in the school's designated catchment area.

#### Priority 2:

Children already attending nursery who wish to change the sessions they are attending or increase their sessions if they are not taking their full entitlement.

#### Priority 3:

Children living in the school's designated catchment area who have a sibling in the nursery or school and that sibling will be attending at the time the younger child starts nursery. If new places are limited, priority can be given to older children.

#### Priority 4:

Children living in the school's designated catchment area without siblings at the nursery or school. If new places are limited, priority can be given to older children.

#### Priority 5:

Children out of the school's catchment area with siblings in the nursery or school at the time the younger child starts nursery. If new places are limited, priority will be given to the children living closest to the nursery (distance from home to school measured as a straight line on a computerised mapping system).

#### Priority 6:

Children out of the school's catchment area without a sibling in the nursery or school. If new places are limited, priority will be given to the children living closest to the nursery. (Distance from home to school measured as a straight line on a computerised mapping system).

#### Priority 7:

If the school governors have decided to offer extra fee paying hours to children attending for their 15 free hours, this offer can only be made once all parental requests for free places have been dealt with and should not be given in situations that will prohibit a child from getting their free entitlement. The charges for these extra hours should be set at a reasonable market rate and not be seen to undercut any other provision in the area.

Each nursery class should have a timetable as to when you can apply for a place and when the decision to offer a place will be made.

There is no transport assistance to any nursery setting whether they are maintained by the Local Authority or privately.

#### Please remember:

- Attendance at a particular nursery/ nursery class or foundation class gives no guarantee that the child will gain a place at the school where the nursery/ nursery class/foundation class is located.
- Parents/carers must apply separately for their child to go to any primary or infant school via Shropshire Council. Entering your child's details on a school's list at an early age is not a formal application for a school place (see p11 - 36 for more details).
- The child's usual home address determines whether they are in a particular school's catchment area.
- It is the parent's/carer's duty to ensure that they have obtained all the necessary information and the correct form on which to apply for a primary or infant school place.

Please read on for more information on how to apply for a place at a Primary School. Information is also given in this booklet on how to apply for secondary schools.

## Primary Schools

### How does the school system in Shropshire operate?

The law requires that children attend school from the start of the term following their 5<sup>th</sup> birthday. Children in Shropshire can attend primary education from September following their 4th birthday, and then secondary education from age 11. Primary schools cater for children from Reception to Year 6 inclusive. There are some infant schools catering for Reception to Year 2 inclusive and then junior schools catering for Year 3 to Year 6 inclusive. Parents/carers must apply for a school place at each stage of their child's education. In other words you first have to apply for a place at either an infant school or at a primary school. If your child goes to an infant school you will need to make another application to a junior school or to a primary school when your child is in Year 2. Most parents will need to make a further application when their child is in Year 6 for transfer to secondary school.



The school in St Martin's, near Oswestry is an all-through primary and secondary school. Parents/carers apply for a school place in Reception and do not need to make a further application to transfer into the secondary department unless they wish to apply for a different school.

However, parents/carers whose children have attended other local primary schools who want a place in the secondary phase of the all-through school will need to apply when their children are Year 6.

### What can you tell me about Shropshire Primary Schools?

All local authority maintained schools for primary aged children provide a broad and balanced age-appropriate curriculum and range of educational opportunities which promote the spiritual, moral, social, cultural and physical development of children in line with the Government's requirements.

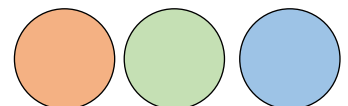
Schools are also free to include subjects or topics of their choice in planning and designing their education programme. They also offer additional opportunities through a range of activities which happen outside normal lesson times, such as visits to places of interest and clubs for different activities including sports.

All schools must publish their school curriculum by subject and academic year online.

Children in Reception and Nursery Classes follow the Early Years Foundation Stage curriculum. This includes: communication and language; physical development; personal; social and emotional development; literacy; mathematics; understanding the world; and expressive arts and design.

Academies do not have to follow the National Curriculum.

Ofsted (The Office for Standards in Education) assesses all of our schools through a regular cycle of inspection. The most recent report on a school can be found on the Internet at [www.ofsted.gov.uk](http://www.ofsted.gov.uk) or obtained from the school. Whilst judgements on individual schools vary, the overall judgement is that the majority of Shropshire schools are good or better in all the key areas: effectiveness of leadership and management; quality of teaching, learning and assessment; personal development, behaviour and welfare; outcomes and overall effectiveness of the school.



## Please remember:

- Even if you have an older child at the school you still have to make an application the younger child to start school.
- If your child is in a school nursery you must still complete a primary application form. Attendance at the nursery or foundation class does not guarantee a place at the school.
- It is important that you read all the information in this booklet about the admissions procedure for primary, infant and junior schools before you apply.
- If there is anything you do not understand please contact the Admissions Team.
- Lists of primary, infant and junior schools can be found on [pp 24-34](#). Address details are given along with information on the size of school and whether it was oversubscribed last year.
- You may visit any school but please make an appointment first.
- Oversubscription criteria for own admissions authority primary schools may differ from the Council's policy. Details are given on [pp 17-22](#).

### How and when do I apply for a Reception Year place in an infant or Primary school, or for a Year 3 place in a junior school?

1. Please read this booklet carefully and make sure you understand the admissions policy for the school. If you need further explanation contact the Admissions Team.
2. Consider which are to be your three preferred schools.
3. Make an online application by **15 January 2017** by logging on to [www.shropshire.gov.uk](http://www.shropshire.gov.uk) or if you do not have internet access, please contact the Admissions Team on telephone number 0345 678 9008.

## Can I choose the school I wish my child to attend?

The law says that a local authority must give parents/carers the chance to state their preference for the school they wish their child to attend. Shropshire Council will allocate the child a place at the preferred school, if it is possible within the School Admissions Code and the Admission Arrangements. The law does not give parents/carers an absolute right to "choose" the school for their child.

Most parents/carers want their children to attend their local school, but some may prefer another school. In most cases you will get a place at the primary school you prefer. For September 2016 this was true for 93.8% of parents, who had applied for a primary school within the required time frame. However, there are some circumstances which may mean this is not possible.

- All schools have an "admission number". This number is agreed each year and the figures for 2016/17 are shown in the lists on [pp 24-34](#) of this booklet. If more children want a place than the published admission number (PAN), some will have to go to another school.
- Government regulations state that infant classes for 5 to 7 year olds (Key Stage One) must not take more than 30 pupils. Parents still have the right of appeal if they are refused a place. ([See p59 for details](#)). However, the grounds on which the appeal might be successful are extremely limited. Therefore, it is in your best interest to name at least one alternative school on the application form in case of disappointment at the first preference school. Naming an additional preference will NOT decrease your chance of being allocated a place at your first preference school. If you do not name an alternative school, we may only be able to offer you a school some distance away with spare places and the responsibility for transporting your child will almost certainly fall on you as parent/carer. Naming the same school three times does not give any higher priority to your preference and is simply wasting your three preferences. ([See p35.](#))

## When can my child start school?

Children in England are entitled to start school in the September following their fourth birthday and must start their education by the beginning of the term after their fifth birthday. Many parents will be happy for their child to start school in the autumn term, but a small number of parents may have concerns that their child might be too young for mainstream school.

Parents of a four-year old child can request that the date their child is admitted to school is deferred until later in the school year or until the child reaches compulsory school age.

In order to assist schools in making the necessary staffing arrangements, parents wishing to defer their child's entry to school are asked to inform the school as soon as they have been allocated a place. Parents can also request that their child attends school part-time until the child reaches compulsory school age, and/or choose a place at a nursery or other early learning setting if they would prefer. Any parent considering part-time attendance for their child is advised to discuss this with the headteacher as soon as a school place has been allocated.

Parents who opt to defer entry to the term after their child's 5th birthday, will not lose a Reception place which has already been allocated through the applications process. However, where a child's 5th birthday falls in the summer and parents wish to defer entry to the Autumn Term 2017, the child would normally be required to join the school in Year 1, not Reception. In such cases, parents must apply separately for a Year 1 place, which could only be considered for allocation after the summer half-term holiday in 2017, by which time there might not be any places available in the year group.

Parents may seek a place for their child outside their normal year group. If this is for a Reception place, or a phased transfer from primary to secondary or infant to junior school, a formal request to join a different cohort must be made to the admissions team in addition to the application for a school place. **Both applications must be made by the closing date (31 October for secondary and 15 January for primary).** In-year applications for a place outside the normal year group should be made to schools directly for their consideration.

When an application is received for a Reception place, secondary transfer or junior transfer in a different cohort, the admissions team will gather together as much information as possible to consider the request. Information may be provided by the current educational or early years setting, the school(s) named in application, and parents may also submit documentation in support of their request. Consideration will be given to exceptional circumstances in a child's development, medical history and prematurity if applicable. In very exceptional circumstances, an assessment by an educational psychologist may be appropriate. When all the information is collated, the request will be considered by the admission authority. In some cases a school will be the admission authority and they will make the decision. If not, a senior manager from Shropshire Council will make a decision on the recommendation of a senior education adviser. The decision will be made on the individual circumstances of the case and whether it is in the child's best interests to join a different cohort. If a deferred entry or transfer is approved, the school place application will be withdrawn and parents will need to re-apply the following year. If a request to join a different cohort is approved, this does not guarantee a place at a school; the application must still be considered in terms of oversubscription criteria along with all the other applications received for that year group. Please contact School Admissions for more information.

### Note:

- Only 15 hours of funding is available for four year olds attending an early years setting. If children attend school part-time but for 15 hours or more, no additional funding would be available for early years provision.
- If parents/carers decide to defer their child's entry by a term or more, they may need to consider what other arrangements can be made for nursery provision. This will involve checking with the nursery that a place is available.
- Children are not usually admitted into school in a year group other than their normal year group. There is no provision for children to be admitted to Reception ahead of their normal year group.

## Oversubscription Criteria for all Community and Voluntary Controlled Primary, Infant and Junior Schools in Shropshire

Shropshire Council has a 'catchment area' or 'attendance area' policy which applies to most but not all schools. If you want more details of the catchment area for any individual school, please go to LocalView [www.shropshire.gov.uk/maps](http://www.shropshire.gov.uk/maps) on Shropshire Council's website. If in doubt or for a definitive answer that LocalView may not provide, please contact the Admissions Team on **0345 678 9008**.

If a Shropshire school is a community or voluntary controlled school, then the local authority, not the school, is the admission authority and Shropshire Council's admissions policy shown below will apply.

**Children with a Statement of Special Educational Needs or EHCP, which names a particular school, will be allocated places, after which places are allocated according to an agreed set of criteria, in strict order of priority.**

### Priority 1: Looked After Children

"Looked After Children" and children who were "Looked After" but ceased to be so because they were adopted as defined in the School Admissions Code.

### Priority 2: Children living within the defined Catchment Area\*

Children living inside the catchment area will have second priority. If there are not enough places for all the children living in the catchment area, we will look at the following two criteria:

**A** Priority will be given to children living within the catchment area who will have an older sibling\*\* at the school on the day they are due to start there.

**B** After that, priority will be given to those who live inside the catchment area.

### Priority 3: Children living outside the defined Catchment Area

After that, any places that are left will be offered to children who live outside the catchment area. If there are not enough places for all of them, we will look at the following two criteria.

**A** Priority will be given to children outside the catchment area who will have an older sibling\*\* at the school on the day they are due to start there.

**B** After that, priority will be given to any other children who live outside the catchment area.

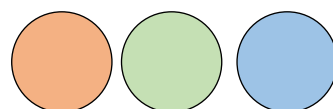
If, in any of the above categories, there are more applications than places available, priority will be given on the basis of distance from home to school measured as a straight line on a computerised mapping system. The shortest distance being given priority.

### Priority due to exceptional circumstances

Very exceptionally, where a child has a particular health reason requiring them to attend a specific school, that child may be given a place before any of the children who qualify under Priorities 2 and 3 above. This will only be allowed if parents/carers can provide written medical evidence that in the view of the Local Authority makes attending that particular school essential to the medical well-being of the child.

Shropshire Council reserves the right to check the relevance of the medical condition.

\* and \*\* see notes on page 15.



**Please note:**

\* In the oversubscription criteria we talk about "living in a school's catchment area".

We define this as follows:

A child will be treated as living in the catchment area if he/she resides with his/her parent(s)/or carer(s) at his/her normal and genuine place of residence for the majority of the time and that address lies within the area designated by the Local Authority for that particular school.

\*\* We define a sibling connection as follows:

A sibling connection is defined as a brother or sister, step-brother or stepsister, half-brother or half-sister, living at the same address as part of the same family unit of compulsory school age (i.e. 5-16 years). Fostered and adopted siblings are also included. However, cousins or other relatives who take up residence in a home in order to establish an "in-catchment area" address will not be given priority under the sibling criteria. Older siblings must be attending the school on the date that the younger sibling is due to start there.

A sibling connection is not normally applicable in application for infant school when the sibling attends a 'linked' junior school, e.g. an applicant for Woodfield Infant School would not be considered to have a sibling at the same school if the sibling attends St George's Junior School. They are considered to be two separate schools. However, Market Drayton Infant School is part of a trust with the Junior School. ([See p21.](#))

All distances are measured as a straight line on a computerised mapping system which pinpoints the eastings and northings of the home address and the nearest appropriate entrance gate of the relevant school. The shortest distance will be given priority. Where two addresses are within the same blocks of flats, the lowest number of flat or nearest to the ground floor will be deemed to be the nearest in distance.

Where 2 or more applications are considered to be of equal priority after all criteria have been taken into account a tiebreaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

To sum up:

1. Consider which are your three preferred schools.
2. Read this booklet so that you understand the admissions process or contact the Admissions Team.
3. Make your application by **15 January 2017**. Preferably make your application online if you have internet access by logging on to [www.shropshire.gov.uk/schooladmissions](http://www.shropshire.gov.uk/schooladmissions) or if you do not have internet access, please contact the Admissions Team on **0345 678 9008**.
4. Your allocation letter will be sent to you on **18 April 2017**.

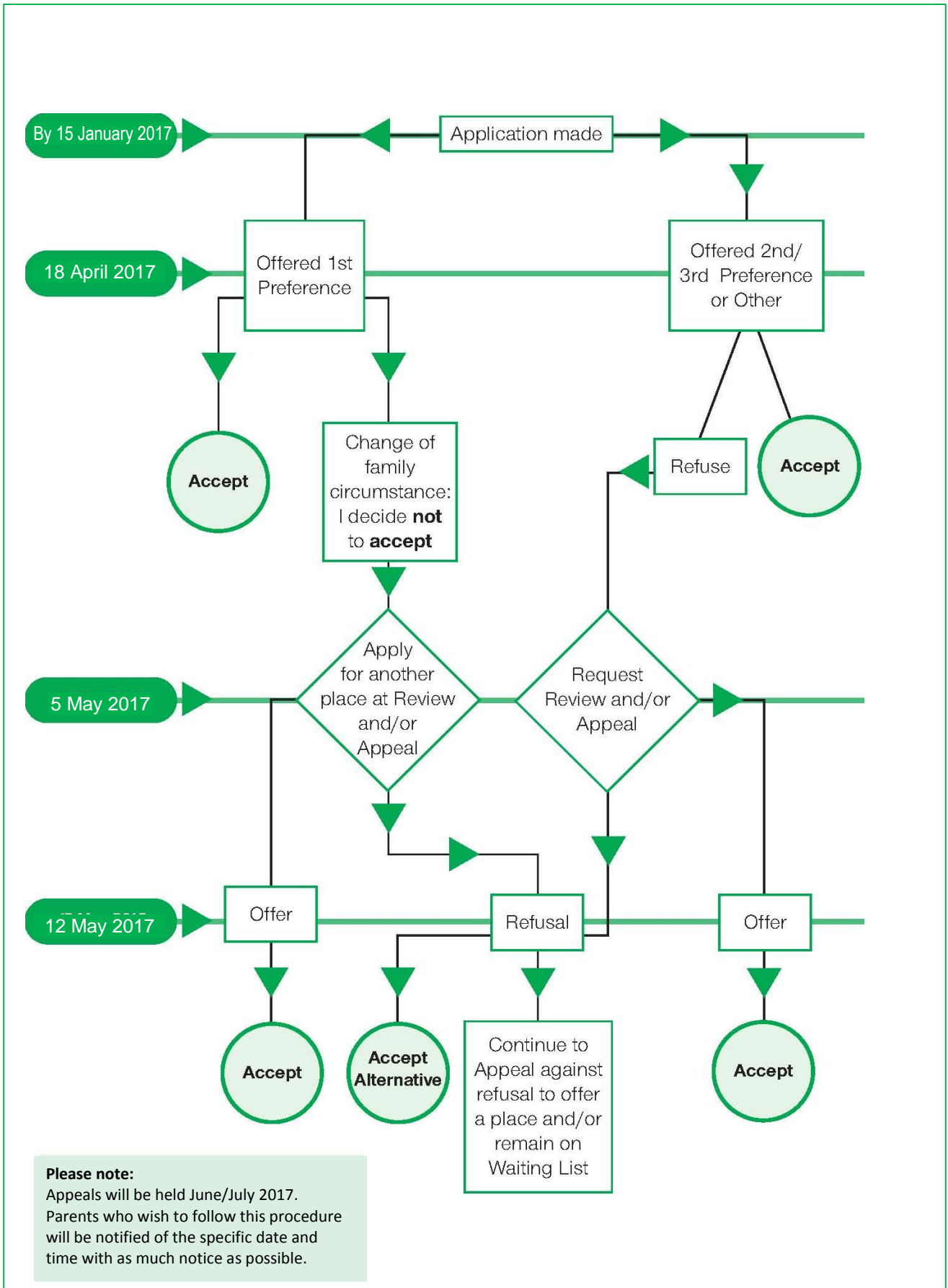
## Where can I find answers to other questions?

On [pp 51-57](#) you will find the most frequently asked questions and their answers. If you still require further information please contact the Admissions Team. We urge you to read the FAQs before you make your application.



You will not necessarily get all the correct information you need from friends or neighbours so please do not rely on them when deciding how to make your application. Schools may try to help but they cannot know all the answers because school staff are not responsible for implementing the admissions policy. If you have any questions, contact the Admissions Team.

# Admissions Flow Chart – PRIMARY





# Oversubscription Criteria for Own Admission Authority Primary Schools

All our schools have agreed to the same arrangements as those set out for the Council's policy in respect of the following:

- The same timetable
- Use of a common application form giving the opportunity to name up to 3 preferences.
- That there will be no cost involved in the admissions process.
- That children with a Statement of Special Educational Needs or EHCP will be offered places where the statement names the particular school before the oversubscription criteria are applied.
- The way in which distances will be measured, including the way in which applications from the same block of flats will be treated.
- The placing of twins or triplets.
- Tie breaker in case of two applications being exactly the same.
- Late applications.
- Waiting lists.
- Appeal arrangements.
- All schools allow deferred entry as operated by the Council.

Some own admission authority schools have adopted the same oversubscription criteria as Shropshire Council. Other schools have set their own policy. The full versions of each school's admissions arrangements can be viewed on the Shropshire Council website: [www.shropshire.gov.uk](http://www.shropshire.gov.uk) under Determined Admission Arrangements for 2017. The oversubscription criteria for own admission authority schools are as follows (AN = Admission Number):

## **Barrow 1618 CE Free School: AN = 12**

1. Looked After Children who are in Public Care and children who were looked after but ceased to be because they were adopted.
2. Children who have an older sibling at the school on the day they are due to start.
3. Children who are eligible for the Pupil Premium.
4. Children who are members of, or who practice their faith or denomination at a local Church of England by means of a letter from their vicar. It should be noted that Free Schools are allowed to select only 50% of their intake on the basis of faith.
5. Other children whose homes are nearest to the school measured as a straight line in on the map between home and school.

## **Baschurch CE Aided Primary School: AN = 25**

1. Looked after Children who are in public care and children who were looked after but ceased to be so because they were adopted.
2. Children whose families live inside the designated catchment area and whose parents can demonstrate their commitment to regular and faithful worship\*\* in the Church of England by means of a letter from their vicar.
3. Children who live inside the designated catchment area and whose parents can demonstrate their commitment to regular and faithful worship\*\* in a Christian church by means of a letter from the priest or minister.
4. Children living in the designated catchment area and who have an older sibling at the school on the date they are due to start.
5. Other children living inside the designated catchment area and whose homes are nearest to the school.
6. Children whose families live outside the designated catchment area and whose parents can demonstrate their commitment to regular and faithful worship\*\* in the Church of England by means of a letter from their vicar.
7. Children who live outside the designated catchment area and whose parents can demonstrate their commitment to regular and faithful worship\*\* in a Christian church by means of a letter from the priest or minister.
8. Children living outside the catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.
9. Other children living outside the catchment area and whose homes are nearest to the school.

Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Baschurch CE Primary School is essential to the medical well-being of their child. In such cases priority may be given above those children who qualify priorities 2 – 7.

## **Bishop Hooper CE Aided School: AN = 15**

This is the amalgamated school of the former Caynham and Ashford Carbonell Schools.

1. Children in Public Care, usually referred to as "Looked After Children", which also includes children who were Looked After but ceased to be so because they were adopted.
  2. Children living in the designated catchment area and who have a sibling living at the same address and attending the school on the date they are due to start.
  3. Other children living inside the designated catchment area and whose homes are nearest to the school.
  4. Children living outside the catchment area and who have a sibling at the school on the day they are due to start and whose homes are nearest to the school.
- \*\* regular and faithful worship would be defined as attendance at a church service on a Sunday or weekday on at least two occasions per month for at least two years.

5. Children who live outside the designated catchment area and whose parents can demonstrate an 'attachment' to a Christian church by means of a letter from the priest or minister, and whose homes are nearest to the school. An applicant 'attached to the church' is defined as a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship.
6. Other children living outside the catchment area and whose homes are nearest to the school.

Children with medical or special circumstances.

This will only be considered if parents can provide written medical evidence that Bishop Hooper CE Primary School is essential to the medical well-being of their child. In such cases priority may be given above those children who qualify under priorities 2 – 6.

### **Bishop's Castle Primary School AN = 25**

Oversubscription criteria for this school are the same as Shropshire Council's. ([See pages 14/15.](#))

### **Bitterley CE Aided Primary School: AN = 16**

1. Looked After Children who are in Public Care, including those who were Looked After but ceased to be so because they were adopted.
2. Children living inside the catchment area. If there are not enough places for all the children in the catchment area then the following criteria for admission will apply in order:
  - 2a. Children with medical and social needs (written evidence from an expert, such as a specialist doctor or Social Services will be required);
  - 2b. Children who have an older sibling already at Bitterley School;
  - 2c. Children living nearest to the school.
3. If there are still places available after the above criteria have been applied, children living outside the catchment area will be offered places according to the following criteria:
  - 3a. Children with medical or social needs (written evidence from an expert, such as a specialist doctor or Social Services will be required);
  - 3b. Children who have an older sibling already at Bitterley School.
  - 3c. Children living nearest to the school.

### **Bridgnorth St John's Catholic Aided Primary School: AN = 30**

1. Baptised Catholic children who are in the care of a Local Authority (Looked After Children) and previously Looked After Children.
2. Baptised Catholic children who have a sibling in the School at the time of admission.
3. Baptised Catholic children.
4. Non-Catholic children who are in the care of a Local Authority (Looked After Children) or previously Looked After Children.
5. Non-Catholic children who have a sibling in the School at the time of admission.
6. Other Non-Catholic children whose parents wish them to have a Catholic education.

### **Notes**

All Catholic applicants will be required to produce baptismal certificates which should be handed in to the school at the time of application for admission.

If category (3) is oversubscribed, the children who satisfy (2) and (3) will have priority over children who satisfy only category (3). Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school.

The Governing Body reserve the right to admit children with proven and exceptional medical and social needs where admission to the school would be essential to satisfy those exceptional needs, providing that such an application is submitted with appropriate evidence or reports from a doctor or social worker.

### **Bridgnorth St Mary's Bluecoat CE Aided School: AN = 30**

1. Children who are in public care as Looked After Children, or children who were Looked After but ceased to be so because they were adopted.
2. Children from within the normal catchment area who have an older sibling in the school
3. Other children from within the normal catchment area
4. Children from outside the normal catchment area with an older sibling in the school.
5. Children of parents who are "attached to" and on the electoral roll of St Mary Magdalene Church, Bridgnorth and St. Mary Magdalene Church, Quatford. ("Attached to" is defined as a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship.")
6. Children whose parents are actively seeking and are at least "known to" an Anglican Aided School. ("Known to" is defined as "an occasional worshipper, someone who is perhaps known through a family connection, or one or more whose family would be involved in some church activity, such as a uniformed or other church organisation.")
7. Other children from outside the catchment area on a distance basis.

Very exceptionally, where a child has a particular health or social reason for wishing to attend the school, that child may be given greater priority for a place than those listed above. This will only be allowed if you can provide written evidence from a doctor or social worker that attending this school is essential to the medical or social well-being of your child.

In the event of the number of children exceeding the number of places, places will be allocated up to the admission number for the Reception group. If in any of the above categories there are more applications than places available, priority will be given on the basis of distance with those living nearest the school having priority.

### **Bucknell, St Mary's CE Aided Primary School: AN = 8**

Oversubscription criteria for this school are the same as Shropshire Council's. ([See pages 14/15.](#))

**Buildwas Academy AN = 12**

Oversubscription criteria for this school is the same as Shropshire Council's. ([See pages 14/15.](#))

**Claverley CE Aided School: AN = 17**

1. Children who are in public care as Looked After Children and children who were looked after but ceased to be so because they were adopted.
2. Children who live within the catchment area of the school who will have an older sibling registered at the school on the day they are due to be admitted.
3. Children who live within the catchment area.
4. Children who live outside the catchment area but who have an older sibling registered at the school on the day they are due to be admitted.
5. Fifth priority is given to children who live outside the normal admissions area but within the ecclesiastical parish boundary of Claverley.
6. Children from outside the normal admissions area who will not have an older sibling in school on the day they are due to be admitted but whose parents are on the electoral roll of Holy Innocents Church in the parish of Tuck Hill.
7. Children of families living outside the catchment area but within the ecclesiastical parish boundary of Tuck Hill and "attached to" another church. Request for admission in this case must be accompanied by a letter of reference from a priest or minister. (The definition of "attached to the church" would be a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity which includes an element of worship.)
8. Children who live outside the catchment area.

**Clee Hill Primary School AN = 16****Cleobury Mortimer Primary School AN = 17****Clun, St George's CE Primary School AN = 15**

Oversubscription criteria for these schools are the same as Shropshire Council's. ([See pages 14/15.](#))

**Clunbury CE Aided Primary School: AN = 10**

1. Priority is given to children who are in public care as Looked After Children and children who were looked after but ceased to be so because they were adopted.
2. Children who live in the school's designated area, within which transport is arranged according to eligibility
  - a) firstly to those who have an older sibling attending the school at the time of admission, and then
  - b) to children who live in the school's designated area and who do not have an older sibling currently attending the school.
3. If there are places still available in considering applications from children outside the designated area, the Governors will give preference to:
  - a) Children who have an older sibling attending the school at the time of admission.
  - b) Children who wish to apply on the grounds of their Christian faith (and have a supporting reference from their priest or minister confirming that they are "attached to" the church\*).
  - c) Other children from outside the catchment area who live nearest to the school, measured as a straight line.

Very exceptionally, where a child has a particular health reason for which there is written medical evidence which states that attendance at Clunbury School is essential for the

well-being of the child priority for admission may be given above the criteria 2 and 3 shown above.

**Definitions/Notes:**

\* The definition of "attached to the church" is a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship. If within any of the above criteria, the admission number is oversubscribed, priority will be given on the grounds of the applicant's Christian faith as described above (and is supported by a written reference from their priest or minister). If there is still a tie then a distance measurement will be used as the deciding factor.

**Condover CE Aided Primary School: AN = 20**

1. Children who are in public care as Looked After Children including children who were looked after but ceased to be so because they were adopted.
2. Children living within the catchment area. If there are not enough places for all the children living in the catchment area, then the Governors will look at the following criteria:  
Firstly, priority will be given to children who are living in the catchment area who have an older sibling at the school on the day they are due to start.  
After that priority will be given to those who live inside the catchment area and whose homes are nearest to school.  
If there are still places available then the places will be offered to:
3. Children of staff employed (on a contract) at Condover CE Primary School where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live outside the catchment area. If there are not enough places for all the children living outside the catchment area, then the Governors will look at the following criteria:
  - a. Firstly, priority will be given outside the catchment area to children who will have an older sibling at the school on the day they are due to start.
  - b. Secondly, priority will be given to those who live outside the catchment area and whose homes are nearest to the school and whose parents can show an affiliation to the Church of England as defined as (i) "at the heart of the church", (ii) "attached to the church" or (iii) "known to the church". (Priority will be given to those who fulfil (i), then (ii) and finally (iii) - see after Corvedale for definition.
  - c. Children who live outside the catchment area and whose homes are nearest to the school.

Very exceptionally, where a child has a particular health reason for wishing to attend Condover School, that child may be given a place before any of the children who qualify under the Priorities above. This will only be allowed if written medical evidence can be provided which states attendance at this school is essential to the medical wellbeing of the child.

**Corvedale CE Aided Primary School: AN = 15**

1. Where the child is in public care as a Looked After Child or children who were looked after but ceased to be so because they were adopted.

2. Children living in Shropshire Council's designated catchment area and who have an older sibling at the school on the date they are due to start.
3. Other children living inside the designated catchment area and whose homes are nearest to the school.
4. Children living outside the designated catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school
5. Children whose families live outside the designated catchment area but within the ecclesiastical parishes of Stanton Lacy, Culmington, Munslow and Diddlebury\* and whose parents are "known to"\*\*\* the Church of England, and whose homes are nearest to the school.
6. Other children who live outside the designated catchment area and the ecclesiastical parishes named above, whose homes are nearest to the school.
7. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Corvedale CE VA Primary School is essential to the medical well-being of their child. In such cases priority may be given above those children who qualify under priorities 2 – 5.

#### Notes/Definitions

\* A map showing the ecclesiastical parish boundaries is available in school and can be found at

[www.achurchnearyou.com](http://www.achurchnearyou.com).

\*\* The definition of "known to" the church would be "an occasional worshipper, someone who is perhaps known through a family connection, or one or more of whose family would be involved in some church activity, such as a uniformed or other church organisation."

#### Crowmoor Primary: AN = 34

Oversubscription criteria for this school is the same as Shropshire Council's. ([See pages 14/15.](#))

#### Dorrington CE Aided Primary School: AN = 8

1. Children in Public Care, usually referred to as "looked after children" and "children who were looked after but ceased to be so because they were adopted."
2. Next, priority is given to children living in the defined attendance area where places are available.
  - If places are not available for all these local children, then consideration will be given first to those children who will have older siblings at the school on the day they are due to start;
  - and then on the basis of proximity to the school, places being given to those who live nearest to the school measured as a straight line.
3. If there are still places available for children living outside a defined attendance area they will be allocated giving priority as follows:-
  - Children who will have an older sibling already at the school at the time of this admission.
  - Any remaining places will be allocated on the basis of proximity, measured as set out above.

**Health reasons:** In exceptional circumstances these may be given higher priority. The school would require written evidence from an expert, such as the specialist doctor which demonstrates that attending Dorington CE Aided Primary School is essential to the medical well-being of the child. In addition, in view of the school's status (Voluntary Aided): In the event of there being more applications from people than the number of places available, then the active membership of the Christian denominations and other faiths, will be taken

into account, with priority being given to those "attached to" the Church of England. ("Attached to" the church is defined as "a regular but not frequent worshipper, by which is meant one who attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship.) Second priority will be given to active membership of other Christian denominations that subscribe to the doctrine of the Holy Trinity, and third priority to active members of other major world faiths, i.e., Jews, Muslims, Sikhs, Hindus, Buddhists. 'Active membership' entails regular and active membership as described above and certified by the parish priest or equivalent. This should include the active participation of the child or children.

#### Grange Primary School AN = 60

#### Greenacres Foundation Primary School: AN = 30

Oversubscription criteria for these schools are the same as Shropshire Council's. ([See pages 14/15.](#))

#### Longden CE Aided Primary School: AN = 15

1. Children who are Looked After Children in public care and children who were looked after but ceased to be so because they were adopted.
2. Children living in the designated catchment area and who have an older sibling at the school on the date they are due to start school.
3. Other children living inside the designated catchment area and whose homes are nearest to the school.
4. Children living outside the designated catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.
5. Children whose families live outside the designated catchment area and whose parents can demonstrate that they are "attached to" a Christian church by means of a letter from the priest or minister. ("Attached to" is defined as "a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship.")
6. Other children living outside the designated catchment area and whose homes are nearest to the school.
7. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Longden CE Aided Primary School is essential to the medical well-being of their child. In all such cases priority may be given above those children who qualify under priorities 2 - 5 above.

#### Lydbury North CE Aided Primary School: AN = 8

1. Looked After Children in public care and children who were looked after but ceased to be so because they were adopted.
2. Children living in the designated catchment area and who have an older sibling at the school on the date they are due to start.
3. Other children living inside the catchment area and whose homes are nearest to the school.
4. Children who wish to apply on the grounds of their Christian faith and have supporting information from their priest or minister to state that they are "attached to the church". (An applicant "attached to the church" would be a regular but not frequent worshipper, by which is meant, for example, one who normally attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship).

5. Children living outside the catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.
6. Other children living outside the catchment area and whose homes are nearest to the school.
7. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Lydbury North Primary School is essential to the medical well being of their child. In such cases priority may be given above those children who qualify under priorities 2-6.

### Market Drayton Infant School AN = 90

1. Children in public care as Looked After Children or who were looked after but ceased to be so because they were adopted as defined in the School Admissions Code.
- 2a. Children who are resident in the designated catchment area with a sibling already in attendance at the Infant School at the time of admission.
- 2b. Children who are resident in the designated catchment area with a sibling in attendance at Market Drayton Junior School at the time of admission.
- 2c. All other children who live within the designated catchment area.
- 3a. Children who live outside the designated catchment area with a sibling already in attendance at the Infant School at the time of admission.
- 3b. Children who live outside the designated catchment area with a sibling in attendance at Market Drayton Junior School at the time of admission.
- 3c. All other children who live outside the designated catchment area.

### Market Drayton Junior School AN = 90

### Market Drayton, Longlands Primary School AN = 30

### Martin Wilson Primary School AN = 30

### Morville Primary School AN = 12

### Norbury Primary School AN = 8

Oversubscription criteria for these schools are the same as Shropshire Council's. ([See pages 14/15.](#))

### Onny CE Aided Primary School: AN=15

1. Children who are in public care as Looked After Children or who were looked after but ceased to be so because they were adopted.
2. Children who are resident in the designated catchment area for the school.
3. Children who have a sibling already in attendance at the school at the time of admission.
4. Children who live outside the catchment area and whose parents or guardians express a particular desire for a child to attend a denominational school and are "known to" a local church. ("Known to" the church is defined as "someone who would not be a frequent but probably an occasional worshipper, someone who is perhaps known through a family connection, or one or more of whose family would be involved in some church activity, such as a uniformed or other church organisation.")
5. Children who live outside the catchment area and who live nearest to the school.
6. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Onny CE Primary School is essential to the medical well-being of their child. In such cases priority may be given above those children who qualify under the above criteria.

### Our Lady & St Oswald's Catholic Aided Primary School: AN = 20

1. Baptised Catholic children who are in the care of a Local Authority (Looked After Children) or who were looked after but have since been adopted.
2. Baptised Catholic children who have a sibling in the School at the time of admission.
3. Baptised Catholic children.
4. Non-Catholic children who are in the care of a Local Authority (Looked After Children) or were looked after but have since been adopted.
5. Non-Catholic children who have a sibling in the School at the time of admission.
6. Other Non-Catholic children whose parents wish them to have a Catholic education.

#### Notes

All Catholic applicants will be required to produce baptismal certificates which should be handed in to the school at the time of application for admission.

If category (3) is oversubscribed, the children who satisfy (2) and (3) will have priority over children who satisfy only category (3). Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured as a straight line by the Local Authority using a computerised mapping system.

### Shrewsbury Cathedral Catholic Aided Primary School: AN = 30

1. Baptised Catholic children who are in the care of a Local Authority and previously Looked After Children.
2. Baptised Catholic children who have a sibling in the School at the time of admission.
3. Baptised Catholic children from the parishes of Shrewsbury Cathedral.
4. Baptised Catholic children from other parishes.
5. Non-Catholic Looked After Children and previously Looked After Children who have been adopted.
6. Non-Catholic children who have a sibling in the School at the time of admission.
7. Other Non-Catholic children whose parents wish them to have a Catholic education.

#### Notes:

All Catholic applicants will be required to produce baptismal certificates which should be handed in to the school at the time of application for admission.

If category (3) is oversubscribed, the children who satisfy (2) and (3) will have priority over children who satisfy only category (3). Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line by the Local Authority using a computerised mapping system.

### Stokesay Primary School AN = 30

### Stottesdon Primary School AN = 12

Oversubscription criteria for these schools are the same as Shropshire Council's. ([See pages 14/15.](#))

### Westbury St Mary's CE Aided Primary School: AN = 12

1. Children who are in public care as Looked After Children or children who were looked after but ceased to be so because they were adopted.

2. Children living in the designated catchment area who have an older sibling at the school on the date they are due to start and whose homes are nearest to the school.
  3. Other children living inside the designated catchment area and whose homes are nearest to the school.
  4. Children living outside the catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.
  5. Children whose families live outside the designated catchment area but within the ecclesiastical parish of Westbury and whose parents can demonstrate an affiliation to the Church of England by means of a letter from their vicar and stating that the applicant is “known to” the church. (“Known to the church” is defined as: “not a frequent but probably an occasional worshipper, someone who is known through a family connection, or one or more of whose family would be involved in some church activity, such as uniformed or other church organisation”), and whose homes are nearest to the school.
  6. Children who live outside the designated catchment area and whose parents can demonstrate an affiliation to a Christian church by means of a letter from the priest or minister and whose homes are nearest to the school.
  7. Other children living outside the catchment area and whose homes are nearest to the school.
  8. Children with medical or special circumstances. This will only be considered if parents can provide medical evidence that Westbury St. Mary’s C.E. (Aided) Primary School is essential to the medical wellbeing of their child. In such cases priority may be given above those children who qualify under priorities 2 – 7.
- e. After that priority will be given to those who live outside the catchment area but within the ecclesiastical parish of St John the Baptist, Whittington. (A map of the parish is available from the school office on request.)
  4. If applications are received from outside the catchment area and places are available the following criteria will be used.
    - a. Priority will be given to those who attend a mainline Christian Church i.e. those churches affiliated to churches Together in Britain and Ireland and/or the Evangelical Alliance (or their local counterparts) on a regular basis\*.
    - b. After that priority will be given to children outside the catchment area who have an older sibling at the school on the day they are due to start there.
    - c. After that priority will be given to those outside the catchment area whose homes are nearest the school (as measured by a straight line –see page 15).
  - \* Church attendance on a regular basis is defined as at least twice a month for at least two years and this should be confirmed in writing by the appropriate clergy person at the time of application. This reference should be returned direct to the Chair of Governors at the school at the time of application.

### Whittington CE Aided Primary School: AN = 30

1. Absolute priority will be given to children in public care (looked after children). This is to be extended to include ‘children who were looked after but ceased to be so because they were adopted’.
2. There may be special reasons based on Medical Needs for a parent wishing that their child attend Whittington CE (A) Primary School which may be considered as an exception and given priority over those applicants who fall under Priority 3. In these circumstances it will be necessary for the parents to provide a written statement from the relevant professional advisor showing that a place at Whittington CE (A) Primary School is essential for the ‘wellbeing’ of the child.
3. The following order of priority will be applied (a before b before c etc)
  - a. Priority will be given to those children whose parents live within the catchment area designated by the Council and whose parents attend the Parish church of St. John the Baptist, Whittington, on a regular basis\*.
  - b. Priority will be given to those children whose parents live within the catchment area and whose parents attend another mainline Christian Church i.e. those churches affiliated to churches Together in Britain and Ireland and/or the Evangelical Alliance (or their local counterparts) on a regular basis\*.
  - c. After that priority will be given to children within the catchment area who have an older sibling at the school on the day they are due to start there.
  - d. After that priority will be given to those who live inside the catchment and whose homes are nearest to the school (as measured by a straight line from the home to the school-see the note on page 15 below for details of the measurement.)

### Woodside Primary School: AN = 90

1. Looked After Children and adopted children who were previously in care.
2. Children with siblings already at Woodside School. This includes adopted siblings and step siblings living at the same address within the school’s identified catchment area.
3. All children living within the school catchment area in order of proximity to the school.
4. Children whose parents have been employed by Woodside School in any capacity for two years or more at the point of their child’s admission to the school and whose contract continues beyond the date of admission.
5. All children living outside the school catchment area with preference if necessary according to proximity to the school.

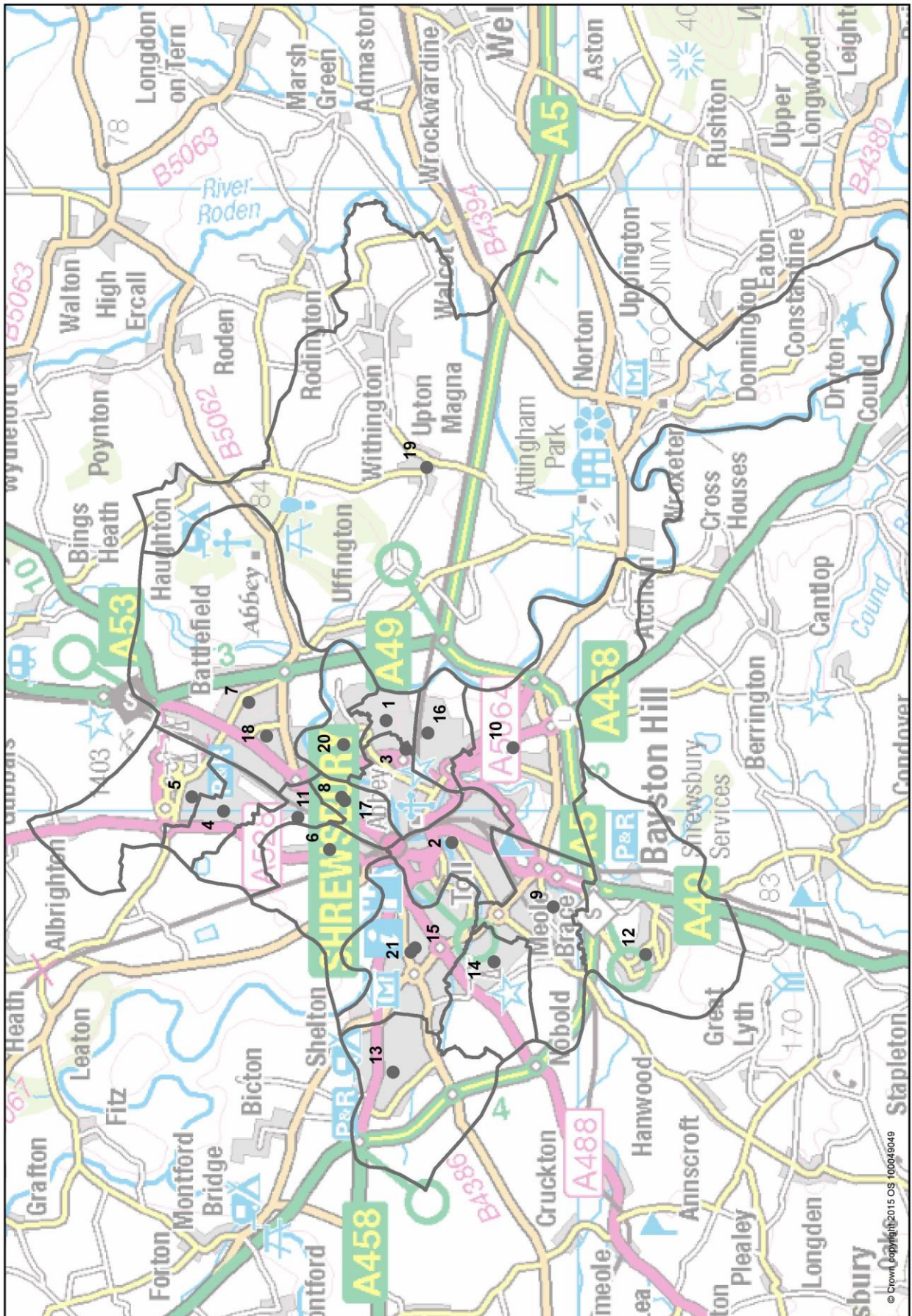
### Weston Lullingfields Foundation Primary School: AN = 12

### Worfield Endowed Primary School: AN = 29

Oversubscription criteria for these schools are the same as Shropshire Council’s. ([See pages 14/15.](#))



## Map showing location and catchment areas of Primary Schools in SHREWSBURY area



## List of PRIMARY Schools

**C** - Community  
**F** - Foundation  
**FS** - Free School  
**VC** - Voluntary Controlled  
**VA** - Voluntary Aided  
**A** - Academy

On the following pages, data is provided to show the number of first preferences received by 18 April 2016 for each school. Where the school was oversubscribed, the admissions criteria of the last person allocated on 18 April 2016 is shown. This relates to the relevant admissions policy priority; either Shropshire Council's policy on [page 14](#) or the School's own policy ([pages 17-22](#)). The distance given (in miles) is the cut-off point of the furthest applicant eligible for a place in that category as at 18 April 2016.


### SHREWSBURY AREA

	School name and address	School DfE No	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
1	<b>Belvidere Primary</b> Tenbury Drive, Telford Estate, Shrewsbury SY2 5YB	2164 C	Mr A Davis 01743 365211 <a href="http://www.belvidere-pri.shropshire.sch.uk/">www.belvidere-pri.shropshire.sch.uk/</a>	232 Apr 16: Priority 3b 6.227 miles	3-11	34	26
2	<b>Coleham Primary</b> Greyfriars Road, Shrewsbury SY3 7EN	2084 C	Ms C Jones 01743 362668 <a href="http://www.colehamprimary.co.uk">www.colehamprimary.co.uk</a>	416 Apr 16: Priority 3b 0.962 miles	5-11	60	61
3	<b>Crowmoor Primary &amp; Nursery</b> Crowmere Road, Shrewsbury SY2 5JJ	2088 F	Mr A J Parkhurst 01743 235549 <a href="http://www.crowmoor.shropshire.sch.uk">www.crowmoor.shropshire.sch.uk</a>	181	2-11	34	25
4	<b>Grange Primary and Nursery</b> Bainbridge Green, York Road, Shrewsbury SY1 3QR	2001 A	Mrs C Summers 01743 462984 <a href="http://www.grangeprimaryshrewsbury.co.uk/">www.grangeprimaryshrewsbury.co.uk/</a>	230	3-11	60	33
5	<b>Greenacres Primary</b> Rutland, Shrewsbury SY1 3QG	5202 F	Mrs N Hey and Mr S Hey (Job Share) 01743 464570 <a href="http://www.greenacres.shropshire.sch.uk">www.greenacres.shropshire.sch.uk</a>	139	3-11	30	18
6	<b>Greenfields Primary</b> Hemsworth Way, Ellesmere Road, Shrewsbury SY1 2AH	2178 C	Mr A Morris 01743 236397 <a href="http://www.greenfields.shropshire.sch.uk">www.greenfields.shropshire.sch.uk</a>	348 Apr 16: Priority 3a 0.732 miles	3-11	50	59
7	<b>Harlescott Junior</b> Featherbed Lane, Shrewsbury SY1 4QN	2090 C	Miss S Peters 01743 462087 <a href="http://www.harlescott-jun.shropshire.sch.uk">www.harlescott-jun.shropshire.sch.uk</a>	343	7-11	90	89
8	<b>Martin Wilson Primary</b> New Park Road, Castlefields, Shrewsbury SY1 2SP	2179 F (A pending)	Mr D Purslow 01743 236520 <a href="http://www.martinwilsonschool.net">www.martinwilsonschool.net</a>	192 Apr 16: Priority 3b 0.559 miles	3-11	30	32
9	<b>Meole Brace CE Primary &amp; Nursery</b> Church Road, Meole Brace, Shrewsbury SY3 9HG	5206 VC	Mrs J Davies 01743 351027 <a href="http://www.meolebraceprimary.co.uk">www.meolebraceprimary.co.uk</a>	314 Apr 16: Priority 3a 3.921 miles	3-11	50	57
10	<b>Mereside CE Primary</b> Mereside, Springfield, Shrewsbury SY2 6LE	5205 VC	Mrs E Holmes 01743 356283 <a href="http://www.mereside.shropshire.sch.uk">www.mereside.shropshire.sch.uk</a>	237	5-11	50	30
11	<b>Mount Pleasant Primary</b> Whitemere Road, Shrewsbury SY1 3BY	3363 C	Mr S Morris 01743 249135 <a href="http://www.mountpleasant.shropshire.sch.uk">www.mountpleasant.shropshire.sch.uk</a>	259 Apr 16: Priority 3b 0.388 miles		38	42
12	<b>Oakmeadow CE Primary &amp; Nursery</b> Long Meadow, Bayston Hill, Shrewsbury SY3 ONU	5204 VC	Mrs C Whelan 01743 875020 <a href="http://www.oakmeadowprimary.co.uk">www.oakmeadowprimary.co.uk</a>	336 Apr 16: Priority 3a 1.221 miles	3-11	60	63
13	<b>Oxon CE Primary</b> Racecourse Lane, Bicton Heath, Shrewsbury SY3 5BJ	3103 VC	Mr M Rogers 01743 351948 <a href="http://www.oxon.shropshire.sch.uk">www.oxon.shropshire.sch.uk</a>	413 Apr 16: Priority 3b 0.549 miles	5-11	60	65
14	<b>Radbrook Primary</b> Calverton Way, Bank Farm Road, Shrewsbury SY3 6DZ	2180 C	Mr P D Rickard 01743 232895 <a href="http://www.radbrook.shropshire.sch.uk">www.radbrook.shropshire.sch.uk</a>	308 Apr 16: Priority 3b 2.015 miles	5-11	45	41

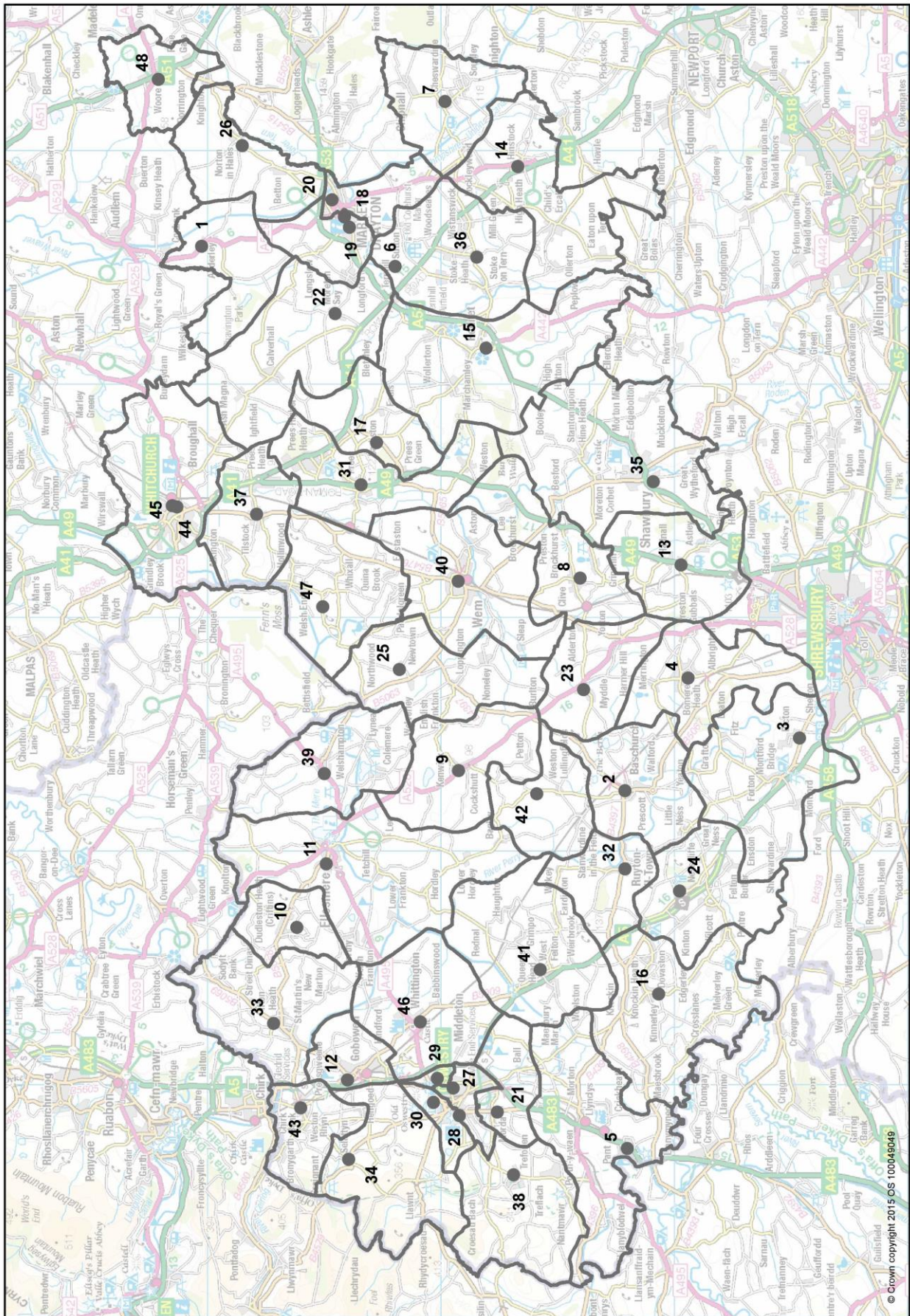


## SHREWSBURY AREA (continued)

	School name and address	School DfE No	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
15	<b>St George's Junior</b> Woodfield Road, Shrewsbury SY3 8LU	2092 C	Mrs S Munro 01743 357133 <a href="http://www.stgeorgesjunior.org.uk">www.stgeorgesjunior.org.uk</a>	353	7-11	90	86
16	<b>St Giles' CE Primary</b> Portland Crescent, Shrewsbury SY2 5NJ	3104 VC	Mrs C Gardner 01743 356579 <a href="http://www.st-giles.shropshire.sch.uk">www.st-giles.shropshire.sch.uk</a>	327	5-11	46	66
							Apr 16: Priority 3b 0.594 miles
17	<b>Shrewsbury Cathedral Catholic</b> Primary New Park Road, Shrewsbury SY1 2SP	3354 VA	Mrs M Price 01743 351032 <a href="http://www.cathedral.shropshire.sch.uk">www.cathedral.shropshire.sch.uk</a>	137	5-11	30	27
							Apr 16: Priority 7 6.359 miles
18	<b>Sundorne Infant</b>  Corndon Crescent, Sundorne Road, Shrewsbury SY1 4LE	2098 C	Mrs C Maddox (Acting Head) 01743 362519 <a href="http://www.sundorne-inf.shropshire.sch.uk">www.sundorne-inf.shropshire.sch.uk</a>	269	3-7	90	83
							Apr 16: Priority 3b 5.242 miles
19	<b>St Lucia's CE Primary</b> Upton Magna, Shrewsbury SY4 4TZ	3113 VC	Mrs S Woolley 01743 709652 <a href="http://www.stluciasprimary.co.uk">www.stluciasprimary.co.uk</a>	101	5-11	16	15
							Apr 16: Priority 3b 3.033 miles
20	<b>The Wilfred Owen School</b>  The Monkmoor Campus, Woodcote Way, Shrewsbury SY2 5SH	2139 C	Mrs K Lynch 01743 282360 <a href="http://www.wilfredowen.shropshire.sch.uk">www.wilfredowen.shropshire.sch.uk</a>	205	3-11	30	32
							Apr 16: Priority 3a 2.633 miles
21	<b>Woodfield Infant</b> Woodfield Road, Copthorne, Shrewsbury SY3 8LU	2086 C	Mrs C Rutherford 01743 343812 <a href="http://www.woodfield.shropshire.sch.uk">www.woodfield.shropshire.sch.uk</a>	267	5-7	90	110
							Apr 16: Priority 2b 0.742 miles

 denotes LA Nursery on site and where you **must** complete an application form for the primary school if your child is at the Nursery

# Map showing location and catchment areas of Primary Schools in NORTH Shropshire area



# List of PRIMARY Schools

C - Community  
 F - Foundation  
 FS - Free School  
 VC - Voluntary Controlled  
 VA - Voluntary Aided  
 A - Academy

## NORTH SHROPSHIRE AREA

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
1	<b>Adderley CE Primary</b> Adderley, Market Drayton TF9 3TF	3001 VC	Mrs A Frank (Executive Head) 01630 653829 <a href="http://www.adderleyschool.co.uk">www.adderleyschool.co.uk</a>	37	3-11	8	5
2	<b>Baschurch CE Aided Primary</b> Baschurch, Shrewsbury SY4 2AU	3301 VA	Mrs C Williams 01939 260443 <a href="http://www.baschurchprimary.org.uk">www.baschurchprimary.org.uk</a>	171	5-11	25	28
3	<b>Bicton CE Primary</b> Bicton Lane, Bicton Shrewsbury SY3 8EH	3012 VC	Mrs N Johnson 01743 850212 <a href="http://www.bictonschool.org.uk">www.bictonschool.org.uk</a>	135	3-11	21	22
				Apr 16: Priority 3b 9.404 miles			
4	<b>Bomere Heath CE Primary</b> The Crescent, Bomere Heath, Shrewsbury SY4 3PQ	3090 VC	Mrs J Ball ( Executive Head) 01939 290359 <a href="http://www.bomereheath.shropshire.sch.uk">www.bomereheath.shropshire.sch.uk</a>	121	5-11	20	17
5	<b>Bryn Offa CE Primary</b> Rockwell Lane, Pant, Oswestry SY10 9QR	3155 VC	Mr P Thompson 01691 830621 <a href="http://www.brynoffa.shropshire.sch.uk">www.brynoffa.shropshire.sch.uk</a>	140	5-11	20	13
6	<b>Buntingsdale Primary</b> Buntingsdale Park, Ternhill, Market Drayton TF9 2HB	2101 C	Mrs H L Alcock 01630 638370 <a href="http://www.buntingsdale.shropshire.sch.uk">www.buntingsdale.shropshire.sch.uk</a>	72	3-11	15	10
7	<b>Cheswardine Primary</b> Glebe Close, Cheswardine, Market Drayton TF9 2RU	2032 C	Mr S King 01630 661233 <a href="http://www.cheswardine.shropshire.sch.uk">www.cheswardine.shropshire.sch.uk</a>	82	3-11	12	4
8	<b>Clive CE Primary and Nursery</b> The Hill, Grinshill, Shrewsbury SY4 3LF	3026 VC	Miss M A Lucas 01939 220385 <a href="http://www.clivecofeprimaryschool.co.uk">www.clivecofeprimaryschool.co.uk</a>	58	3-11	12	17
				Apr 16: Priority 3b 3.237 miles			
9	<b>Cockshutt CE Primary and Nursery</b> Shrewsbury Road, Cockshutt Nr Ellesmere SY12 0JE	3027 VC	Mrs H Dawson 01939 270616 <a href="http://www.cockshutt.shropshire.sch.uk">www.cockshutt.shropshire.sch.uk</a>	78	2-11	15	5
10	<b>Criftins CE Primary</b> Criftins, Ellesmere SY12 9LT	3031 VC	Mrs M Jones 01691 690207 <a href="http://www.criftins.shropshire.sch.uk">www.criftins.shropshire.sch.uk</a>	104	5-11	12	14
				Apr 16: Priority 3b 5.000 miles			
11	<b>Ellesmere Primary</b> Elson Road, Ellesmere SY12 9EU	2044 C	Mr A Everett 01691 622288 <a href="http://www.ellesmereprimaryschool.org.uk">www.ellesmereprimaryschool.org.uk</a>	337	3-11	60	30
		(A pending)					
12	<b>Gobowen Primary</b> School Lane, Gobowen, Oswestry SY11 3LD	2046 C	Mrs L Luke 01691 661343 <a href="http://www.gobowenschool.co.uk">www.gobowenschool.co.uk</a>	161	5-11	30	31
				Apr 16: Priority 3b 1.528 miles			
13	<b>Hadnall CE Primary</b> Astley Lane, Hadnall, Shrewsbury SY4 4BE	3046 VC	Mrs D Mills 01939 210323 <a href="http://www.hadnallcofeprimary.org.uk">www.hadnallcofeprimary.org.uk</a>	81	5-11	12	19
				Apr 16: Priority 3a 9.110 miles			
14	<b>Hinstock Primary</b> Hinstock, Market Drayton TF9 2TE	2054 C	Mrs R Williams 01952 550220 <a href="http://www.hinstockprimary.co.uk">www.hinstockprimary.co.uk</a>	114	5-11	17	9
15	<b>Hodnet Primary</b> Shrewsbury Street, Hodnet, Market Drayton TF9 3NS	2055 C	Mrs H Cawkwell 01630 685300 <a href="http://www.hodnetschool.com">www.hodnetschool.com</a>	160	5-11	29	27
16	<b>Kinnerley CE Primary</b> School Road, Kinnerley, Oswestry SY10 8DF	3058 VC	Ms M Hunt 01691 682289 <a href="http://www.kinnerley.shropshire.sch.uk">www.kinnerley.shropshire.sch.uk</a>	85	2-11	16	10

**NORTH SHROPSHIRE AREA (Continued)**

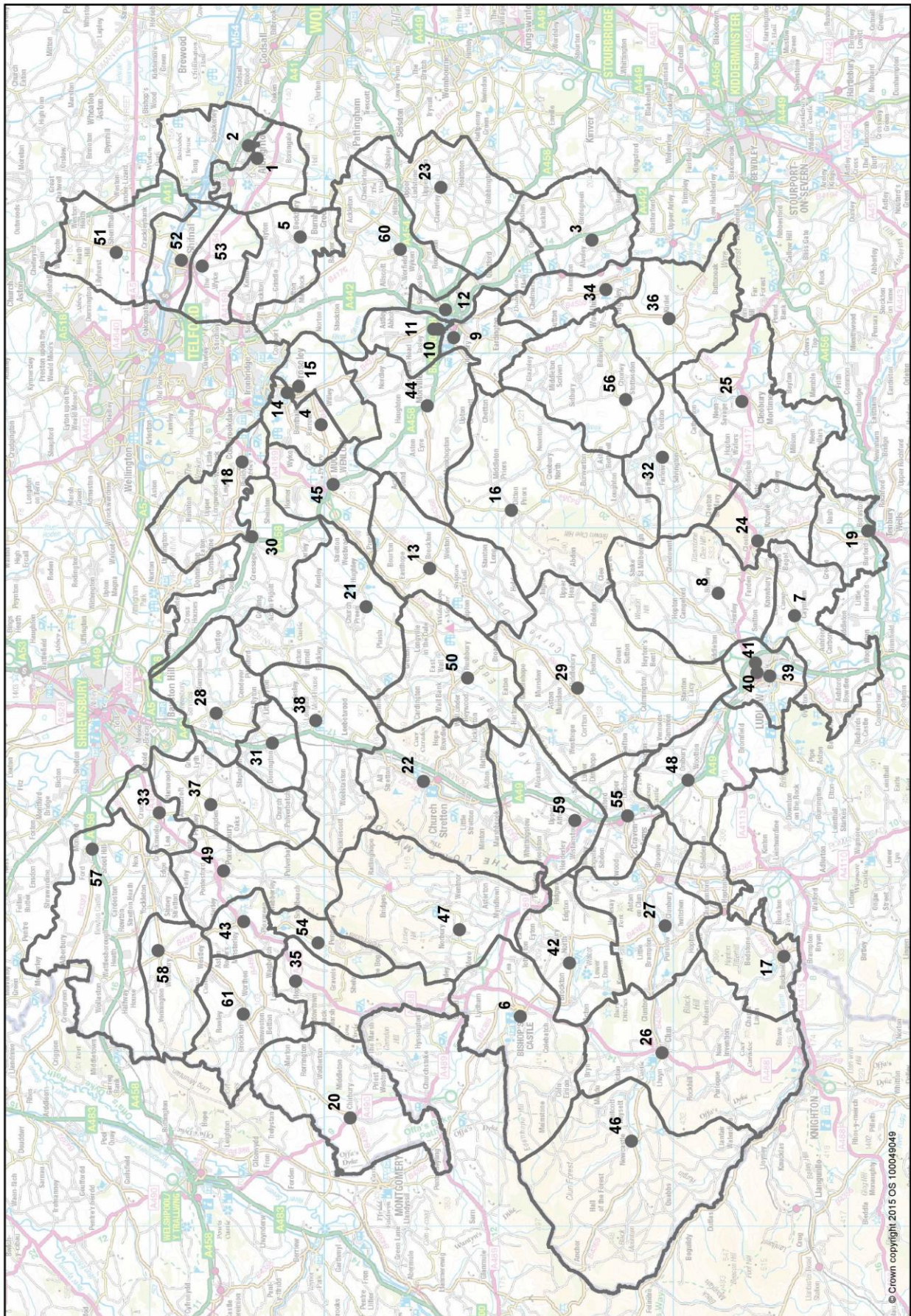
	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
17	<b>Lower Heath CE Primary</b> Lower Heath, Whitchurch SY13 2BT	3070 VC	Mrs D Sadler 01948 840524 <a href="http://www.lowerheath.com">www.lowerheath.com</a>	98	5-11	15	7
18	<b>Market Drayton Infant and Nursery</b> Longslow Road, Market Drayton TF9 3BA	2070 F	Mrs S Scott 01630 652909 <a href="http://www.marketdraytoninfants.co.uk">www.marketdraytoninfants.co.uk</a>	264	3-7	90	91
19	<b>Market Drayton Junior</b> Alexandra Road, Market Drayton TF9 3HU	2122 F	Mr T Hayward 01630 652769 <a href="http://www.marketdraytonjunior.co.uk">www.marketdraytonjunior.co.uk</a>	349	7-11	90	85
20	<b>Market Drayton Longlands Primary</b> Linden Way, Fairfields, Market Drayton TF9 1QU	2006 A	Mrs Z Cope 01630 652312 <a href="http://www.longlandsprimaryschool.co.uk">www.longlandsprimaryschool.co.uk</a>	204	5-11	30	20
21	<b>Morda CE Primary</b> Morda, Oswestry SY10 9NR	3074 VC	Mr J Eglin 01691 652025 <a href="http://www.mordaschool.org.uk">www.mordaschool.org.uk</a>	148	5-11	20	22
22	<b>Moreton Say CE Primary</b> Moreton Say, Market Drayton TF9 3RS	3077 VC	Mrs A Frank (Executive Head) 01630 638465 <a href="http://www.moretonsayprimary.co.uk">www.moretonsayprimary.co.uk</a>	78	5-11	15	13
23	<b>Myddle CE Primary</b> Myddle, Shrewsbury SY4 3RP	3079 VC	Mrs C Williams (Acting Executive Head) 01939 290834 <a href="http://www.myddleceprimary.co.uk">www.myddleceprimary.co.uk</a>	68	5-11	12	7
24	<b>Nesscliffe St Andrew's CE Primary</b> Nesscliffe, Shrewsbury SY4 1DB	3044 VC	Ms N Maddocks (Executive Head) 01743 741331 <a href="http://www.standrewsprimary.net">www.standrewsprimary.net</a>	58	5-11	12	5
25	<b>Newtown CE Primary</b> Newtown, Wem, Shrewsbury SY4 5NU	3083 VC	Mr A Hodson (Executive Head) 01939 233353 <a href="http://www.newtown.shropshire.sch.uk">www.newtown.shropshire.sch.uk</a>	135	3-11	20	12
26	<b>Norton-in-Hales CE Primary</b> Main Road, Norton-in-Hales, Market Drayton TF9 4AT	3084 VC	Mr G Verling 01630 653084 <a href="http://www.nortoninhalesschool.org">www.nortoninhalesschool.org</a>	71	5-11	15	13
27	<b>Oswestry Holy Trinity CE Primary</b> Middleton Road, Oswestry SY11 2LF	5203 VC	Mrs P Edwards 01691 654832/01691 652810 <a href="http://www.holytrinity.shropshire.sch.uk">www.holytrinity.shropshire.sch.uk</a>	228	3-11	50	30
28	<b>Oswestry, Our Lady &amp; St Oswald's Catholic Aided Primary</b> Upper Brook Street, Oswestry SY11 2TG	3353 VA	Mrs L Whitgreave 01691652849 <a href="http://www.osoprimary.co.uk">www.osoprimary.co.uk</a>	134	5-11	20	9
29	<b>Oswestry, The Meadows Primary</b> Harlech Road, Oswestry SY11 2EA	2194 C	Mrs K Morris 01691 656080 <a href="http://www.meadows.shropshire.sch.uk">www.meadows.shropshire.sch.uk</a>	276	5-11	38	51
30	<b>Oswestry Woodside Primary</b> Gittin Street, Oswestry SY11 1DT	2077 A	Mr R J McDevitt 01691 652446 <a href="http://www.woodsideschool.co.uk">www.woodsideschool.co.uk</a>	576	3-11	90	88
31	<b>Prees CE Primary</b> Cross End, Prees, Whitchurch SY13 2ER	3089 VC (A pending)	Mrs Y McDaniel 01948 840209 <a href="http://www.prees.shropshire.sch.uk">www.prees.shropshire.sch.uk</a>	152	3-11	28	16
32	<b>St John the Baptist CE Primary</b> Church Street, Ruyton-XI-Towns, Shrewsbury SY4 1LA	3094 VC	Mrs J Ball (Executive Head) 01939 260445 <a href="http://www.ruytonschool.org.uk">www.ruytonschool.org.uk</a>	120	5-11	20	11
33	<b>St Martins School</b> St Martins, Oswestry SY10 7BD	4406 C (A pending)	Ms S Lovecy 01691 776500 <a href="http://www.stmartins3-16.org">www.stmartins3-16.org</a>	195 (Primary)	3-16	30 (Primary)	24

**NORTH SHROPSHIRE AREA (Continued)**

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
34	<b>Selattyn CE Primary</b> Selattyn, Oswestry SY10 7DH	3097 VC	Ms C Morgan 01691 659744 <a href="http://www.selattyn.shropshire.sch.uk">www.selattyn.shropshire.sch.uk</a>	87	5-11	13	11
35	<b>Shawbury, St Mary's CE Primary and Nursery</b> Poynton Road, Shawbury, Shrewsbury SY4 4JR	3134 VC	Mr M Davies 01939 250323 <a href="http://www.shawburystmarys.org.uk">www.shawburystmarys.org.uk</a>	168	3-11	38	28
36	<b>Stoke-on-Tern Primary</b> Rosehill Road, Stoke Heath, Market Drayton TF9 2LF	2103 C	Ms H Russell 01630 638332 <a href="http://www.stoke-on-tern.shropshire.sch.uk">www.stoke-on-tern.shropshire.sch.uk</a>	119	5-11	20	16
37	<b>Tilstock CE Primary</b> Tilstock, Whitchurch SY13 3JL	3110 VC (A pending)	Miss N Brayford (Acting Head) 01948 880347 <a href="http://www.tilstock.shropshire.sch.uk">www.tilstock.shropshire.sch.uk</a>	36	3-11	10	5
38	<b>Trefonen CE Primary</b> School Lane, Trefonen, Oswestry, SY10 9DY	3112 VC	Miss C Dunleavy 01691 652960 <a href="http://www.trefonenschool.co.uk">www.trefonenschool.co.uk</a>	129	5-11	22	20
39	<b>Welshampton CE Primary</b> Welshampton, Ellesmere SY12 0PG	3115 VC	Mr A Hodson (Executive Head) 01948 710325 <a href="http://www.welshamptonceprimary.co.uk">www.welshamptonceprimary.co.uk</a>	69	5-11	12	10
40	<b>Wem, St Peter's CE Primary and Nursery</b> Shrubbery Gardens, Wem, Shrewsbury SY4 5BX	3116 VC	Mr I J Nurser (Executive Head) 01939 232292 <a href="http://www.st-petersprimaryschool.co.uk">www.st-petersprimaryschool.co.uk</a>	413	3-11	60	61
							Apr 16: Priority 3a 4.694 miles
41	<b>West Felton CE Primary</b> West Felton, Oswestry SY11 4JR	3117 VC	Ms N Maddocks 01691 610388 <a href="http://www.westfeltonprimary.co.uk">www.westfeltonprimary.co.uk</a>	120	3-11	15	11
42	<b>Weston Lullingfields CE (Foundation) Primary</b> Weston Lullingfields, Shrewsbury SY4 2AW	3119 F	Mrs M Edge (Acting Head) 01939 260306 <a href="http://www.wlprimaryschool.org.uk">www.wlprimaryschool.org.uk</a>	32	5-11	6	4
43	<b>Weston Rhyn Primary</b> Weston Rhyn, Oswestry SY10 7SR	2110 C	Mr R Hines 01691 773429 <a href="http://www.westonrhyn.shropshire.sch.uk">www.westonrhyn.shropshire.sch.uk</a>	149	3-11	25	18
44	<b>Whitchurch CE Infant &amp; Nursery</b> Station Road, Whitchurch SY13 1RJ	3121 VC	Mrs S Cope 01948 662905 <a href="http://www.whitchurchinf.co.uk">www.whitchurchinf.co.uk</a>	257	3-7	90	97
							Apr 16: Priority 2b 0.931 miles
45	<b>Whitchurch CE Junior</b> Salisbury Road, Whitchurch SY13 1RX	3120 VC	Ms D West 01948 662255 <a href="http://www.whitchurch-jun.shropshire.sch.uk">www.whitchurch-jun.shropshire.sch.uk</a>	330	7-11	90	87
46	<b>Whittington CE (Aided) Primary</b> Whittington, Oswestry SY11 4DA	3329 VA	Mr C Rogers 01691 662269 <a href="http://www.whittingtonschool.co.uk">www.whittingtonschool.co.uk</a>	204	5-11	30	32
							Apr 16: Priority 4c 3.344 miles
47	<b>Whixall CE Primary</b> Whixall, Whitchurch SY13 2SB	3122 VC (A pending)	Miss N Brayford 01948 880330 <a href="http://www.whixall.shropshire.sch.uk">www.whixall.shropshire.sch.uk</a>	117	5-11	20	14
48	<b>Woore Primary &amp; Nursery</b> Woore, Crewe, Cheshire CW3 9SQ	2113 C	Mrs M Ward 01630 647373 <a href="http://www.woore.org">www.woore.org</a>	61	5-11	8	5

◆ denotes LA Nursery on site and where you must complete an application form for the primary school if your child is at the Nursery

# Map showing location and catchment areas of Primary Schools in SOUTH Shropshire area



 **List of PRIMARY Schools**

**C** - Community  
**F** - Foundation  
**FS** - Free School  
**VC** - Voluntary Controlled  
**VA** - Voluntary Aided  
**A** - Academy

**SOUTH SHROPSHIRE AREA**

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
1	<b>Albrighton Primary</b> New House Lane, Albrighton, Wolverhampton, WV7 3QS	2120 C	Mrs J Bratt 01902 372558 <a href="http://www.albrightonprimary.com">www.albrightonprimary.com</a>	210	5-11	45	21
2	<b>Albrighton, St Mary's CE Primary</b> Shaw Lane, Albrighton, Wolverhampton WV7 3DS	3003 VC	Mrs A Skidmore 01902 372885 <a href="http://www.stmarysalbrighton.org.uk">www.stmarysalbrighton.org.uk</a>	193	5-11	30	32 Apr 16: Priority 3b 1.178 miles
3	<b>Alveley Primary</b> Daddlebrook Road, Alveley, Bridgnorth WV15 6JT	2027 C (A pending)	Mrs J Hampson (Acting Head) 01746 780284 <a href="http://www.alveley.shropshire.sch.uk">www.alveley.shropshire.sch.uk</a>	82	5-11	17	16
4	<b>Barrow 1618 CE Free School</b> Barrow, Broseley TF12 5BW	2000 FS	Mr J Newton 01952 388640 <a href="http://barrow1618school.co.uk">barrow1618school.co.uk</a>	85	5-11	12	23 Apr 16: Priority 5 2.348 miles
5	<b>Beckbury CE Primary</b> Beckbury, Shifnal TF11 9DQ	3010 VC	Mrs C Gaskin (Executive Head) 01952 750287 <a href="http://www.beckbury.shropshire.sch.uk">www.beckbury.shropshire.sch.uk</a>	56	5-11	8	9 Apr 16: Priority 3a 1.631 miles
6	<b>Bishop's Castle Primary</b> Oak Meadow, Bishop's Castle SY9 5PA	2029 F	Mr A Barker 01588 638522 <a href="http://www.bishopscastle-pri.shropshire.sch.uk">www.bishopscastle-pri.shropshire.sch.uk</a>	127	5-11	25	16
7	<b>Bishop Hooper CE Primary</b> Ashford Carbonell, Ludlow SY8 4BX	5207 VA	Mrs K Phelps 01584 831110 <a href="http://www.bishophooper.shropshire.sch.uk">www.bishophooper.shropshire.sch.uk</a>	83	2-11	15	21 Apr 16: Priority 6 2.296 miles
8	<b>Bitterley CE Primary</b> Bitterley, Ludlow SY8 3HF	3303 A	Mr W Davies 01584 890228 <a href="http://www.bitterleyschool.co.uk">www.bitterleyschool.co.uk</a>	103	2-11	16	13
9	<b>Bridgnorth, Castlefields Primary</b> Castlefields, Bridgnorth WV16 5DQ	2157 C	Mrs J Hampson 01746 764072 <a href="http://www.castlefields-bridgnorth.shropshire.sch.uk">www.castlefields-bridgnorth.shropshire.sch.uk</a>	214	5-11	30	35 Apr 16: Priority 2b 0.726 miles
10	<b>Bridgnorth, St John's Catholic Primary</b> Innage Gardens, Bridgnorth WV16 4HW	3350 VA	Mrs A Ince 01746 762061 <a href="http://www.st-johns.shropshire.sch.uk">www.st-johns.shropshire.sch.uk</a>	206	5-11	30	35 Apr 16: Priority 5 0.355 miles
11	<b>Bridgnorth, St Leonard's CE Primary</b> Innage Lane, Bridgnorth WV16 4HL	2195 VC	Mrs K Ferriday 01746 762781 <a href="http://www.bridgnorth-st-leonards.shropshire.sch.uk">www.bridgnorth-st-leonards.shropshire.sch.uk</a>	302	3-11	48	38
12	<b>Bridgnorth, St Mary's Bluecoat CE Primary</b> , The Grove, Bridgnorth WV15 5EQ	3305 VA	Mrs C Gaskin (Executive Head) 01746 763455 <a href="http://www.stmarysbc.shropshire.sch.uk">www.stmarysbc.shropshire.sch.uk</a>	136	3-11	30	15
13	<b>Brockton CE Primary</b> Brockton, Much Wenlock TF13 6JR	3015 VC	Mr D Tinker (Executive Head) 01746 785671 <a href="http://www.brocktonprimary.co.uk">www.brocktonprimary.co.uk</a>	79	5-11	12	9
14	<b>Broseley CE Primary</b> Dark Lane, Broseley TF12 5LW	3133 VC	Mrs S Passey 01952 882673 <a href="http://www.broseleyprimary.co.uk">www.broseleyprimary.co.uk</a>	225	5-11	36	28
15	<b>Broseley, John Wilkinson Primary</b> Coalport Road, Broseley TF12 5AN	2159 C	Mrs J Carter 01952 882950 <a href="http://www.johnwilkinsonprimary.co.uk">www.johnwilkinsonprimary.co.uk</a>	174	5-11	25	15

**SOUTH SHROPSHIRE AREA (Continued)**

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
16	<b>Brown Clee CE Primary</b> Station Road, Ditton Priors, Bridgnorth WV16 6SS	3159 VC	Miss S Relph 01746 712652 <a href="http://www.brownclee.shropshire.sch.uk">www.brownclee.shropshire.sch.uk</a>	100	5-11	20	11
17	<b>Bucknell, St Mary's CE Primary</b> Bucknell SY7 0AA	3307 VA	Miss A Cook 01547 530264 <a href="http://www.bucknellprimaryschool.org">www.bucknellprimaryschool.org</a>	37 Apr 16: Priority 3b 1.300 miles	5-11	8	9
18	<b>Buildwas Primary</b> Buildwas, Telford TF8 7DA	2007 A	Mr T Plim (Acting Head) 01952 432135 <a href="http://www.buildwas.shropshire.sch.uk">www.buildwas.shropshire.sch.uk</a>	48	3-11	12	5
19	<b>Burford CE Primary</b> Forester's Road, Burford, Tenbury Wells, Worcs WR15 8AT	3018 VC	Mr W Tisdale (Acting Head) 01584 810244 <a href="http://www.burfordceprimary.co.uk">www.burfordceprimary.co.uk</a>	140 Apr 16: Priority 3b 0.399 miles	5-11	20	26
20	<b>Chirbury CE Primary</b> Chirbury, Montgomery, Powys SY15 6BN	3022 VC	Mrs S Cooke (Federation Head) 01938 561647 <a href="http://www.chirbury.shropshire.sch.uk">www.chirbury.shropshire.sch.uk</a>	59	5-11	12	5
21	<b>Church Preen Primary</b> Church Preen, Church Stretton SY6 7LH	2034 C	Mr D Tinker (Executive Head) 01694 771359 <a href="http://www.churchpreenschool.org.uk">www.churchpreenschool.org.uk</a>	66	5-11	13	4
22	<b>Church Stretton, St Lawrence CE Primary</b> Shrewsbury Road, Church Stretton SY6 6EX	3024 VC	Mr A Brannen 01694 722682 <a href="http://www.stlawrenceprimary.org.uk">www.stlawrenceprimary.org.uk</a>	259 Apr 16: Priority 3b 5.481 miles	5-11	36	39
23	<b>Claverley CE (Aided) Primary</b> Claverley, Wolverhampton WV5 7DX	3311 VA	Mrs J Derrer 01746 710636 <a href="http://www.claverleyprimary.co.uk">www.claverleyprimary.co.uk</a>	109	5-11	17	16
24	<b>Clee Hill Community Primary</b> Tenbury Road, Clee Hill, Ludlow SY8 3NE	2035 A	Mr A Ellis 01584 890384 <a href="http://www.cleehill.shropshire.sch.uk">www.cleehill.shropshire.sch.uk</a>	115	2-11	16	14
25	<b>Cleobury Mortimer Primary</b> Love Lane, Cleobury Mortimer, Shropshire DY14 8PE	2036 A	Mrs C Mayfield 01299 270313 <a href="http://www.cleoburymortimerprimaryschool.org.uk">www.cleoburymortimerprimaryschool.org.uk</a>	213	2-11	37	34
26	<b>Clun, St George's CE (Aided) Primary</b> Clun, Craven Arms SY7 8JQ	3312 VA	Mrs K Miller 01588 640229 <a href="http://www.clunprimaryschool.org.uk">www.clunprimaryschool.org.uk</a>	75	3-11	15	5
27	<b>Clunbury CE (Aided) Primary</b> Clunbury, Craven Arms SY7 0HE	3313 VA	Miss M Evans 01588 660207 <a href="http://www.clunburyschool.org.uk">www.clunburyschool.org.uk</a>	51	3-11	10	7
28	<b>Condover CE (Aided) Primary</b> Condover, Shrewsbury SY5 7AA	3316 VA	Mrs K Lewis 01743 872108 <a href="http://www.condoverschool.co.uk">www.condoverschool.co.uk</a>	139 Apr 16: Priority 3-1 1.677 miles	5-11	20	30
29	<b>Corvedale CE (Aided) Primary</b> Diddlebury, Craven Arms SY7 9DH	3360 VA	Mr J Brough 01584 841630 <a href="http://www.corvedaleschool.co.uk">www.corvedaleschool.co.uk</a>	76	5-11	15	10
30	<b>Cressage, Christ Church CE Primary</b> Sheinton Road, Cressage SY5 6DH	3030 VC	Mrs R Braybrooke/Mrs K Stokes 01952 510383 <a href="http://www.christchurch.shropshire.sch.uk">www.christchurch.shropshire.sch.uk</a>	70	5-11	15	9
31	<b>Dorrington CE (Aided) Primary</b> Church Road, Dorrington, Shrewsbury SY5 7JL	3319 VA	Mrs M Hopkins 01743 718462 <a href="http://www.dorringtonprimaryschool.co.uk">www.dorringtonprimaryschool.co.uk</a>	59 Apr 16: Priority 3-1 1.602 miles	5-11	8	8



**SOUTH SHROPSHIRE AREA (Continued)**

School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupil at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
32 <b>Farlow CE Primary</b> Cleobury Mortimer, Kidderminster, Worcs DY14 0RQ	3041 VC	Mrs A Davies 01746 718661 <a href="http://www.farlow.shropshire.sch.uk">www.farlow.shropshire.sch.uk</a>	48 Apr 16: Priority 3b 4.756 miles	5-11	8	9
33 <b>Hanwood, St Thomas &amp; St Anne's CofE Primary</b> Hanwood, Shrewsbury SY5 8JN	3135 VC	Mrs C Budd 01743 860400 <a href="http://www.hanwood.shropshire.sch.uk">www.hanwood.shropshire.sch.uk</a>	103	3-11	17	16
34 <b>Highley Primary</b> Highley, Bridgnorth WV16 6EH	2052 C	Mr P Smith 01746 861541 <a href="http://www.highleyprimaryschool.co.uk">www.highleyprimaryschool.co.uk</a>	208	5-11	41	34
35 <b>Hope CE Primary</b> Hope, Minsterley, Shrewsbury SY5 0JB	3051 VC	Mrs J Gill (Executive Head) 01743 891355 <a href="http://www.hopeschool.co.uk">www.hopeschool.co.uk</a>	35	2-11	8	3
36 <b>Kinlet CE Primary</b> Kinlet, Bewdley, Worcs DY12 3BG	3057 VC	Mrs A Raymond 01299 841210 <a href="http://www.kinlet.shropshire.sch.uk">www.kinlet.shropshire.sch.uk</a>	58	5-11	8	7
37 <b>Longden CE (Aided) Primary &amp; Nursery</b> Plealey Road, Longden, Shrewsbury SY5 8EX	3321 VA	Mr C I C Tay 01743 860480 <a href="http://www.longden.shropshire.sch.uk">www.longden.shropshire.sch.uk</a>	101 Apr 16: Priority 6 7.538 miles	2-11	15	18
38 <b>Longnor CE Primary</b> Frodesley Road, Longnor, Shrewsbury SY5 7PP	3068 VC	Ms L Adams 01743 718493 <a href="http://www.longnorschool.org.uk">www.longnorschool.org.uk</a>	104	5-11	15	10
39 <b>Ludlow, St Laurence CE Primary</b> Jockeyfields, Ludlow SY8 1TP	3156 VC	Mr S Matthews 01584 872766 <a href="http://www.st-laurenceprimary.com">www.st-laurenceprimary.com</a>	197 Apr 16: Priority 3b 0.857 miles	3-11	30	35
40 <b>Ludlow Infant School &amp; Nursery</b> Sandpits Road, Ludlow SY8 1HG	2065 C	Mrs V Matthews 01584 872765 <a href="http://www.ludlow-inf.shropshire.sch.uk">www.ludlow-inf.shropshire.sch.uk</a>	179	3-7	70	57
41 <b>Ludlow Junior</b> Clee View, Ludlow SY8 1HX	2149 C	Mrs S Swann 01584 873602 <a href="http://www.ludlowjuniorschool.co.uk">www.ludlowjuniorschool.co.uk</a>	237	7-11	75	55
42 <b>Lydbury North CE (Aided) Primary</b> Lydbury North SY7 8AU	3322 VA	Mrs P Knight 01588 680277 <a href="http://www.stmichaelsfed.shropshire.sch.uk">www.stmichaelsfed.shropshire.sch.uk</a>	28	5-11	8	5
43 <b>Minsterley Primary</b> Minsterley, Shrewsbury SY5 0BE	2072 C	Mr C Roe 01743 791398 <a href="http://www.minsterley.shropshire.sch.uk">www.minsterley.shropshire.sch.uk</a>	143	5-11	23	22
44 <b>Morville CE Primary</b> Morville, Bridgnorth WV16 4RJ	2003 A	Mrs S Blackburn 01746 714219 <a href="http://www.morvilleprimaryschool.com">www.morvilleprimaryschool.com</a>	38	5-11	12	5
45 <b>Much Wenlock Primary</b> Racecourse Lane, Much Wenlock TF13 6JG	2117 C	Mr C Litchfield 01952 727634 <a href="http://www.muchwenlock.shropshire.sch.uk">www.muchwenlock.shropshire.sch.uk</a>	178	5-11	24	18
46 <b>Newcastle CE Primary</b> Newcastle-on-Clun, Craven Arms SY7 8QL	3081 VC	Mrs R Gittins (Acting Headteacher) 01588 640260 <a href="http://www.newcastleprimaryschool.org.uk">www.newcastleprimaryschool.org.uk</a>	28	5-11	8	2
47 <b>Norbury Primary &amp; Nursery</b> Norbury, Bishop's Castle SY9 5EA	2075 F	Mr L Ball 01588 650207 <a href="http://www.norbury.shropshire.sch.uk">www.norbury.shropshire.sch.uk</a>	51 Apr 16: Priority 3a 12.2292miles	3-11	8	11

**SOUTH SHROPSHIRE AREA (Continued)**

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN	1st Pref received 18 Apr 2016
48	<b>Onny CE (Aided) Primary</b> Onibury, Craven Arms SY7 9AW	3361 VA	Mrs P Knight 01584 856320 <a href="http://www.stmichaelsfed.shropshire.sch.uk">www.stmichaelsfed.shropshire.sch.uk</a>	61	3-11	15	4
49	<b>Pontesbury CE Primary</b> Bogey Lane, Pontesbury, Shrewsbury SY5 0TF	3087 VC	Mr R Langford 01743 790226 <a href="http://www.pontesburyprimary.org.uk">www.pontesburyprimary.org.uk</a>	209	3-11	30	20
50	<b>Rushbury CE Primary</b> Rushbury, Church Stretton SY6 7EB	3093 VC	Mrs Diane Pye 01694 771233 <a href="http://www.rushburyschool.co.uk">www.rushburyschool.co.uk</a>	53	5-11	10	7
51	<b>Sheriffhales Primary</b> Sheriffhales, Shifnal TF11 8RA	2099 C	Miss S Hodgson 01952 460204 <a href="http://www.sheriffhales.shropshire.sch.uk">www.sheriffhales.shropshire.sch.uk</a>	73	5-11	12	8
52	<b>Shifnal Primary</b> Curriers Lane, Shifnal TF11 8EJ	2146 C	Mr A Farrington 01952 460500 <a href="http://www.shifnalprimary.co.uk">www.shifnalprimary.co.uk</a>	230	3-11	42	28
53	<b>Shifnal, St Andrew's CE Primary</b> Park Lane, Shifnal TF11 9HD	3100 VC	Mrs A McMillan 01952 460226 <a href="http://www.st-andrews-shifnal.co.uk">www.st-andrews-shifnal.co.uk</a>	289	5-11	42	40
54	<b>Stiperstones CE Primary</b> Snailbeach, Shrewsbury SY5 0LZ	3127 VC	Mrs S Cooke (Federation Head) 01743 791207 <a href="http://www.stiperstones.shropshire.sch.uk">www.stiperstones.shropshire.sch.uk</a>	32	5-11	8	3
55	<b>Stokesay Primary</b> Market Street, Craven Arms SY7 9NW	2005 A	Mr D Peterson 01588 672275 <a href="http://www.stokesay.shropshire.sch.uk">www.stokesay.shropshire.sch.uk</a>	117	3-11	30	17
56	<b>Stottesdon CE Primary</b> Cleobury Mortimer, Kidderminster, Worcs DY14 8UE	3108 A	Mrs K Jones 01746 718617 <a href="http://www.stottesdon.shropshire.sch.uk">www.stottesdon.shropshire.sch.uk</a>	99 Apr 16: Priority 3b 6.876 miles	5-11	12	12
57	<b>Trinity CE Primary</b> Ford, Shrewsbury SY5 9LG	3160 VC	Mr J Rowe 01743 850227 <a href="http://www.trinity.shropshire.sch.uk">www.trinity.shropshire.sch.uk</a>	150	5-11	23	16
58	<b>Westbury, St Mary's CE (Aided) Primary</b> Westbury, Shrewsbury SY5 9QX	3328 VA	Mrs J Gill (Executive Head) 01743 884411 <a href="http://www.stmaryswestbury.easyschoolwebsite.com">www.stmaryswestbury.easyschoolwebsite.com</a>	33	5-11	12	5
59	<b>Wistanstow CE Primary</b> Wistanstow, Craven Arms, SY7 8DQ	3123 VC	Mrs R Finney 01588 673347 <a href="http://www.wistanstowprimary.co.uk">www.wistanstowprimary.co.uk</a>	49	5-11	12	7
60	<b>Worfield Endowed CE (Aided) Primary</b> Main Street, Worfield, Bridgnorth WV15 5LF	3330 VA	Mrs C Gaskin 01746 716606 <a href="http://www.worfield.shropshire.sch.uk">www.worfield.shropshire.sch.uk</a>	184 Apr 16: Priority 3b 2.595 miles	3-11	29	35
61	<b>Worthen CE Primary</b> Worthen, Shrewsbury SY5 9HT	3126 VC	Mrs J Gill (Executive Head) 01743 891320 <a href="http://www.worthen.shropshire.sch.uk">www.worthen.shropshire.sch.uk</a>	46	5-11	11	9

◆ denotes LA Nursery on site and where you **must** complete an application form for the primary school if your child is at the Nursery

## Equal Preference Scheme

### How is the allocated School determined?

Every local authority must operate an equal preference scheme; it is a requirement of the School Admissions Code. With each school applied for, it does not matter whether it is the person's first, second or third preference; what matters is the priority in terms of oversubscription criteria.

This means that, regardless of whether it is their first, second or third preference school, every applicant is listed by the admission authority in the rank order of the oversubscription criteria (e.g. in/out of catchment area, with/without a sibling) for the schools listed in the application. The straight line distance measurement from home to school determines the position of the applicant in the appropriate category of oversubscription criteria. (This may differ in the children of staff criteria used by some own admission authority schools.) Please see the relevant oversubscription criteria listed in this booklet to determine the category applicable to you and how the policy is applied at each of the schools you wish to include in your application.

If an applicant names three schools, they will appear on the list for each of those three schools. The published admission number (PAN) is the number of places available for each school and the cut-off point for allocated places. If the applicant is ranked high enough in terms of the oversubscription criteria to qualify for one of the places at their first preference school, their name can be discounted for the second and third preference schools. On the list of the second and third preference schools, the next applicants on the list can then move up to fill the gap and qualify for a place.

The local authority has a statutory duty to offer parents their highest possible preference. The percentage of first preferences met is reported to the Department for Education (DfE) every year and these statistics are published by the DfE,

usually at the end of June. If the applicant ranks before the cut-off point for their first preference school, their second or third preference do not need to be considered.

### The importance of 3 preferences

It is extremely important for parents to make use of their three preference slots. Whilst the Admissions Team endeavour to meet your first preference request, if you name only one school, your child's name will appear on only one school's list. If you do not rank before the cut-off point, this means that we must make a default offer which will be the nearest school to the home address with vacancies available when all other on-time applications have been considered. By then a school that you might have considered as an acceptable second or third preference may have filled up with applicants who **have** named the school in their application, even if they live further from the school than you. If the school is not named in your application, it cannot be considered as an alternative to your first preference unless it still has places available when consideration of the on-time preferences is complete.

In some areas of Shropshire, there may be only one secondary school designated to a wide rural area (e.g. Bishop's Castle) and it is difficult for parents to nominate a second or third preference. However, for town residents, there are usually a number of schools in close proximity and the opportunity is there for parents to name 3 schools. It is strongly recommended that Shrewsbury residents name 3 Shrewsbury secondary schools which may help to avoid disappointment. All four Shrewsbury secondary schools share the same designated catchment area. Shrewsbury residents who apply for their nearest Shrewsbury secondary school are ranked slightly higher in oversubscription criteria for that school than other Shrewsbury residents for whom it is not the nearest school. ([See page 43.](#))

Late applications are considered after all on-time applicants have been allocated. ([See page 54.](#))

## Case Studies

### Case 1

A Shrewsbury resident lives closer to an entrance to Meole Brace School than the nearest Priory School pedestrian entrance (by straight line measurement). They name only one school in application – the Priory School.

In Priory School's oversubscription criteria, this applicant would be considered an in-area applicant but Priory is not the nearest school and with no sibling connection, this comes under priority 6. ([See page 41](#)).

The applicant does not rank within 168 in the Priory's list of applicants and therefore the cut-off point comes before this applicant. Having named only one school, the application cannot be considered until all the other on-time applications have been allocated. By this time Meole Brace School is full with applicants who have named it in their application and there is only one school left in Shrewsbury with vacancies. That school is the default offer made to this applicant, even though they would have preferred Meole Brace as an alternative preference and the default offer school is some distance from their home.

This could have been avoided by naming three Shrewsbury secondary schools.

### Case 2

A parent from outside the Shrewsbury catchment area names 3 Shrewsbury secondary schools. All 3 are oversubscribed.

The applicant is ranked lower in terms of priority than in-area applicants. (Priority 7 for Priory and 5B for the other Shrewsbury schools.) This applicant does not rank sufficiently high on the list of applicants for a place at any of the 3 Shrewsbury secondary schools.

A place cannot be offered at any of the three schools named in the application and so a default offer has to be made once all the other on-time applications have been allocated. The designated catchment school is

also full by this time with applicants who have named it in their application. The next nearest school with vacancies is offered which is a considerable distance from the home address and the parents will be responsible for transport to this school as they have not applied for their designated catchment school.

This could have been avoided by naming the catchment school as one of the preferences.

### Case 3

As in Case 2 a parent names 3 primary schools that are not the designated catchment school. All 3 are oversubscribed.

The applicant is ranked lower in terms of priority than in-area applicants. A place cannot be offered at any of the 3 schools and a default offer is made at the next nearest school with vacancies. Parents will be responsible for transport.

This could have been avoided by naming the catchment school as one of the preferences.

**In 2016, not all Shrewsbury primary schools could offer places to all their catchment residents and not all secondary schools could offer a place to all applicants for whom it was their nearest school.**

### Case 4

A parent from Shrewsbury names only one Shrewsbury secondary school.

This is their nearest Shrewsbury secondary school, Priority 3 for Priory and 4 for other Shrewsbury secondary schools) but due to high numbers of Priory applicants, they do not rank sufficiently high to qualify for a place.

Having named only one school, a default offer is made as in Case 1. Other Shrewsbury secondary schools are closer to the home but these were not named in application and are now full.

This could be avoided by naming three Shrewsbury secondary schools.

## Secondary Schools

### What kind of secondary schools are there in Shropshire?

Most secondary schools in Shropshire are mixed comprehensive schools for 11 – 16 year olds. Some have a Sixth Form (shown as 11–18 on the list of secondary schools on [pages 45-46](#)).

The school in St Martin's, near Oswestry is an all-through primary and secondary school. Parents/carers apply for a school place in Reception and do not need to make a further application to transfer into the secondary department. However, parents/carers whose children have attended other local primary schools who want a place in the secondary department of the all-through school will need to apply when their children are Year 6.

Other provision for over 16s is offered by sixth form and general further education colleges ([see the list on p71](#)) and independent training providers.

The Thomas Adams School in Wem has boarding facilities ([see p64 for more details](#)). Admissions to Year 7 of the school are still administered by Shropshire Council. Therefore parents resident in Shropshire must apply for a place at the school through the Council. The offer of a boarding place does not constitute an offer of a place at the school in Year 7 or in any of the other years in the school. All admissions to Year 7 are subject to the Co-ordinated Admissions Scheme ([see p8](#)).

All local authority maintained secondary schools provide a broad and balanced curriculum, which promotes spiritual, moral, social, cultural and physical development in line with the Government's requirements. Schools are also free to include subjects or topics of their own choice in planning and designing their education programme. They also offer many additional opportunities through a wide range of activities which happen outside normal lesson times, such as visits to places of interest and clubs for different activities, including sports. All our secondary schools achieved specialist status

for their work in particular aspects of the curriculum. Although specific funding for this work is no longer available, many schools continue to offer enhanced opportunities in their specialist areas. The oversubscription criteria, however, remains unchanged. In other words, the allocation of places does not make any allowance for pupils who wish to study the particular specialism, even though some parents use this as a reason for their preference or, in the event of an unsuccessful application, at a subsequent appeal.

Academies do not have to follow the National Curriculum

### Where can I get more information about the schools?

Ofsted (The Office for Standards in Education) assesses all of our schools through a regular cycle of inspection. The most recent report on a school can be found on the Internet at [www.ofsted.gov.uk](http://www.ofsted.gov.uk) or obtained from the school. Whilst judgements on individual schools vary, the overall judgement is that the majority of Shropshire schools are good or better in all the key areas: effectiveness of leadership and management; quality of teaching, learning and assessment; personal development, behaviour and welfare; outcomes for pupils; effectiveness of 16 to 19 study programmes and overall effectiveness of the school.

You will find a list of Shropshire secondary schools on [pp 45-46](#) of this booklet. The number of pupils at the school is shown against each one, along with the number of new pupils it can take next year (September 2017), the number of applicants who gave that school as their first preference for 2016, which schools had more applying for a place than there were places available, and how many appeals were successful for each school.

If you would like more information about individual schools please contact the school direct and ask for their prospectus. Each school has an Open Evening for children and their parents. ([Please see details on p38.](#))

## ●●●●● Can I Visit the Schools?

You and your child can attend open days and evenings at any of our secondary schools during September and October 2016. Admission Advisers will be attending all the Open Evenings.

### NORTH Shropshire

Corbet	Monday 03 October	9.15 - 12.00 noon 7 - 9pm	
Grove	Thursday 06 October	5.30 - 8pm	
Lakelands	Wednesday 28 September	2 - 4pm & 6 - 8pm	
Marches	Thursday 22 September	4.30 - 7.30pm	Head's talks at 5.30pm and 6.30pm
St Martins	Tuesday 11 October	7 - 9pm Tours 9am & 11.30am	Please use school car parks not Sports Centre
Sir John Talbot's	Thursday 22 September	9 - 10am & 10 - 11am 6 - 8.30pm	Head's talk 6pm. Tours until 8pm. Please use Heath Road entrance.
Thomas Adams	Tuesday 04 October	5.30 - 8pm Tours 10.30am & 1.30pm	

### SOUTH Shropshire

Bishop's Castle Community College	Thursday 06 October	6.30 - 9pm	To book a tour contact school
Bridgnorth Endowed	Thursday 22 September 12,14,19 & 21 October	6 - 8.30pm 8.45 & 9.45am tours	Parking on Innage Car Park. To book a tour contact school
Church Stretton	Thursday 29 September Friday 30 September	5 - 7.30pm 9.15am-11.10am	Last entry at 10.30am
Idsall	Thursday 29 September Friday 30 September	6.30 - 8.30pm 9.30 - 11.30am (Appt only)	
Lacon Childe	Monday 26 September Tuesday 27 September	6 - 8pm 9 - 11am	
Ludlow	Wednesday 28 September	6 - 8.30pm	Leisure Centre car park
Mary Webb	Thursday 29 September 30 September & 3 October	6 - 8pm 10.30am - 12 noon	Appointment only
Oldbury Wells	Monday 19 September 29 September, 06 & 20 October	6 - 9pm 9.15am - 11.15	Parking on east side only Contact school to book appointment
William Brookes	Wednesday 12 October Friday 14 October	7 - 9pm 9.30am-12 noon	

### SHREWSBURY

Belvidere	Monday 03 October 04-07 October	7 - 9pm Open Week Tours	To book a tour contact school
Meole Brace	Wednesday 21 September 20 -23 September	9.15-11am & 5.30 - 8pm Morning Tours	To book a tour contact school
Priory	Wednesday 28 September 26,27 & 28 September	9.15-11am & 5.30 - 8pm Morning Tours	
Shrewsbury Academy	Wednesday 05 October	6 - 8pm	To book an appointment to tour the school at any time please contact Mrs Rogers.

# ●●●● Information about Transfer to Shropshire Secondary Schools

Parents of children in their final year (Year 6) at state primary schools in Shropshire will receive details of the procedure for applying for a place at secondary school in September 2016, through the “pupil post” system. Shropshire parents whose children attend a school outside Shropshire should receive information through the normal mail. Residents outside Shropshire should contact their own local authority.

Applications can be made online ([see p5](#)). Please give up to a maximum of three preferences from among the schools in the North or South Shropshire areas, Shrewsbury area or schools in other local authority areas.

We will allocate as many places as possible on the basis of your first preference. Where that is not possible, we will try to offer your second or third preference, using the equal preference scheme. ([See p35](#)). For September 2016, 93.4% of Shropshire parents who applied on time for a secondary school place were offered their first preference.

### **Important Notice –** ([Please see pages 35 & 36](#))

Please list three schools which are acceptable to you in application. If you only name one school and we are unable to give you a place at that school, we will only offer you a place at the nearest school which still has places available when we have dealt with everyone else’s preferences. Putting only one preference or the same school in all three preference boxes does not strengthen your case for a place at that school and wastes your preferences.

### **How are places allocated?**

Please read [page 35](#) and the following pages which explain how preferences are considered. Places are allocated according to an agreed set of criteria in strict order of the priorities shown. (Academies may set their own Admissions Policy.)

Schools in the North and South of the county have their own individual catchment areas but may give a low priority to out of catchment residents who attend a state primary school that lies within the secondary school’s catchment area.

### **Attendance at a particular primary school has no bearing upon the allocation of places to a particular secondary school in the Shrewsbury area.**

The Shrewsbury secondary schools share an overall catchment area for the whole of Shrewsbury. The schools are:

- Belvidere School
- Meole Brace School
- Priory School (Academy)
- Shrewsbury Academy

Most of the secondary schools in Shropshire have converted to academy status, in which case the governing body is the admission authority and has the right to determine a different policy. Where an academy’s policy differs from the Council’s it is published on the school’s website and [shown in this booklet](#).

Each school’s status as at July 2016 is shown in the lists of Shropshire schools on [pp 45-46](#) under the DfE Number. Shropshire Council is the admission authority for community and controlled schools. The governing body is the admission authority for academies. Please note that a school’s status may be subject to change at any time. If in doubt of a school’s status, please refer to the school’s website or contact the Admissions Team.

To check whether your address lies within a catchment area, you are advised to contact the Admissions Team. If you need any help to understand the oversubscription criteria please call one of our **Admissions Advisers** on **0345 678 9008**.

# ●●●● Oversubscription Criteria for Own Admission Authority Secondary Schools

The oversubscription criteria used to determine the rank order of applicants to secondary schools can vary from school to school. Where Shropshire Council is the admission authority, the Council's own policy for North/South Shropshire ([p44](#)) or Shrewsbury secondary schools ([pp 42-43](#)) will apply. Own admission authority schools may have a different policy in which case it is listed on [pages 40-41](#). All schools have agreed to the same arrangements as those set out for the Council's policy in respect of the following:

- The same timetable
- Use of a common application form giving the opportunity to name up to 3 preferences.
- That parents will incur no cost in the admissions process.
- That children with a Statement of Special Educational Needs or EHCP will be offered places where the statement names the particular school.
- The way in which distances will be measured, including applications from the same block of flats.
- The placing of twins or triplets.
- Tie breaker in case of two identical applications
- Late applications.
- Waiting lists.

The full versions of each school's admissions arrangements can be viewed on the Shropshire Council website: [www.shropshire.gov.uk](http://www.shropshire.gov.uk) under Determined Admission Arrangements for 2017. The oversubscription criteria for own admission authority schools are as follows (AN = Admission Number):

## **Bridgnorth Endowed School: AN = 174**

## **Church Stretton School: AN=124**

## **The Community College, Bishop's Castle: AN=108**

Oversubscription criteria for these schools are the same as Shropshire Council's. ([See page 44.](#))

## **Corbet School: AN=135**

Children with a statement of SEN or EHCP which names The Corbet School will be allocated places. Applications will then be prioritised according to the following criteria:

1. Looked After Children and children who were looked after but ceased to be because they were adopted as defined in the School Admissions Code.
2. Children living within the designated catchment area with a sibling at the school on the day they are due to start.
3. Other children living inside the designated catchment area.
4. Children living outside the catchment area with a sibling at the school on the date they are due to start.
5. Children outside the catchment area without a sibling but who have attended a state primary school that lies within Corbet's catchment area for a year prior to transfer.
6. Children of staff meeting staff criteria as specified in the School Admissions Code.
7. Any other children living outside the catchment.

## **Grove School: AN=208**

Oversubscription criteria for this school are the same as Shropshire Council's. ([See page 44.](#))

## **Idsall School: AN=216**

Children with a Statement of SEN or EHCP which names Idsall School will be allocated places, after which places are allocated up to 216 according to the criteria shown below:

1. Looked After Children who are in Public Care or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area then the following criteria for admission will apply in order:
  - 2a. Priority will be given to children living within the catchment area who will have an older sibling at the school on the day they are due to start school.
  - 2b. After that, priority will be given to other children who live within the catchment area.
3. Children of members of staff employed by Idsall School on a permanent contract or for two or more years at the time at which the application for admission to the school is made. When this element is oversubscribed, consideration is given to length of service and finally to proximity to the school.
4. If there are spaces still available after the above criteria have been applied, children living outside the designated catchment area will be offered places according to the following criteria
  - 4a. Children who will have an older sibling at the school on the day they are due to start school.
  - 4b. Secondly, priority will be given to children living outside the catchment area without an older sibling at the school, but who have attended a state primary school that lies within the secondary school's catchment area, for more than a whole academic year immediately prior to transfer.
  - 4c. All other children.

## **Lacon Childe School: AN =108**

These arrangements are currently under review by the Office of the Schools Adjudicator.

## **Lakelands Academy: AN=116**

Oversubscription criteria for this school are the same as Shropshire Council's. ([See page 44.](#))

## **The Marches School: AN=270**

Children with a Statement of SEN or EHCP which names The Marches School will be allocated places, after which places are allocated up according to the criteria shown below:

1. Looked After Children who are in Public Care or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area then the following criteria for admission will apply in order:
  - 2a. Priority will be given to children living within the catchment area who will have an older sibling of compulsory school age (11 –16) or a sibling in the 6th Form at the school on the day they are due to start there.
  - 2b. After that, priority will be given to other children who live within the catchment area.
3. Children who have a parent or guardian who is a member of staff that has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of



staff is recruited to fill a vacant post for which there is a demonstrable skill shortage by the school.

- 4 Children who live outside the catchment area. If there are not enough places for all of them, we will look at the following two criteria:
  - 4a Priority will be given to children living outside the catchment area who will have an older sibling of compulsory school age (11–16) or a sibling in the 6th Form at the school on the day they are due to start there.
  - 4b Secondly, priority will be given to children living outside the catchment area without an older sibling at the school, but who have attended a state primary school that lies within the secondary school's catchment area, for more than a whole academic year immediately prior to transfer.
- 4c All other children who live outside the catchment area.

### Oldbury Wells School: AN=168

Children with a Statement of SEN or EHCP which names the school will be allocated places, after which places are allocated up to 168 in order of the criteria shown below:

1. Looked After Children who are in Public Care or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area then:
  - 2a. Priority will be given to children living within the catchment area who will have an older sibling at the school on the day they are due to start.
  - 2b. After that, priority will be given to other children who live within the catchment area.
3. If there are spaces still available, children living outside the designated catchment area will be offered places according to the following criteria
  - 4a. Children who will have an older sibling at the school on the day they are due to start school.
  - 4b. Children living outside the catchment area without an older sibling at the school, but who have attended a state primary school that lies within the secondary school's catchment area, for more than a whole academic year immediately prior to transfer.
- 4c. Children of members of staff employed by the school on a permanent contract or for two or more years at the time at which the application for admission to the school is made.
- 4d. All other children.

### The Priory School: AN=168

Children with a Statement of SEN or EHCP which names The Priory School will be allocated. Then:

1. Looked After Children and previously Looked after Children who ceased to be so because they were adopted as specified in the School Admissions Code.
2. Children living within the school's designated catchment area with an older sibling of compulsory school age attending the school when the applicant is admitted.
3. Children living with the school's designated catchment area for whom the school is the nearest Shrewsbury secondary school in accordance with the "nearest school test" ([see page 43](#)).
4. Children of members of staff employed by The Priory School on a permanent contract at the school for two or more years at the time of application as specified in the School Admissions Code.
5. Children living outside the school's designated catchment area with sibling attending the school.

6. All other children living within the school's designated catchment area.
7. All other children living outside the catchment area.

### Sir John Talbot School: AN=135

Children with a Statement of SEN or EHCP which names Sir John Talbot School will be allocated places, after which places are allocated up to 135 according to the criteria below:

1. Looked After Children who are in Public Care or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area then the following criteria for admission will apply in order:
  - 2a. Priority will be given to children living within the catchment area who will have an older sibling of compulsory school age (11–16) or a sibling in the 6th Form at the school on the day they are due to start there.
  - 2b. After that, priority will be given to other children who live within the catchment area.
3. Children who have a parent or guardian who is a member of staff that has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage by the school.
4. Children who live outside the catchment area. If there are not enough places for all of them, we will look at the following two criteria:
  - 4a. Priority will be given to children living outside the catchment area who will have an older sibling of compulsory school age (11–16) or a sibling in the 6th Form at the school on the day they are due to start there.
  - 4b. Secondly, priority will be given to children living outside the catchment area without an older sibling at the school, but who have attended a state primary school that lies within the secondary school's catchment area, for more than a whole academic year immediately prior to transfer.
- 4c. All other children who live outside the catchment area.

### Shrewsbury Academy: AN=237

Oversubscription criteria for this school are the same as Shropshire Council's. ([See pages 42-43.](#))

### William Brookes School: AN=162

Children with a Statement of SEN or EHCP which names William Brookes School will be allocated. Then:

1. Looked After Children and previously Looked after Children who ceased to be so because they were adopted as specified in the School Admissions Code.
2. Children living within the catchment area. Firstly children who will have an older sibling at the school or sixth form on the day they are awarded the place in school. Then other children who live in the catchment area.
3. Children living outside the catchment area. Firstly children who will have an older sibling at the school or sixth form on the day they are awarded the place in school. Secondly children without an older brother or sister at the school, but who have attended a state funded primary school that lies within the secondary school's catchment area for more than a whole academic year immediately prior to transfer.
4. All other children living outside the catchment area

# ●●●● Shropshire Council's Oversubscription Criteria for Secondary Schools in Shrewsbury

These criteria apply to maintained secondary schools in Shrewsbury. The criteria for North and South Shropshire maintained schools are listed on [page 44](#). Own admission authority policies (e.g. academies) may differ. Please [see pages 40-41](#).

Children who have a Statement of Special Educational Need or EHCP, naming the appropriate school to meet those needs, will be allocated school places first. After that children will be offered places in the following priority order:

## Priority 1:

Children in public care, usually referred to as "Looked After Children" and previously "Looked After Children" who ceased to be so because they were adopted as defined in the School Admissions Code.

## Priority 2:

Priority will be given to children living in the Shrewsbury catchment area who have an older sibling (\*\* as defined below) attending the school on the first day of the term they are due to start at the school.

## Priority 3:

After that, priority is given to children in the catchment area whose homes are nearest to the school. For this the "Nearest School test" is used as a deciding factor. For the avoidance of doubt, we measure this as a straight line on a computerised mapping system between home and the nearest appropriate official entrance gate to the school site. This is explained on [page 43](#).

## Priority 4:

All other in-catchment applicants.

## Priority 5:

After that, places will be offered to children who live outside the Shrewsbury catchment area. If there are not enough places for all of them, we will look at the following two criteria:

- A** Firstly priority will be given to children who will have an older sibling (\*\* as defined below) at the school on the day they are due to start.
- B** Then all other children from outside the Shrewsbury catchment area.

### Notes:

Each priority category is rank ordered according to a straight line measurement between home and the nearest appropriate entrance gate to the school, the nearest being given the highest priority.

### \* We define "living in the catchment area" as follows:

A child will be treated as living in the catchment area if he/she resides with his/her parent/carer at his/her normal and genuine place of residence for the majority of the time and that address is within the designated catchment area for the school. ([See page 51.](#))

### \*\*We define a sibling as follows:

A sibling connection is defined as a brother or sister, step-brother or step-sister, half-brother or half-sister of compulsory school age (i.e. 5 – 16 years), living at the same address as part of the same family unit. Fostered and adopted siblings are also included. However, cousins or other relatives who take up residence in a home in order to establish an "in catchment" area address will not be included under the sibling criterion. Siblings (as defined above) must be attending the secondary school on the day that the younger sibling is due to start there.

Very exceptionally, where a child has a particular health reason requiring them to attend a specific school, that child may be given a place before any of the children who qualify under Priorities 2-5 above. This will only be allowed if the parents/carers can provide written medical evidence that in the view of the Local Authority makes attending that particular school **essential** to the medical well-being of their child. Shropshire Council reserves the right to check the "essential" nature of the medical condition with medical practitioners, given that all schools will generally cope well with more common medical conditions such as ADHD.

Where two addresses are within the same block of flats, the lowest number of flat or nearest the ground floor will be deemed to be the nearest in distance.

Where 2 or more applications are considered to be of equal priority after all the criteria have been taken into account, a tie breaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

## ●●●●● Nearest School Test for Shrewsbury Secondary Schools

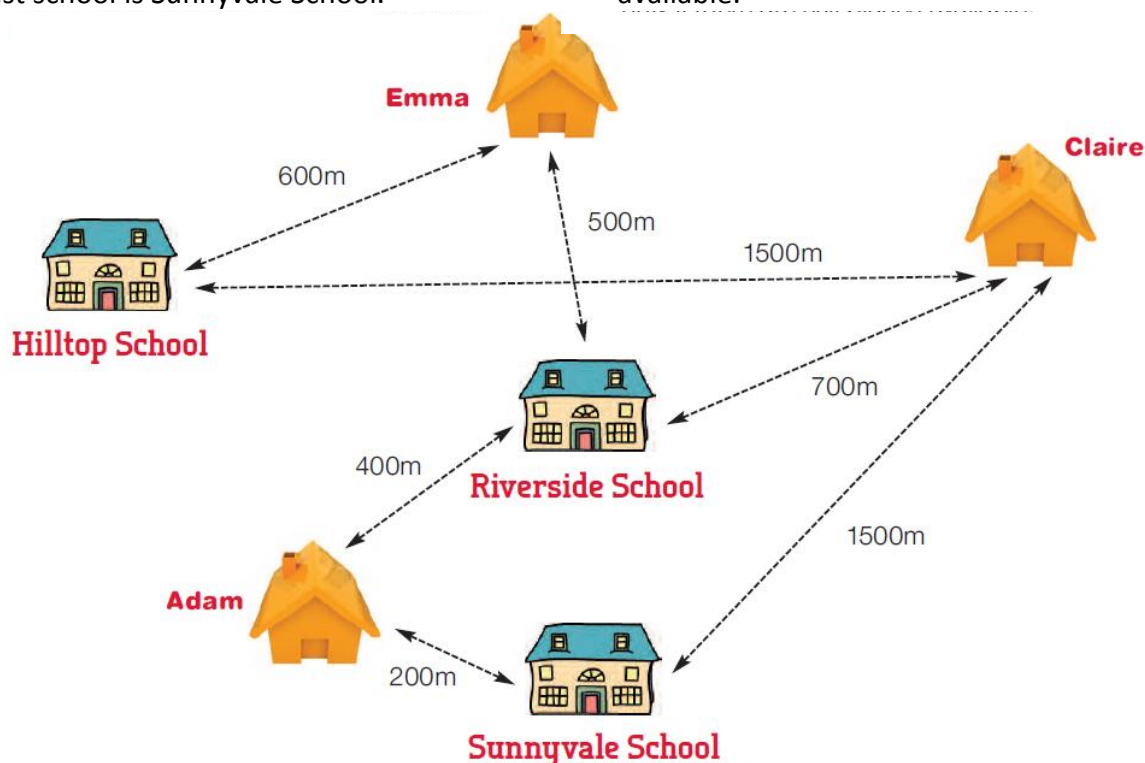
If you live in the Shrewsbury secondary school catchment area and apply for the Shrewsbury secondary school nearest to your home address (as described in Priority 3 on [page 42](#)), you will be ranked higher in the allocation list for that school than other applicants in catchment for whom it is not the nearest school. They will be included in the Priority 4 group as described on [page 42](#).

Please see the example below for Riverside School:

**Example 1:** Emma receives the highest priority. Although she lives further away than Adam (drawn as a straight line from the house to the nearest entrance to the school) Riverside School is her nearest school and she would have to travel further than the distance to Riverside School in order to get to the next nearest to her address. Adam's nearest school is Sunnyvale School.

**Example 2:** Claire would also be given the nearest school priority to gain a place at the Riverside School as it's much closer than her next nearest schools. Although she is further away than Adam, Riverside is not his nearest school and so he is in a lower priority category.

**Example 3:** Adam would receive the lowest priority. Although he lives closer than Claire and Emma, he lives nearer to another school. This would be taken into consideration even if he had NOT included Sunnyvale as one of his preferences. If Sunnyvale had not been listed as one of his preferences there would also be a risk that he might have to be offered vacancies at schools further away if all his preferred schools were full. Adam, like any other applicant who had a nearer school other than Riverside School, would only be considered on his distance from Riverside School, and only if there are still places available.



Adam, Emma and Claire have each given Riverside School as their first preference. There have been more first preference requests for places than there are places available in Year 7. As a result the LA will use the "Nearest School Test" to determine which applicants will be in the Priority 3 (Nearest School) category in the oversubscription criteria on [page 42](#).

# ●●●● Oversubscription Criteria for North and South Shropshire Secondary Schools

These criteria apply to maintained secondary schools in North and South rural Shropshire. The criteria for Shrewsbury maintained secondary schools are listed on [page 42](#). Own admission authority policies (e.g. academies) may differ. Please see [pages 40-41](#).

## North and South Shropshire

Rural secondary schools in the North and South Shropshire areas all have a “catchment area”. Priority will be given to children who live within that defined area. If you want more details of the catchment area for any individual school, please ring the Admissions Advisers on **0345 678 9008**, or access Local View on Shropshire Council’s website [www.shropshire.gov.uk](http://www.shropshire.gov.uk). Please note that the definitive catchments are those offered by the Admissions Team in the event of any disputes.

Children who have a Statement of Special Educational Need or EHCP, naming the school to meet those needs, will be allocated school places first. After that children will be offered places in the following priority order:

### Priority 1: Looked After Children

Looked After Children and previously Looked After Children who were looked after, but ceased to be so because they were adopted.

### Priority 2: Children living within the defined Catchment Area\*

If there are not enough places for all the children living in the catchment area, we will look at the following two criteria:

- A** Priority will be given to children living within the catchment area who will have an older sibling\*\* at the school on the day they are due to start there.
- B** After that, priority will be given to those who live inside the catchment area.

### Priority 3: Children living outside the defined Catchment Area:

If there are not enough places for all the children who live outside the catchment area we will look at the following criteria:

- A** Priority will be given to children outside the catchment area who will have an older sibling\*\* at the school on the day they are due to start there.
- B** (For admissions to rural Shropshire secondary schools only). Next, pupils outside the catchment area who have attended state-funded primary school that lies within the secondary school’s catchment area for more than a whole academic year immediately prior to transfer. (This does not apply to secondary schools in the Shrewsbury area).
- C** After that, any other children who live outside the catchment area.

#### Notes:

Each priority category is rank ordered according to a straight line measurement between home and the nearest appropriate entrance gate to the school, the nearest being given the highest priority.

#### \* “living in the catchment area”:

Please see the definition of this on [page 42](#).

#### \*\*Sibling definition:

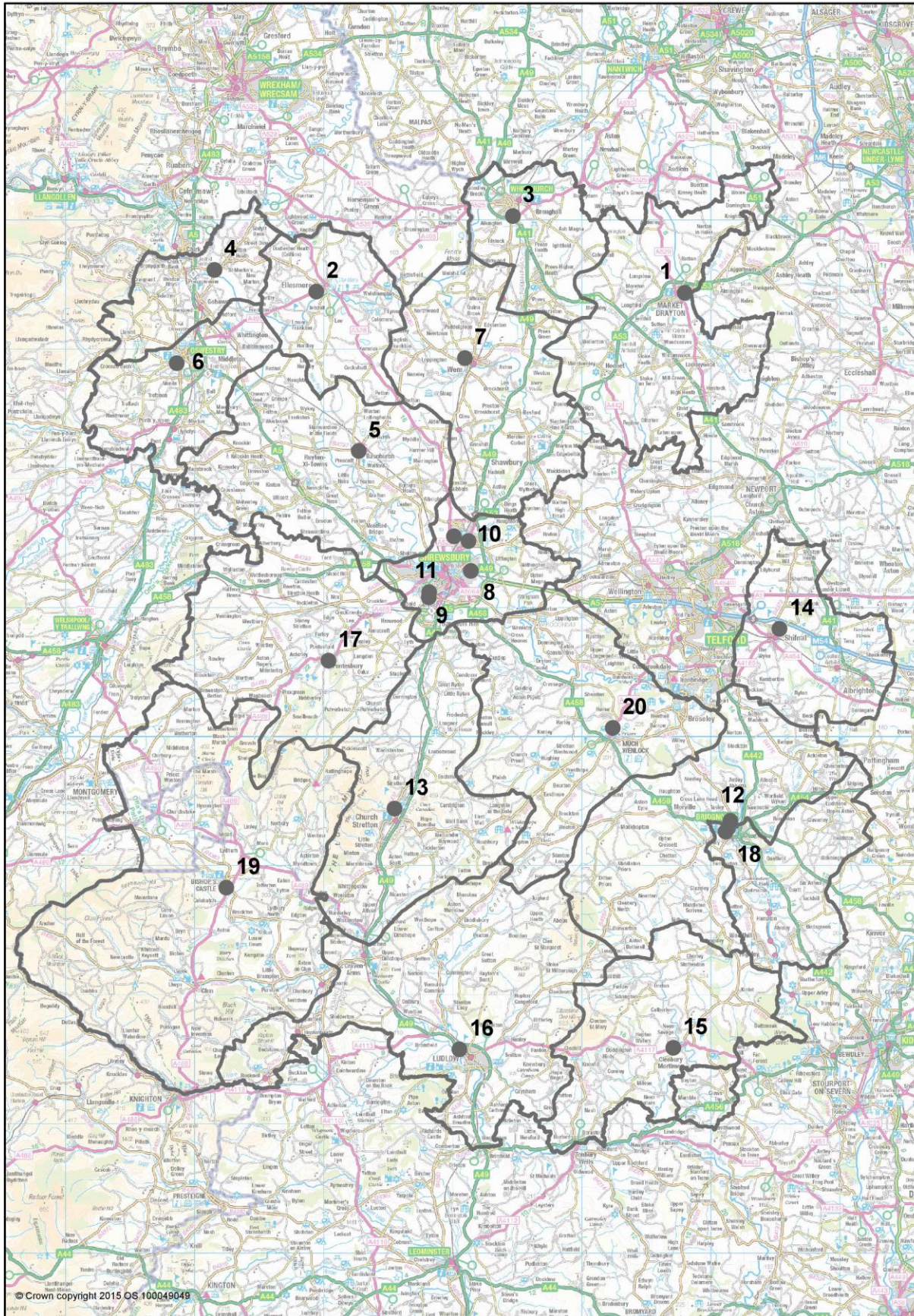
Please see the definition of sibling on [page 42](#).

Very exceptionally, where a child has a particular health reason requiring them to attend a specific school, that child may be given a place before any of the children who qualify under Priorities 2-5 above. This will only be allowed if the parents/carers can provide written medical evidence that in the view of the Local Authority makes attending that particular school **essential** to the medical well-being of their child. Shropshire Council reserves the right to check the “essential” nature of the medical condition with medical practitioners, given that all schools will generally cope well with more common medical conditions such as ADHD.

Where two addresses are within the same block of flats, the lowest number of flat or nearest the ground floor will be deemed to be the nearest in distance.

Where 2 or more applications are considered to be of equal priority after all the criteria have been taken into account, a tie breaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

# Map showing location and catchment areas of SECONDARY schools in Shropshire



**A** - Academy  
**C** - Community  
**F** - Foundation  
**VC** - Voluntary Controlled

# List of Secondary Schools

On pages 45-46, data is provided to show the admissions criteria of the last eligible applicant to be allocated as at 1 March 2016. This relates to the relevant admissions policy priority; either Shropshire Council's policy on [pages 42-44](#) or the school's own policy on [page 40](#). The distance given (in miles) is the cut-off point of the furthest applicant eligible for a place in that category as at 1 March 2016.

School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN
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## North Shropshire

1	<b>Grove School</b> Newcastle Road, Market Drayton TF9 1HF	4423 F	Mrs S Taylor 01630 652121 <a href="http://www.grove-school.co.uk">www.grove-school.co.uk</a>	898	11-18	208
2	<b>Lakelands Academy</b> (including Kettlemere Centre) Oswestry Road, Ellesmere SY12 0EA	4387 A	Mr I Sanders 01691 622543 <a href="http://www.lakelandsacademy.org.uk">www.lakelandsacademy.org.uk</a>	518	11-16	116
3	<b>Sir John Talbot's School</b> Heath Road, Whitchurch SY13 2BY	4001 A	Mr D O'Toole 01948 660600 <a href="http://www.sirjohntalbots.co.uk">www.sirjohntalbots.co.uk</a>	465	11-18	135
4	<b>St Martins School</b> (3-16 Learning Community) Oswestry SY10 7BD	4406 C	Ms S Lovecy 01691 776500 <a href="http://www.stmartins3-16.org">www.stmartins3-16.org</a>	292 (Secondary)	3-16	60
5	<b>The Corbet School</b> Baschurch, Shrewsbury SY4 2AX	5401 A	Mr P Adams 01939 260296 <a href="http://www.corbetschool.net">www.corbetschool.net</a>	664	11-16	135
6	<b>The Marches School</b> Morda Road, Oswestry SY11 2AR	4437 A	Mrs S Longville 01691 664400 <a href="http://www.marchesschool.co.uk">www.marchesschool.co.uk</a>	1332	11-18	270
7	<b>Thomas Adams School</b> Wem SY4 5UB	4503 VC	Mrs E Dakin 01939 237000 <a href="http://www.thomasadams.org.uk">www.thomasadams.org.uk</a>	1306	11-18	208

## Shrewsbury

8	<b>Belvidere School</b> Crowmere Road, Shrewsbury SY2 5LA	4396 C	Mr P Johnstone 01743 235073 <a href="http://www.belvidere.shropshire.sch.uk">www.belvidere.shropshire.sch.uk</a>	816	11-16	168
9	<b>Meole Brace School</b> Longden Road, Shrewsbury SY3 9DW	4403 C	Mrs H Burke 01743 235961 <a href="http://www.meolebrace.com">www.meolebrace.com</a>	1210	11-16	243
10	<b>Shrewsbury Academy</b> Corndon Crescent, Shrewsbury SY1 4LL	4395 A	Mr A Raeside 01743 276700 <a href="http://www.shrewsburyacademy.sat.coop">www.shrewsburyacademy.sat.coop</a>	831	11-16	237
11	<b>The Priory School</b> Longden Road, Shrewsbury SY3 9EE	4368 A	Mr M J Barratt 01743 284000 <a href="http://www.priory.shropshire.sch.uk">www.priory.shropshire.sch.uk</a>	838	11-16	168

# List of Secondary Schools

School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 16	Age Range	PAN
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## South Shropshire

12	<b>Bridgnorth Endowed School</b> Northgate, Bridgnorth WV16 4ER	4500 A	Mr P Loveday 01746 762103 <a href="http://www.bridgnorthendowed.co.uk">www.bridgnorthendowed.co.uk</a>	758	11-18	174
13	<b>Church Stretton School</b> South Shropshire Multi Academy Trust Shrewsbury Road, Church Stretton SY6 6EX	4385 A	Mr J Parr (Head of School) 01694 722209 <a href="http://www.churchstretton.shropshire.sch.uk">www.churchstretton.shropshire.sch.uk</a>	593	11-16	124
14	<b>Idsall School</b> Coppice Green Lane, Shifnal TF11 8PD	4394 A	Mr P Bourton 01952 468400 <a href="http://www.idsall.shropshire.sch.uk">www.idsall.shropshire.sch.uk</a>	1300 Apr 16: Priority 3c 3.961 miles	11-18	216
15	<b>Lacon Childe School</b> Love Lane, Cleobury Mortimer, Shropshire DY14 8PE	4412 A	Mr D Reynolds 01299 270312 <a href="http://www.lacon-childe.org.uk">www.lacon-childe.org.uk</a>	505	11-16	108
16	<b>Ludlow CE School</b> Bromfield Road, Ludlow SY8 1GJ	4501 VC	Mr P Poulton 01584 872691 <a href="http://www.ludlowschool.com">www.ludlowschool.com</a>	638	11-16	174
17	<b>Mary Webb School &amp; Science College</b> Pontesbury, Shrewsbury SY5 0TG	4410 C	Mr A Smith 01743 792100 <a href="http://www.marywebbschool.com">www.marywebbschool.com</a>	497	11-16	120
18	<b>Oldbury Wells School</b> Bridgnorth WV16 5JD	4427 A	Mrs S Godden 01746 765454 <a href="http://www.oldburywells.co.uk">www.oldburywells.co.uk</a>	811 Apr 16: Priority 3c 10.340 miles	11-18	168
19	<b>The Community College</b> Bishop's Castle, SY9 5AY	4376 F	Mr A Doust 01588 638257 <a href="http://www.communitycollegebc.org.uk">www.communitycollegebc.org.uk</a>	416	11-16	108
20	<b>William Brookes School</b> Farley Road, Much Wenlock TF13 6NB	4391 A	Mr G Renwick 01952 728900 <a href="http://www.williambrookes.com">www.williambrookes.com</a>	964 Apr 16: Priority 3c 5.524 miles	11-18	162

### Sixth Form Admission ([See page 70](#))

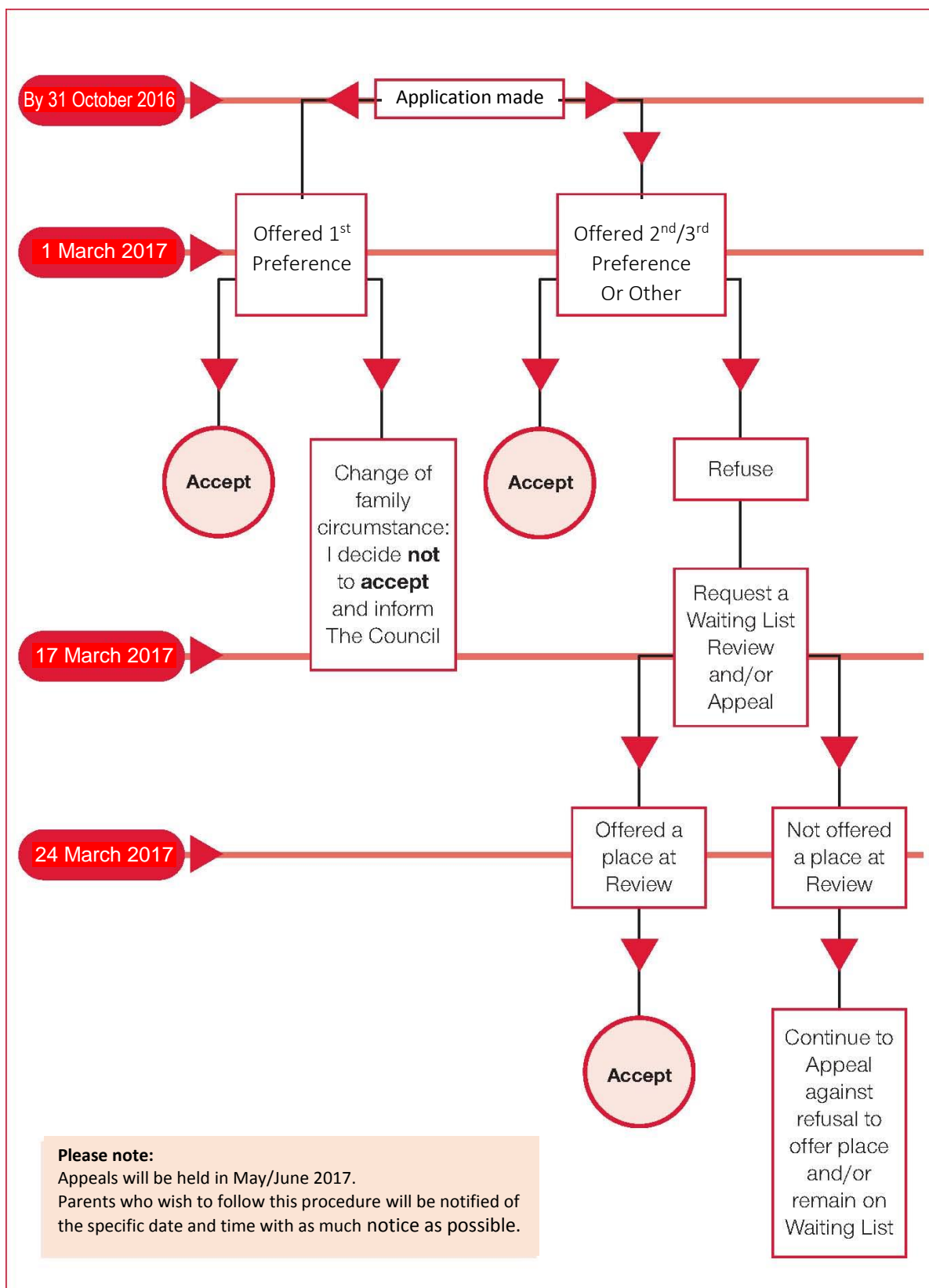
In most cases applicants must have reached certain academic standards. Details of each school's requirements on academic attainment to gain entry to their Sixth Form can be found by contacting the school and/or in the school's prospectus.

# ●●●● Secondary School Allocations in 2016

School	Admissions number	Total 1st preference requests received	Total places allocated as at 1 March 2016	Looked After Children	Statement of Educational Needs (SEN)	1st Preference				Out of area linked primary school (included in the previous total)	Child of Staff Member	2nd preference	3rd preference	Offered vacancies as listed preferences not available	1st preference not required 1 March	Places allocated at appeal	
						In area sibling	In area without sibling	Out of area sibling	Out of area using distance criteria								
<b>NORTH Shropshire</b>	Grove School	208	162	175	5	4	59	98	0	5	0	N/A	6	1	6	0	N/A
	Lakelands	116	119	116	2	5	21	51	15	32	4	N/A	1	0	0	0	1
	Marches	270	275	276	3	5	68	154	15	38	10	0	2	0	0	0	N/A
	St Martins	60	26	30	0	0	5	11	1	9	1	N/A	0	0	4	0	N/A
	Sir John Talbot's	135	98	100	1	6	22	60	4	12	4	0	2	0	0	0	N/A
	The Corbet	135	139	146	4	3	45	83	1	10	7	0	4	3	0	0	N/A
Thomas Adams	208	193	202	3	9	49	87	21	36	3	N/A	3	4	2	0	N/A	
<b>SHREWSBUR</b>	Belvidere	168	213	168	3	8	63	143	2	5	N/A	N/A	7	0	0	0	4
	Meole Brace	243	211	243	2	6	66	129	8	8	N/A	N/A	45	7	0	0	4
	Priory	168	235	168	2	2	60	155	4	16	N/A	0	5	0	0	0	4
	Shrewsbury Academy Trust	237	145	200	0	7	48	96	0	1	N/A	N/A	13	3	39	0	N/A
<b>SOUTH Shropshire</b>	Bridgnorth Endowed	174	62	83	0	2	19	21	15	7	3	N/A	5	1	15	0	N/A
	Church Stretton	124	110	114	2	2	25	47	11	27	9	N/A	3	1	0	0	N/A
	Community College	108	80	80	1	2	32	29	4	15	2	N/A	0	0	0	0	N/A
	Idsall	216	226	216	3	4	32	95	27	72	7	0	20	4	0	12	2
	Lacon Childe	108	106	108	2	7	26	58	6	16	4	N/A	3	0	0	0	N/A
	Ludlow	174	116	116	0	5	36	73	4	3	0	N/A	0	0	0	0	N/A
	Mary Webb	120	103	120	0	7	37	61	0	5	2	N/A	3	1	14	0	N/A
Oldbury Wells	168	218	196	1	1	28	84	22	84	9	N/A	7	0	0	0	N/A	
William Brookes	162	172	162	1	3	45	64	26	37	9	N/A	1	4	0	4	0	



# ●●●● Admissions Flow Chart - SECONDARY



## Applying Out of Area

Parents living in the Shrewsbury area sometimes wish to make a preference for a school in that area as well as for schools in either the north or the south of Shropshire. This is perfectly acceptable as you can state a maximum of three preferences on one form. However, please note that the criteria for the Shrewsbury area operate differently from the criteria used for north and south Shropshire schools. Academies may set their own criteria. Please ensure that you have read all the relevant information on [pages 39 – 44](#).

Parents resident in Shropshire sometimes wish to make an application for selective schools such as Newport Girls' High School or Adams' Grammar School which come under Telford & Wrekin Council, or Wolverhampton Girls' High School which is in Wolverhampton local authority's area. When applying for schools out of area, Shropshire residents should name those schools in the application to Shropshire. If a school outside Shropshire is your preferred school, we recommend that you list this as your first preference. Entrance to all these selective schools is based on a selection examination which may be held in the summer term **before the year of application**. If you are considering a selective school, we would recommend that you contact the school directly for more information, as a matter of urgency.

The Shropshire Admissions Team will pass on to other English local authorities any requests for a place at their schools. Parents applying for schools in a different area should also ensure that they have read the information about admissions which is published by and available from the appropriate local authority. Different authorities operate different admissions policies.

When Shropshire residents state a preference for schools outside the Shropshire local authority area, we will co-ordinate the application details with the relevant authority ([see p8](#)). Please bear in mind that

you may be responsible for all travel arrangements and costs.

### A Summary of the Secondary Transfer Application Process:

- Read all the information in this booklet about the admissions process before making your applications.
- Read Frequently Asked Questions on [pages 51- 57](#) and read the appropriate admissions criteria.
- Visit all schools in which you might be interested – Open Evening dates are on [page 38](#) - before making your application.
- Contact the Admissions Advisers if you would still like further information or help. Please do not rely on information from headteachers, school staff, parents, neighbours or estate agents.
- Apply through your home local authority.
- Give the maximum number of preferences (three for Shropshire applicants), and don't name the same school three times.
- Apply by 31 October 2016 at the latest.
- Wait until **1 March 2017** when online applicants can view their results or wait for postal notification which should arrive after 1 March.
- Contact the **Admissions Team** if the allocation letter has not been received by **8 March 2017**.



# Frequently Asked Questions

## Apply

### How do I apply for a school place?

If you are applying for a Shropshire Council place, you should apply online at [www.shropshire.gov.uk](http://www.shropshire.gov.uk). Alternatively you can telephone the Local Authority on **0345 678 9008**.

Once you have considered the information included in this booklet, and if possible having visited schools, you should then indicate three preferences in priority order in your application.

### How do I apply online?

If you have an email account you can apply online at [www.shropshire.gov.uk](http://www.shropshire.gov.uk). When making your application you will also be able to access this booklet for more information about how places are allocated. This facility will be available from the beginning of September 2016. (October 2016 for Reception applicants.

### How are places allocated?

All schools have an Admission Number (AN) which applies to each year within a school. This means that there is a maximum number of children which can be admitted to a school in each year group. The AN is agreed with the governing body of the school and is based on the available teaching spaces within a school. The figures set for the admissions year 2017/18 are shown with the list of schools on [pp 24–34](#) for primary schools and [pp 45–46](#) for secondary schools.

If there are more requests for places than the AN, the school is said to be oversubscribed and places will be allocated according to the oversubscription criteria which are shown on [pages 14–22](#) for primary, infant and junior schools, and on [pages 40–44](#) for secondary schools.

### Does the law say I can choose the school my child attends?

The law does not give you the right to choose a school for your child. However it does allow you to express a preference as to which school you would like your child to attend. The Council will try to meet that preference. The same applies to the governing bodies of schools that are responsible for admissions to their schools (such as aided schools or academies).

For those who made application on time in 2016, 93.8% of primary applicants and 93.4% of

secondary applicants were successful in application for their first preference school. Those who are not successful usually live outside the school's catchment area or have applied late

### How do I know how many places are available?

In this booklet there is a section that gives you information on schools in Shropshire. Under each school you will see the Published Admission Number (PAN); this is the number of places available.

### Do I still need to apply for a school if my other children attend there?

Yes. Every application is dealt with separately, but you will have a greater priority for a place if your older child will still be at the school when your younger child is due to start there. However, if you are applying to an out of area school there will be no guarantee of a place even if you have an older child attending, although you will have a greater priority than other people living out of the area without older children currently in attendance. (See [p42](#) for the definition of a sibling.)

### I live outside Shropshire. Can I still apply for a Shropshire school?

Yes. Wherever you live you can apply for schools in other local authorities although you may be responsible for all travel arrangements and costs. Please read the information on [page 7](#). If you are unsuccessful at a Shropshire school you are advised to contact your home local authority to find out what other options are available to you.

### How do I know if I am in the catchment area for a particular school?

You can contact the Admissions Team or an Admissions Adviser who will be pleased to advise you.

Or if you have internet access Local View, available on our website [www.shropshire.gov.uk](http://www.shropshire.gov.uk), may provide you with the information. In most cases, there will be one primary school and one secondary school designated as the catchment school, but there are a few exceptions. Please note that the Admissions team will be the body which determines any uncertainties about catchment areas or distances from home to school.

## Frequently Asked Questions

### **My ex-partner and I share care of our child in equal measure. Which address will be considered the home address?**

In such circumstances, the Admissions Team will need to know which school nights are spent with each parent. If the Admissions Team is still unable to determine the home address from this information, the parent who receives the Child Benefit for the child will be considered the main carer and their address will be determined to be the child's home address.

### **My child is looked after by a childminder/grandparent/another family member during the week. Can I put their address on the application form?**

No. The application must come from the genuine home address of the child at which he/she is expected to reside which, in most cases, would also be the address of the person who has parental care of the child. Unless your child is formally or legally cared for by someone other than his/her parent(s), then the address of the parent is the one we expect you to give. A place may be lawfully withdrawn if the information given in your application is considered by Shropshire Council to be fraudulent or misleading. For example, if arrangements are made for the child to reside temporarily with extended family members or friends within a school catchment area this will not be regarded as the genuine home address.

### **False addresses and misleading applications...**

Shropshire Council takes all necessary steps to verify that addresses are genuine through whatever sources of information are available to us, including home visits by a Shropshire Council officer. If the Admissions Team do not consider that sufficient proof is provided, we will allocate a place based on what we believe to be the substantive address.

Parents must not use a business address, grandparent's or other family member's address. Shropshire Council may disregard short-term tenancy agreements where the substantive house remains unsold or is rented out, or claim of relationship breakdown where reconciliation follows immediately after allocation is made.

Failure to inform the Admissions Team of a change of address may result in a school place being offered in error. Where an error is made, the offer

of a school place will be withdrawn. A local authority can withdraw the offer of a place even after a pupil has started at a school.

### **My former partner and I are now separated and we cannot agree on our preferred schools. Which application will you accept?**

Shropshire Council is unable to arbitrate when parents cannot agree. Where conflicting applications are submitted or an objection is raised, the application will be suspended until either agreement is reached or the matter has been settled by the court. This should be given urgent attention to avoid your child being disadvantaged or left without a school place. If you cannot agree you should seek independent legal advice and, if necessary, an appropriate court order, before submitting the application. The address given should be that of the parent/carer named in the court order.

## Preference

### **What if you cannot offer any of my preference schools?**

If all the schools named in your application are full, we shall only be able to offer a place at the nearest school to your address with places available once all other applicants have been considered. This may not be the nearest school to your home or your catchment area school and you may then be responsible for your child's transport arrangements to that school. The Council does not automatically offer a place at your "in area" school unless you named it as one of your preferences. After all applicants have been considered, your nearest school may already be full.

### **I do not wish to give more than one preference on my application form. Will this disadvantage me in any way? ([See page 35.](#))**

It may well do, so we strongly recommend that you put more than one preference, particularly if you do not intend naming your nearest or catchment area school. If you only put one preference on your application and you are not successful in obtaining a place at that school we shall offer the nearest school with vacancies (see above). Writing the same school three times on your application form does not strengthen your case for that school and wastes the opportunity to use your preferences.

## Frequently Asked Questions

### **What will happen if I do not want to send my child to my local or nearest school?**

Most schools have their own separately designated catchment area, but you can express a preference for any school in or out of your area. However, if you live outside the designated area and the school has more applications than there are places available, your application will have a lower priority than those who live in the catchment area. If your preferred school is not full, you will be allocated a place no matter where you live, but if it is not your nearest or catchment school then you may be responsible for transporting your child to that school (see [p66-68](#)).

### **Can I change my preferences?**

After the closing date for applications but before allocation you cannot change your preferences unless it is because of a change of circumstances (e.g. house move). If you wish to change your preferences after the allocations have been made then you can request this at the review stage, but remember the school you ask for may, at that stage, be full. It is important that you carefully consider all the options before completing the application.

### **If I name a school as my first preference will I have a better chance than someone who names it as their second preference? ([See page 35.](#))**

No. The Government now requires all local authorities to use an "Equal Preference" scheme. Shropshire has in any case always used this method. First of all we consider your first preference and if we can offer it, we will. If we cannot offer it because the school is oversubscribed and you were ranked a lower priority, then we will consider your second preference alongside all the preferences from other parents for that school using the admissions criteria. If neither your first nor your second preferences can be offered then we consider your third preference alongside all other preferences for that school. Your application will be ranked in terms of oversubscription criteria, not in terms of your preference for the school.

### **If I do not make an application for a school will you "direct" me to a school which I do not wish my child to attend?**

No. Shropshire Council cannot "direct" you to send your child to a particular school. If we are unable to offer your application preferences we

can make an alternative offer. If you have not applied to any schools, we can inform you which schools have places available. As a parent/carer you are responsible for ensuring that your child accesses appropriate education. The Admissions Team can provide help and guidance but the Council cannot be held responsible for not meeting your preferences or for your failure to apply for a school place.

### **There are children living further away from my preferred school who have been offered places, but we have not been successful. Why not?**

There could be a number of reasons which relate to the individual circumstances at the time of the applications. One is that we have given a higher priority to children with special needs, or children in Public Care, or who have specific medical reasons. It may be that some have older siblings still at the school. If you think that there has been any form of injustice, such as a distance not having been measured correctly, please raise this with the Admissions Team, at the review stage if applicable. ([See p58](#)).

## Moving House

### **I shall be moving house before the date my child is due to start school. Which address should I give on my application form?**

Shropshire Council require a copy of written confirmation from your solicitor that you have exchanged contracts on a property, or a signed copy of a tenancy agreement to consider a new address stated, plus confirmation that you have sold or left your previous property. If you have reached this stage at the time you make your application, then the new address is the one that should be given, with a note of explanation plus the required written evidence as stated above. However, if the arrangements have not been completed please give your current address, and then inform the Admissions Team of any change of circumstances along with proof of the house move without delay. See the note on [p54](#) for cut off dates for house moves.

If you move after you have applied or after a school place has been allocated, you should inform the local authority immediately. If you have a second home you must give proof of the address at which you reside for the majority of the time. We can withdraw the place up to one term after entry if we find that a change of address should have been notified to us, but has not.

## Frequently Asked Questions

Please note that short term tenancy arrangements or temporary moves to live with relatives may not be accepted. If you own a property and take out a rental agreement on another property, we may not accept the rented property's address until the other property is sold.

### **How will distances be measured from the home address to the school?**

A computerised mapping system is used for measuring distances. The measurement is taken as a straight line from where the home address is pinpointed by the computerised system to the nearest appropriate entrance gate of the school. Where the address is in a block of flats, the lowest number or flat nearest to the ground floor will be deemed to be the nearest distance.

### **My partner and I live at the same address and both have children from previous relationships living with us. Are they classed as siblings?**

Where children are permanently living at the same address as part of the same family unit, they will be classed as siblings for the purpose of school admission applications. In other words we will accept brother or sister, step-brother or stepsister, half-brother or half-sister of compulsory school age all living at the same address as well as fostered and adopted siblings. However, this does not apply to where cousins or other relatives are staying on a temporary basis in order to create "in area" status. The sibling connections must apply at the start of the term when the younger sibling is due to start at the school. Please note that where older children are moving or have moved on to the sixth form the sibling connection does not apply (except for some own admission authority schools – see [p40-41](#)) since there is (a) no guarantee of the older pupil being offered a place by the time the allocations are made; (b) the GCSE results may mean that an alternative educational route is followed; and (c) not all schools have a sixth form.

### **What if my application form is late?**

Online/telephone applications must be submitted by the closing dates. After these dates the online application facility will not be available. Shropshire Council cannot be held responsible for an application form which goes astray, especially if posted without proof of posting.

### Closing Dates

#### **Primary/Infant/Junior:**

Closing date: **15 January 2017**

#### **Secondary:**

Closing date: **31 October 2016**

After the closing dates we will only handle late applications where there has been a serious illness or bereavement in the family in the period shortly before the closing date, or where a family has moved house after the closing date (up until 4 weeks before the allocation date), or a change which affects how an application would be considered. Documentation to verify these circumstances must be submitted with the late application. Latest dates for these exceptional circumstances are:\*

### Deadline for New Applications/Changes of Preference due to Change of Address:

#### **Primary/Infant/Junior:**

Cut-off date: **14 March 2017**

#### **Secondary:**

Cut-off date: **1 February 2017**

Thereafter, further late applications will be considered at the review stage, prior to any appeals and/or at the end of each week up until the start of the school Christmas holidays.

### **Is there any financial charge associated with making an application to a school?**

There is no cost associated with the admissions process to any Shropshire state-funded schools.

### **My child has some medical problems which can best be managed through attendance at a particular school. Will this be considered?**

In such cases parents should submit written evidence from the GP and a medical specialist with the application. Shropshire Council may investigate such cases. For a place to be offered due to medical reasons, Shropshire Council would need to be satisfied that the medical circumstances\* make it essential for the child to attend a particular school. Most schools can manage a wide range of medical issues, such as asthma, ADHD, allergies and diabetes, and therefore attendance at a specific school for medical reasons has to have a strong case for it to succeed.

\* Documentation to verify this will be required with application.

## Frequently Asked Questions

### **When will I be informed about the allocation of a school place?**

Allocation Days are when the results will be posted. Shropshire Council sends post by 'second class' to all applicants on the following dates:

#### **National Offer Days**

Primary Allocations posted out on  
**18 April 2017**

Secondary Allocations posted out on  
**1 March 2017**

Online results will be made available on the above allocation days.

If letters have not been received within a week of these dates, applicants should contact the Admissions Team.

Applicants will not be told the results of their applications over the telephone until the day after the allocation days so please do not phone us on **1 March or 18 April**. This also applies to the Review dates so we will not be able to inform you until **15 May (for Primary) or 27 March (for Secondary)**. The Council's Admissions Team will also send out letters on behalf of own admission authority governing bodies.

## Appeals

### **What can I do if my application is not successful?**

You can request a review to be added to the waiting list and/or an appeal. Your allocation letter will explain how to do this and an appeal form will be provided. Sometimes places which have been allocated are no longer required and these vacancies can then be re-allocated in accordance with the admissions criteria, but only to those requesting to be placed on the waiting list for review and/or appeal. At this stage we will also consider any late applications or changes of preference which could not be considered earlier. ([See p58-59](#) for more details on the waiting list and appeal stage.)

### **What will happen if I am not offered any of my preferred schools?**

This does not happen very often. However, it has occurred in a few cases particularly where parents or carers have not stated 3 preferences, or where the catchment school is not included as one of the preferences. In such cases a place will be offered at the nearest school with places still available.

Applicants will have the opportunity to request to be placed on a waiting list for their original preferred school or for other schools and, if necessary, an appeal. ([See p58-59](#) for more details on the waiting list and appeal stages.)

### **What if I am still not successful when the waiting list is reviewed?**

You will be informed whether you have been successful at the review stage. If you are not successful we can keep your name on a waiting list in case places become available at a later date, and/or we will arrange for an appeal to be heard by an independent appeal panel if you wish. Not all appeals are successful. The panel will have to weigh up the situation at the school against your personal circumstances. ([See p58-59](#) for further details.)

### **Can I put my child's name on a waiting list?**

Parents who have been unsuccessful in application for admission at the start of Reception year (infant and primary schools), year 3 (junior schools), and year 7 (secondary schools) can, on request, be added to the waiting list. A review will take place a few weeks after the allocations date and you will remain on this list if you wish and/or if you continue to the appeal stage. The following parents will automatically be kept on a waiting list, unless they specifically decline and accept the offer of a place at another school:

1. Any new applicants who have moved into the oversubscribed school's area after the date of appeals.
2. Anyone specifically requesting to be kept on the waiting list but who does not wish to take their case to appeal.

The waiting list will be maintained by Shropshire Council for the first term of the academic year of admission.

If any vacancies arise they will be offered to those people on the waiting list in strict accordance with the published admissions criteria. At the end of the term, the waiting list will cease to operate. Shropshire Council operates a Fair Access Policy with regard to vulnerable and hard to place pupils, a copy of which can be obtained from our website or the Admissions Team. Children placed in schools through this policy will take precedence over children on a waiting list.

# Frequently Asked Questions

## Other

**I have been told by the headteacher (or a member of the teaching staff) that my child will be offered a place at the school.**

For the start of Reception year (infant and primary schools), year 3 (junior schools), and year 7 (secondary schools) neither the headteacher/staff members nor individual governors can give any indication of whether applications to their particular school will be successful.

The School Admissions Code states: "Admission authorities **must not** provide any guarantees to applicants of the outcome of their application prior to the formal notification of any offers of a place in a suitable school by the home local authority." and "The offer to parents must be made by the home Local Authority".

Mid-term applications for places in any other year group should be made directly to the school and offers will be made by the school themselves.

**I have twins/triplets. Will my children be able to go to the same school?**

Shropshire Council will endeavour to offer places for all of twins/triplets at the same school.

## Infant and Primary Schools only

**My child attends the nursery class/foundation class at the school. Do I still need to apply for a school place?**

Yes. We cannot emphasise enough that there is no priority given to children who have attended a nursery or pre-school on the school site.

Applications to the nursery and to the school are quite separate and attendance at a particular nursery gives no guarantee of a school place. Even where there are foundation stage arrangements (that is, a mixed unit with both pre-school and Reception age children), there is no guarantee of the place being offered for the pre-school child to continue at the school into Reception. Despite telling parents there is no linkage (even where a nursery is on the same site), regrettably some parents fail to make an application and then expect a place to be allocated, or make an application and then express surprise when they are not allocated a place but are signposted to the appeal process.

**I put my child's name down at the school a year or two ago, so do I still need to apply?**

Yes. All applications have to be made via Shropshire Council for primary school places and considered at the same time. Some schools will keep a list of parents who are interested in sending their child to the school, but this is not a formal application and does not give any priority for a place.

## Junior Schools only

**My child attends an infant school, do I need to apply for the junior school?**

Yes. When your child is in year 2 at an infant school you will be advised to read this booklet and to make an application. Most parents/carers of children who have attended an infant school will wish to apply for the "linked" junior school. It is also possible to apply at this stage for a primary school in the area, but parents must be clear on whether they wish their child to transfer at the end of year 2 or whether they want them to transfer during the course of year 2 as a mid-term admission if the school has places available. Please see note on p15 which explains that no sibling criteria applies between "linked" infant and junior schools.

**Will children who have attended the infant school get priority for places at the junior school?**

No. The admissions criteria are the same for admissions to junior school as those used for primary and infant schools. Therefore parents who live outside the catchment area with older children at the junior school may lose their child's place to applicants who have recently moved into the catchment area for the junior school. Those who are unsuccessful have the right of a review and, if necessary, an appeal.

## Secondary Schools only

**Is my child's primary school a "feeder" school to a particular secondary school?**

No. Shropshire Council does not operate a general "feeder" school system. There is no guarantee that having attended a particular primary school your child will get a place at a particular secondary school. In the north and south of the county we do consider children who live out of area but who have attended a primary school in the secondary school's catchment area and give them slightly more priority than other children who live out of area who have no sibling connection. ([See p44.](#))



## Frequently Asked Questions

However, this still does not give a guarantee of a place particularly when the school is full with in area children or those with siblings at the secondary school.

### **What is the difference between the oversubscription criteria to Shrewsbury secondary schools and those in the north and south of the county?**

Schools in the north and south of the county serve the more rural areas and are usually several miles apart. Therefore they each have their own designated catchment area. In Shrewsbury, however, the secondary schools are very close to each other and it is not appropriate to give them their own catchment areas. The whole of Shrewsbury is classed as one large catchment area and priority is then given to Shrewsbury residents who apply to their nearest school (by a straight line measurement from the home address to the nearest gate at the school). This is called the "Nearest School Test". ([Please see further details on p43.](#))

Parents should also be aware that academies can set their own criteria which may be different to Shropshire Council's.

### **I understand that some schools had Specialist College status in certain subjects. Does this mean that my child will be given priority because s/he has an interest or aptitude in that subject?**

No. None of the schools in Shropshire have admissions criteria which allow them to select a proportion of pupils due to a specific interest or aptitude. In the spirit of comprehensive education for all pupils, Shropshire Council schools wish to continue to serve their local children and all schools have a broad curriculum.

### **My child has attended some "Taster Sessions" at my preferred school. Does this mean that s/he will have a better chance of getting a place at that school?**

No. There are a number of initiatives to help primary school age children get used to the idea of what secondary schools are like, and secondary schools share some of their expertise and facilities with local primary schools. However this makes no

difference at all to the allocation process which is primarily based on your home address and not the primary or junior school your child attends. Please help your child to understand that there is no guarantee of a place in these circumstances, and please do not raise their expectations unnecessarily if they have attended a "taster session".

### **There is a bus service which runs from the end of my road to the school I prefer for my child. Does this mean my child is entitled to go there?**

No. There are a number of schools which arrange transport from villages outside their catchment areas because of the demand from children who have been successful in the past or because of sibling connections. Such arrangements, however, do not change the catchment area or give any entitlement to a place at the school, even if you have neighbours whose children access such buses. Please [see pages 66-68](#) for full details about transport entitlement. The existence of a bus service is not a valid reason for the allocation of a school place.

### **I do not live in Shropshire but I wish my child to attend a Shropshire secondary school. How should I make my application?**

If you live in an English local authority (LA) other than Shropshire you must make your application to your home local authority, but you may include on that form any Shropshire school(s) as your preferences. Please ensure that you have read information from your home local authority as well as from Shropshire on the admissions procedures used by each authority. Your home local authority will write to you on allocation day informing you if you have been successful. ([See p8](#) for more details.)

If you live in Powys or Wrexham you would be better to apply through your home local authority. However, Shropshire Council will accept your application and we shall inform your local authority of your application. If you are currently living in other parts of Wales, Scotland, Ireland or overseas please apply directly to Shropshire, We will write to you on allocation day informing you if you have been successful.

# Waiting Lists and Reviews

This information applies to applications for Reception, transfer to junior and transfer to secondary school. For mid-term applications [see pages 60-61](#).

## **What can I do if I am not offered the school I want for my child?**

When your allocation letter arrives (during the first week of March 2017 for secondary applicants and mid-April 2017 for primary applicants) if you were not successful in application for your first preference school, we will automatically include an appeal application form with your letter. If you complete the form and return it to the Admissions Team, we will include your child on a waiting list. Your application will then be reviewed and your child will be considered for any places released at the school. To be included in the review, the form must be returned by 17 March 2017 for secondary and 5 May 2017 for primary, infant or junior schools.

The Review will check: (1) that the published admissions criteria set out in this booklet have been correctly followed and, (2) that all the circumstances relevant to these criteria have been considered. If there are any serious medical circumstances which demonstrate that attending the particular school is essential to the medical well-being of your child, and which have arisen since submission of the original application form, details should be given at this stage along with appropriate medical evidence from a doctor.

We reserve the right to check the essential nature of the medical condition with your medical practitioner and your child's current school. Such evidence should be sent to the Admissions Manager at the address given at the front of this booklet ([p4](#)).

At the review stage it is possible that some places allocated originally are released because circumstances have changed and some families no longer wish to take the places offered. These places will be reallocated only to those who have requested a review by returning a completed appeal form and in accordance with the admissions criteria. Your application will be reviewed by a senior officer in the Learning & Skills Group. We will write to let you know the outcome on 24 March 2017 (secondary schools) and 12 May 2017 (primary schools).

## **What happens if I am not successful at the Review stage?**

If you are still not satisfied, under the 1998 School Standards and Framework Act you have a statutory right of Appeal to an Independent Appeals Panel. All Appeals have to be made in writing and you will be asked to give the reasons why you still wish to be allocated a place at your preferred school.

## **Is there a Waiting List?**

Waiting lists are formed after the allocation process. There will be a Review in light of any vacancies which may have occurred and waiting lists will then run for the first term of the academic year.

## **Fair Access Protocol**

The Department for Education (DfE), requires all Local Authorities (LA) to have a Fair Access Protocol. Shropshire Council has agreed a protocol with headteachers and as a result schools may be required to make a place available to pupils who meet certain criteria, even if the school is oversubscribed. (The protocol is available to view on our website [www.shropshire.gov.uk](http://www.shropshire.gov.uk) or by contacting the Admissions Team to request a copy.) Pupils who fall under any of the criteria, and who are without a school place, must take precedence over children on a waiting list attending another school.



# Appeals

**What happens at an Appeal?**

Appeals are heard by an Independent Panel. Parents/carers can put their case in person to the Appeals Panel. Personal circumstances that the Admissions Team are unable to consider at the initial allocation stage or at the review, can be considered alongside distance and other considerations by the Panel. The Panel's decision is final and binding on all parties – the Admissions Authority (which in most cases is Shropshire Council), the school and the parents.

Where the Panel receives a number of appeals for the same school they will hear them all on the same or successive days. There will usually be a 'plenary' session to which all parents/carers are invited and where a presentation is made by the Council's representative, sometimes supported by the headteacher or governor of the school, explaining why there would be difficulties in accepting more pupils at the school. Appellants then have individual appointments for presentation of their own personal circumstances and reasons for wanting the particular school.

**Infant Class Size Appeals**

If your child is of Reception, Year 1 or Year 2 age you may have been told that the grounds on which a place has been refused is because of Infant Class Size Regulations. The Government passed laws which restrict infant classes to 30 pupils taught by one qualified teacher. You still have the right of appeal, but you should be aware that the grounds on which the Panel may allow a place at the school are very restricted. If the Panel is satisfied that the way in which places were offered to the children who are already in the school was correctly administered and if the organisation of class sizes could not remain in line with the regulations if another child were to be offered a place, then the Appeal Panel would be unlikely to offer a place to your child.

**Can I get support for my secondary school appeal from my child's current primary headteacher/teacher?**

The Local Authority has advised headteachers that letters of support should not be written as they can be deemed to be prejudicial to the outcome of an appeal, so please do not approach the headteacher or teacher at your primary school for such letters, nor indeed anyone on the Governing Body.

**What can I do if my appeal is not successful?**

Sometimes parents will write to their local M.P. or Councillor thinking that this will change the decision of the panel, but the decision of the Appeals Panel can only be challenged in the High Court. However, if you feel that the process was flawed (in other words, maladministration occurred in the way the appeal was handled) you have the right to put your case to the Local Government Ombudsman or the Education Funding Agency in the case of academies. They will not overturn a decision made by an Independent Appeal Panel. If the way in which the hearing was held is found to be incorrect, they may order a fresh appeal.

**I wish to move my child from their current school, but have been told my preferred school is full. Do I have the right of appeal?**

Whether your child is moving to start a new stage at school (i.e. Reception, Year 3 in junior school or Year 7 in secondary school), or because you are moving house or are unhappy with the school your child currently attends, you have the right of appeal if refused a place at the school.

The appeal process will operate as already explained in this section.

# Transfers and Mid-term Applications

When thinking of moving your child midterm or part way through the primary or secondary school stage we would advise parents discuss this with your child's current headteacher and that careful consideration should be given to whether such a move will be of benefit to your child and his or her educational progress.

## **I wish to change my child's school. What should I do?**

The regulations have changed for school transfers (midterm or "in-year" applications).

If you would like to change your child's school to a Shropshire school, you should contact the school direct. You will need to complete a mid-term application form available from any Shropshire school or from Shropshire Council's website

[www.shropshire.gov.uk/schooladmissions](http://www.shropshire.gov.uk/schooladmissions) .

If you wish to apply to a school outside Shropshire, please contact the relevant local authority. (Details on page 68.)

The application form enables parents to apply to up to 3 schools of their preference. Any documentary evidence in support of the application should also be included. Places should only be allocated a maximum of six school weeks before the place is required.

Any place offered must be taken up within six school weeks or a half-term of the offer, or the place may be withdrawn.

## **Unsuccessful Applicants**

Where applicants cannot be offered their preferred school, they will be informed of the independent appeals process. Some mid-term applications will need to be considered using the Fair Access Protocol ([see p58](#)).

## **In-Year or Mid-Term applications from Service Families**

Shropshire Council works with service families to remove potential disadvantage for service children when service personnel are given a confirmed posting order to the Shropshire Council area. This is in accordance with Paragraphs 2.15 and 2.18 of the School Admissions Code.

If service personnel cannot provide a Shropshire address, but are in possession of a posting order to Shropshire or an official letter with a relocation date, a Unit postal address or quartering area address will be used when considering an application against oversubscription criteria.

Shropshire Council works with all schools in the local authority area to facilitate the admission of service children to their designated catchment school. Children of service personnel posted to Shropshire may be admitted to the designated catchment school as an exception if the school is oversubscribed. Application should be made to the school along with the appropriate posting order or letter. Please contact the Admissions Team for any advice.

School places at the catchment school will be offered to children of service personnel without delay. However, where application is made for an oversubscribed school that is not the designated catchment school for the service address, the application may be declined and parents would be offered the right to appeal.

# Transfers and Mid-term Applications

## **Can I keep my child at the same school even when I move address?**

Once your child has started attending a particular school and then you move house your child may remain at the same school, as long as you can continue to get them to that school.

## **Will my child qualify for free school transport?**

You will not necessarily qualify for transport if the school your child has moved to is not the nearest or catchment area school with places available. If you are already in receipt of free school transport, that privilege may be withdrawn, and you may have to pay for a seat under the temporary seats payment scheme. Parents need to be aware that the temporary seats payment scheme only exists when there are vacant seats on the transport currently provided and can be withdrawn at short notice.

## **If my child cannot go to the nearest school will they receive free school transport?**

In those instances where you are unable to gain a place at your catchment area or nearest school following an appeal because the year group is full, you may be eligible for free school transport to the next nearest alternative school if it is more than 2 miles for primary age children or 3 miles for secondary age children by the shortest walking route. Integrated Passenger Transport Services will be able to advise you on entitlement. [See page 68](#) for contact details.

## **I wish to move my child from their present school at the start of the next academic year, when should I apply for a place?**

School places should not be reserved for more than half a term in advance, except for the normal admissions rounds (i.e., for Reception, year 3 in junior schools and year 7 in secondary schools). Where parents wish their child to move at other times, they

should apply no more than 6 school weeks in advance. If the school has places available at the time of application then a place can be offered. If the school is full then an appeal can be arranged. If the place is not taken up by the start of the new half term or within 6 weeks (whichever is the earliest) the offer may be withdrawn. The only exception to this is for applications for a boarding place for existing pupils at Thomas Adams School, where applications may be considered earlier in the year where necessary, particularly where parents have to work abroad.

## **What should I do if the school is full?**

You need to be aware that moving into a school's catchment area gives no guarantee whatsoever that a place will be made available at that school and neither the school nor Shropshire Council are legally obliged to provide a place for your child at the catchment area school. However, if you live in Shropshire, we will have to ensure that a school place is made available at the nearest school with vacancies.

If you are refused a place at your catchment school because your child's year group is full, please contact the Admissions Team for advice. If you cannot get a place for your child in any suitable school, you may need to go through the appeals process. This is important as free school transport will not normally be provided to a more distant school unless parents been refused a place at appeal at the nearest or catchment school. Appeals will normally take 3 or 4 weeks to arrange during term time only. No appeals are heard during the school holidays, and this may mean you will have to wait several weeks. In the meantime, ensure that your child attends either the school already offered or their current school if possible.

## Special Needs

### What provision is made for children with Special Needs?

Shropshire Council provides a range of services for children and young people who have Special Educational Needs (SEN) and/or disabilities (SEND). Most children's special educational needs can be met in their local mainstream school or early years setting, sometimes with help from outside specialists. Wherever possible children with SEND will be taught in a mainstream setting. However, occasionally, it may be appropriate for children to attend a special school.

For children who have complex special educational needs it may be necessary for Shropshire Council to undertake a joint Education, Health and Care (EHC) assessment. This will help to decide exactly what your child's needs are and will make sure that you and your child are more involved in decisions that affect your child's and family's life. The EHC plan replaces the system of Statements of SEN.

When the assessment is completed a decision will be made about whether your child needs an Education, Health and Care Plan (EHCP). An EHCP provides information about your child's needs, the provision to achieve the identified outcomes, across education, health and social care and how services will be provided.

The EHCP will be reviewed at least once a year with your child's progress towards agreed short-term outcomes being reviewed more frequently. You and your child should be involved in all

reviews. EHCPs can be issued for a child or young person from 0 to 25 years old.

Our policy is to include all children with special educational needs into mainstream settings where this is in their best interests and most children with an EHC plan will attend their local school. However, we recognise that special schools and specialist early years settings and post-16 providers and colleges all have an important role in providing for children and young people with SEN and you may choose to request a specialist school or setting if your child has an EHC plan.

Details of all Shropshire schools and education settings are published in the Shropshire Local Offer. The Local Offer is able to help you to make a decision about which school you would like your child to attend. All secondary schools provide support for children with an EHC Plan or Statement of Special Educational Needs. You can find out more information about the support that is available by looking at the School Information Report which is published on the Local Offer or you could look at the school website or talk to the Special Educational Needs Co-ordinator (SENCo) or headteacher.

Shropshire Council can provide you with information about which schools are accessible for children with physical difficulties. You can also contact the Headteacher of a school to find out more about the school's accessibility plan and single equalities policy.

If your child already has a Statement of SEN or an EHC Plan our SEN Team will work with you to make the arrangements for your child to be given a place at an appropriate school.

## Special Needs

If you would like more information about Special Educational Needs please visit the Shropshire Local Offer:

<http://shropshire.gov.uk/local-offer/>

Or visit our website:

[www.shropshire.gov.uk/special-education-needs-and-disability-\(send\)/](http://www.shropshire.gov.uk/special-education-needs-and-disability-(send)/)

### The SEN Team

Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Tel: **01743 254366**

You can also get independent support and advice from:

Shropshire Information, Advice and Support Service (Shropshire IASS) at:  
[www.cabshropshire.org.uk/shropshire-iass](http://www.cabshropshire.org.uk/shropshire-iass)

Shropshire Parent and Carer Council at:  
[www.paccshropshire.org.uk](http://www.paccshropshire.org.uk)

### Senior Community Paediatrician

Shropshire Community Health  
Coral House  
11 Longbow Close  
Harlescott Lane  
Shrewsbury  
SY1 3GZ

Tel: **01743 450800**



*Opportunities for life...*

The Local Offer is your One Stop Shop for services and information relating to Special Educational Needs and Disability. The information and services are there to help you navigate your way through the world of SEND. You can find out about the new Education Health Care Plans, how to access CAMHS, or where your local 'All In' activity is based. With over 500 services to look through, including schools, colleges, health and social care provision, we can help you find the right service for you and your family.

### Specialist Provisions in Shropshire

		Age Range	Headteacher	Tel. No.
Severe Learning Difficulties	Severndale Academy (Incorporating Severndale & Mary Webb and Severndale Futures) Hearne Way, Monkmoor Shrewsbury SY2 5SL	2-19	Ms S Hobbs	01743 281600
Social, Emotional & Mental Health Difficulties	Woodlands School (Incorporating Acorns Centre) The Woodlands Centre, Tilley Green Wem SY4 5PJ	Years 5-11	Mr R Wilson	01939 232372

# ●●●● Admissions to Adams House

## Boarding Facility

### Admissions Policy

Adams House offers boarding for students of Thomas Adams School and Adams College, Wem. The house is run under the control of the Governing Body of the school but application for year 7 places must be made to the home local authority in accordance with coordinated arrangements ([see pages 7-8](#)). For other year groups please [see page 60](#).

**Entry to Adams House is through interview and supplementary information form in order to assess suitability for boarding.**

The Trustees of Adams House will use supplementary information forms and interviews in order to assess suitability for boarding. This process will be undertaken separate from and prior to oversubscription criteria being applied. Parents may obtain a copy of the form from the Head of Boarding, from Shropshire Council Admissions Team or from their websites.

The ethos of the house is based on the family. The house can take up to 63 boarders (boys and girls). The sixth form rooms are doubles and singles and the majority are 'en suite'. The house staff include the Head of Boarding, Senior House Parent, three House Parents and other assistants.

The boarding fees are set by the school and are currently £9,360 per year, payable termly. The school requires a £1500 Security Deposit which is refunded in the student's final term. Termly fees are paid one month prior to the start of the term.

Under regulations laid out in the School Admissions Code, Boarding schools must give the required priority to children in care and then next priority to children with a 'boarding need'.

#### Children with a boarding need include:

- a. Children at risk or with an unstable background and the children of service personnel who have died while serving or who have been discharged as a result of attributable injury.
- b. Children of other key workers and Crown Servants working abroad (eg the children of charity workers, people working for voluntary service organisations the diplomatic service or the European Union, teachers, law enforcement officers and medical staff working abroad) whose work dictates that they spend much of the year overseas.

When assessing suitability for boarding, admission authorities can only consider the following two conditions:

- a. Whether a child presents a serious health and safety hazard to other boarders;
- b. Whether a child is developmentally suited to a boarding place.

The closing date for applications to year 7 in September 2017 is 31 October 2016. Applicants will be informed of the outcome on national offer day, 1 March 2017.

#### For further information

##### The Head of Boarding

Adams House, 100 High Street,  
Wem, Shropshire SY4 5DS

Tel: **01939 233311**

Email: [adamshouse@thomasadams.org.uk](mailto:adamshouse@thomasadams.org.uk)

Or you can visit the website:  
[www.thomasadams.org.uk/adamshouse](http://www.thomasadams.org.uk/adamshouse)





# Admissions to Adams House

## Boarding Facility

The school has an admission number of 208, which includes up to 5 Boarding House places for Year 7 in 2017/18. The actual number of boarding spaces taken up at the allocation date in March will become the boarding admission number for the year group and will follow that group through the school.

### Admissions Criteria:

Suitable\* children with a Statement of SEN or EHCP which names Thomas Adams School will be offered places. After that the admissions criteria will be:

- 1 Suitable\* looked after children and formerly looked after children who were adopted;
2. Suitable\* children of members of the UK Armed Forces who qualify for Ministry of Defence financial assistance with the cost of boarding school fees;
3. Suitable\* children with a boarding need whose parents live outside Shropshire at the time of admission but with sibling attending the school;
4. Suitable\* children with a boarding need who live outside Shropshire but with connection to Shropshire -former residence/relatives (not parent) living in County;
5. Suitable\* children with a boarding need who live within the catchment area of the school in order of shortest straight line distance from home to school (not boarding house);
6. Suitable\* children with a boarding need who live outside the school's catchment area but in Shropshire, in order of shortest straight line distance from home to school (not boarding house);
7. Other suitable\* children.

\*Suitability to be assessed in line with the guidance in the Admissions Code of Practice.

Where places are not taken up for the start of Year 7, those places will be made available for day pupils in the Thomas Adams School. Up to 20 boarding places can be offered in Year 12 (continuing boarders from Year 11 would have automatic places amongst the 20).

### Mid-Term Applications to Adams House:

Applications for a boarding place at a time other than the autumn term for Year 7 are classed as mid-term admissions. If the number of tuition places at Thomas Adams School are full or oversubscribed, even though the Boarding House has places, the school will need to consider whether they can offer a place. Applications should be made no more than one half-term prior to admission although exceptions to this may be considered. If there are no school places in the appropriate year group and parents are refused a place then they can appeal against the decision.

### For further information

#### The Head of Boarding

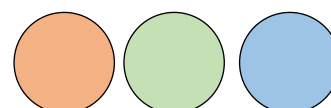
Adams House, 100 High Street,  
Wem, Shropshire SY4 5DS

Tel: **01939 233311**

Email: [adamshouse@thomasadams.org.uk](mailto:adamshouse@thomasadams.org.uk)

Or you can visit the website:

[www.thomasadams.org.uk/adamshouse](http://www.thomasadams.org.uk/adamshouse)



# School Travel and Transport

When deciding on which school you prefer, remember to consider the implications of your child's journey to school. For example there are personal health and environmental benefits of walking to a local school.

Most schools have improved their facilities to support active travellers by providing safer footpaths, separate pedestrian entrances, scooter and cycle parking and waiting shelters.

Many schools have also benefited from safer routes to school projects which have introduced pedestrian crossings, school zones, safety warning signs and traffic calming schemes.

Some schools also support walking by operating 'Walking Buses', 'Park and Stride' schemes and take part in walk to school incentive schemes such as 'WOW' (Walk Once a Week). Schools can provide road safety education, cycle and pedestrian training with the help of Road Safety Officers and Bikeability cycle training instructors.

Ask your school about their School Travel Plan which sets out initiatives to encourage walking, cycling, bus travel and car sharing.

## School Travel Plans

To find out which schools have Travel Plans and view Shropshire Council's Sustainable School Travel Strategy, please contact:

Ray Hughes on **01743 254 945**

or go to the Council website

[www.shropshire.gov.uk/school-transport](http://www.shropshire.gov.uk/school-transport)

## Some key road safety messages

- Set a good example when crossing the road and parking your vehicle
- Teach the Green Cross Code
- Hold your child's hand when crossing the road and explain what they need to do to keep safe
- Keep them close if they are on a bike or scooter
- For older children who are ready to start travelling independently, teach and practice the safest route to school
- Encourage bike helmet wearing
- Be Bright Be Seen

More advice for parents at

<http://think.direct.gov.uk/education/early-years-and-primary/parents/>

Where schools are beyond walking distance we would encourage you to consider if your child would be entitled to free school transport. Free transport is generally only available for travel to the nearest or catchment area school (please see p65 for details and exemptions). If this is not the case, you may be able to pay for a seat under the Temporary Seats Payment Scheme if there are spare seats on a school bus. The charge for seats in this scheme may vary and charges are currently under review. For more details of the cost of the Temporary Seats Payment Scheme, please contact **Passenger Transport Commissioning Group** on **0345 678 9006** or email: [schooltransport@shropshire.gov.uk](mailto:schooltransport@shropshire.gov.uk). However we must point out the temporary nature of this provision and that it can and will be withdrawn at short notice should an eligible pupil need to take up that seat. You should therefore always ensure that you have alternative transport provision in place because the local authority will not be able to fund any replacement transport.

Equally it is important for you to be aware that if you are eligible for free school transport and you move home and you do not want to move your child from your preferred school, you may be liable for all transport costs if that school is no longer your catchment or nearest school. There will generally be very few exceptions to this situation. Lack of your own transport is not a reason for the local authority to provide it and you will have full responsibility for getting your child to school in these circumstances. Your preference of school does not therefore confer any accompanying right to free school transport.

**(NOTE that normal admissions arrangements apply - a child must have obtained a place before applying for support with travel).**

Existing transport networks already provide buses or cars from near to most homes. Normally a bus pass would be issued before alternative arrangements were considered, as the cost of a taxi could be prohibitive.

## School Transport

The following pupils are entitled to free transport to their nearest or catchment area school:

- Pupils living beyond a 2 mile walking distance for primary age pupils.
- Pupils living beyond a 3 mile walking distance for secondary age pupils.

From September 2008, the Education and Inspections Act 2006 also requires local authorities to provide travel arrangements, as they consider necessary, for eligible children to the relevant educational establishment in the following circumstances:

Secondary age children who are entitled to free school meals, or whose parents are in receipt of maximum level of working tax credit. Entitlement is for travel to one of the 3 nearest qualifying schools. This applies where students live more than two miles, but no more than six miles from the school. Alternatively, entitlement is for travel to the nearest school preferred by reason of a parent's religion or belief, up to a maximum of 15 miles from the child's home.

### Transport may also be provided for:

1. Applicants with a statement of SEN or EHCP, may be entitled to travel assistance and will need to complete an application form. Please visit [www.shropshire.gov.uk](http://www.shropshire.gov.uk) or telephone 01743 253049.
2. Children unable to walk in safety due to exceptional hazards along the route. This requires a formal assessment and will only be granted if all the criteria can be met. Applications would have to be made to the Passenger Transport Commissioning Group (PTCG) regarding a particular route.
3. Disabled parents prevented from accompanying their children along a walking route.

The Entitlement Team (within PTCG) will check on eligibility. They can be contacted at the address and telephone number shown on [page 68](#). A form (TRAN1) must be completed and returned to them before the start of your child's commencement at school. This can be

done by contacting **Customer Service Centre** on **0345 678 9006**. Please note that it is not possible to provide retrospective payments. The onus is on you to make an application on the correct form. Parents should note that eligibility for free school transport will play no part in the allocation of school places by the Admissions Team. It is only after a place has been allocated that eligibility will be checked by PTCG and not before.

### Special Notice to: Parents of Pupils living in Cross Houses re School Transport Entitlement

For those pupils living in the village of Cross Houses, the Council's designated primary school catchment area will remain as Christchurch Primary School, Cressage and free school transport will continue to be provided to this school if the home address is over 2 miles from the school as measured by the shortest pedestrian route. Checks have determined that Condover Primary School is not the nearest primary school to Cross Houses and therefore from September 2014 free school transport is no longer provided to Condover Primary School from Cross Houses for any new pupils on nearest school grounds. However, pupils currently in receipt of free school transport to Condover Primary School (and any of their younger siblings) will continue to be provided with free school transport until they leave Condover Primary School

### Special Notice to: Parents of Pupils living in Alveley re School Transport Entitlement

For those pupils living in the Alveley area, the Council's designated secondary school catchment area is Oldbury Wells School in Bridgnorth and free school transport will be provided to this school if the home address is over 3 miles from the school as measured by the shortest pedestrian route. Checks have determined that Oldbury Wells School is also the nearest secondary school to Alveley and from September 2013 free school transport is no longer provided to Bridgnorth Endowed School from Alveley for any new pupils on nearest school grounds. However, pupils currently in receipt of free school transport to Bridgnorth Endowed School (and any of their younger siblings) will continue to be provided with free school transport until they leave Bridgnorth Endowed School.

# School Travel and Transport

## Some Frequently Asked Questions

### **My nearest or catchment school is full.**

#### **Will I qualify for free school transport to a more distant school?**

Free school transport is normally provided to the nearest or catchment school where the distance criteria is met. However, free school transport to the next nearest school to the home address can be considered where the nearest or catchment school is full and where parents have made a formal but unsuccessful appeal for a place at such a school.

#### **If I am ill and have been transporting my child to school but can no longer do this will the local authority then pick up the cost?**

Unfortunately not. It remains your responsibility to ensure that your child attends School and, unless you intend providing Home Education, you need to take all the necessary steps to ensure full attendance. Family, friends, neighbours and nearby parents of pupils at the school should be approached. Alternatively, contact the Admissions Team about moving your child to the catchment or nearest school.

#### **What if my child does not attend the nearest or catchment area school?**

You do not have to send your child to the nearest or catchment area school. However, if you exercise your preference and are able to be offered a place for your child at another school, you will normally have to make your own travel arrangements.

#### **Are there safety codes on the buses and what happens if my child does not adhere to the guidance issued?**

Safety on buses is of prime importance and parents will be issued with guidance once eligibility is confirmed. Parents should note that non compliance with this guidance (such as not adhering to the code of conduct) can result in transport being withdrawn at short notice. In these circumstances it will be the parents' responsibility to ensure school attendance and not the Council. The cost of any damage will be sought from the parents. CCTV is used on some of our contract services to provide documentary evidence of misbehaviour and may be passed to the police authority if prosecution for criminal damage is required by the bus operator.

#### **What happens if my circumstances change and I am no longer eligible to claim Working Tax Credit?**

Eligibility to the extended rights to free school transport to schools between 2 and 6 miles will be assessed every 12 months from the date of the application whilst you are in receipt of the qualifying benefits.

#### **Some schools organise transport for pupils from out of their catchment area. Will my child be able to access this transport?**

If your child is allocated a place at that particular school you should enquire there for details of that transport and whether there are places available. Parents need to be aware that there is no guarantee of the permanence of such arrangements. The availability of such transport will not be used in any way in the school allocation procedure nor as an acceptable argument in any subsequent appeal.

#### **I take my child to school as I live out of the catchment. I no longer have access to a car. Will Shropshire now transport my child to school?**

No. You will have to make alternative arrangements or endeavour to place your child into the catchment or nearest school where you may then be eligible.

#### **Where can I get further information from?**

For any further information about transport please contact:

#### **Passenger Transport Commissioning Group**

Shropshire Council, Shirehall, Abbey

Foregate, Shrewsbury SY2 6ND

Or Tel: **0345 6789006** Or Email:

[schooltransport@shropshire.gov.uk](mailto:schooltransport@shropshire.gov.uk)

Website: [www.shropshire.gov.uk](http://www.shropshire.gov.uk)

#### **My child qualifies for free school transport.**

#### **What level of provision can I expect?**

Existing transport networks already provide buses or cars from near most homes. The pick-up point will be within a reasonable distance of the home. Door to door transport is not normally provided.

## General

### Free School Meals

Shropshire Council awards free school meals to families that receive the qualifying incomes.

For more details visit the website, [www.shropshire.gov.uk/free-school-meals](http://www.shropshire.gov.uk/free-school-meals)

Even if you don't want your children to have the meals, claiming them helps their school. The more eligible parents who claim meals, the more funding the school receives.

If you register for free school meals your child's school will be entitled to a pupil premium of £935 for primary and £1300 for secondary. The Pupil Premium provides additional funding on top of the main funding a school receives. It is targeted at pupils from disadvantaged backgrounds to ensure they benefit from the same opportunities as pupils from less deprived families.

To apply, all you have to do is phone the number on **0345 678 9000** to see if the child(ren) in your care are entitled to Free School Meals.

### Free School Meals for Reception, Year 1 and Year 2 children

From September 2014, if you have an infant age child (in Reception, year 1 or year 2) they can receive free school meals even if you don't meet the entitlement criteria and without completing an application.

However, for every pupil registered with the council as eligible due to qualifying benefits, the school will receive Pupil Premium to help raise achievement levels. Each school will decide how to spend the funding and are required to publish details of what they have spent it on and the impact it has had. So that schools (and pupils) can continue to benefit from this extra funding it is important that parents who do receive the qualifying incomes continue to register their claim with the council.

### Charging and Remissions

Schools may ask you from time to time to make a contribution towards the cost of a range of activities such as school trips. Some families qualify for additional support for these costs.

### Public Examinations

Each school decides which public examinations pupils will take. You can get more information about this from individual schools. Schools normally pay the prescribed fees for secondary age pupils who enter for external examinations, but in some circumstances this is not the case.

- Parents will be expected to pay if a child does not complete the examination requirements or does not sit the final examination without good reason.
- Parents will be expected to pay entry fees for any examinations other than the prescribed public examinations.
- Parents will be expected to pay for re-sits of prescribed public examinations where the school has provided no further preparation for their child.

#### Contact details

If you would like details of the Local Authority's policy on charging, please contact us on **0345 678 9008**.



### Independent Schools

The Local Authority does not pay towards the cost of education at independent schools except for a handful of independent special schools where severe special needs cannot be catered for in a mainstream or maintained special school. We consider that the facilities available in our schools meet the needs of all children. Shropshire Council receives no funding for pupils who are not in our maintained schools that can be transferred to the independent sector, or handed over to parents to help them pay the fees or any transport costs they incur.



# Sixth Form Admissions

The schools listed below offer post-16 education in their sixth form. Students wishing to enter the sixth form of a school that they are already attending have an automatic right to do so as long as they meet the minimum entry criteria. However, there are published admission numbers (PANs) or admission limits on external pupils entering the school for the first time in Year 12. The PAN for pupils who are new to the school in Year 12 are as follows:

**Voluntary controlled schools:**

Thomas Adams School, Wem	50
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**Academies/Foundation Schools**

Bridgnorth Endowed School	20
Grove School, Market Drayton	20
Idsall School, Shifnal	25
The Marches, Oswestry	30
Oldbury Wells School, Bridgnorth	25
Sir John Talbot's, Whitchurch	30
William Brookes, Much Wenlock	20

Academies and foundation schools are admission authorities in their own right and they determine their own admissions policy. Local authorities are usually the admissions authority for community and voluntary controlled schools. However, the governing body of the voluntary controlled school listed above has agreed to the local authority's delegation of responsibility to them for determining admission arrangements to their sixth form. Therefore all state-funded schools in Shropshire are responsible for the admission to sixth forms in their schools.

Further details of sixth form admissions and how to make application, can be found in the local authority's booklet "Parent's Guide to Post-16 Education in Shropshire" available on Shropshire Council's website:

[www.shropshire.gov.uk/schooladmissions](http://www.shropshire.gov.uk/schooladmissions).

Details of each school's requirements on academic attainment to gain entry to sixth form, or to access a particular course, can be found from the school's website, in the school's prospectus, and/or by contacting the school direct. (Please see the Post-16 Education Guide for contact details.) Academic criteria for entry to sixth form are the same for both external and internal places.

Schools may offer a meeting to discuss options and academic requirements for courses, but this will not form part of the decision process on whether to offer a place.

Where applicants are not offered a place at a school sixth form, this will be because either:

- There are more children eligible for places than places available and the oversubscription criteria have been applied to determine which new applicants are eligible for the places; or
- An applicant has not reached the specified entry requirement.

Any applicant refused a place in year 12 at a school sixth form is entitled to make an appeal to an independent appeal panel whether the child is already attending the school or is an external candidate. Both the individual student and the parent have separate and joint rights of appeal. Where the offer of a place was dependent upon exam results, the appeal must be heard within 30 school days of confirmation of those results. Where the offer is not conditional upon exam results, the appeal must be heard within 40 school days of the deadline for lodging appeals.

The criteria for assistance with transport for post-16 students are different from those aged 11-16 in years 7-11. To apply for assistance with transport for a post 16 student, the form TRAN16 should be completed and returned to Shropshire Council. For further details, please see the "Parents' Guide to Post-16 Education in Shropshire" booklet or visit Shropshire Council's website [www.shropshire.gov.uk](http://www.shropshire.gov.uk).

# Colleges for Post 16 Students

All colleges of further education and post 16 colleges are self-governing institutions. Each college is responsible for its own admissions and parents are advised to contact these institutions direct.

There are four colleges serving the County:

## North Shropshire College

### Oswestry Campus

Shrewsbury Road, Oswestry SY11 4QB  
Principal: Mrs Doodson  
Tel: 01691 688000

### Walford Campus

Baschurch, Shrewsbury, SY4 2HL  
Tel: 01939 262100  
[www.nsc.ac.uk](http://www.nsc.ac.uk)

## Ludlow College

Castle Square, Ludlow, SY8 1GD  
Telephone: 01584 872846  
Principal: Mr I Peake  
[www.ludlow-college.ac.uk](http://www.ludlow-college.ac.uk)

## Shrewsbury College

London Road, Shrewsbury SY2 6PR  
Telephone: 01743 342342  
Interim Principal & Chief Executive: Ms L Surgeon  
[www.shrewsbury.ac.uk](http://www.shrewsbury.ac.uk)

## Shrewsbury Sixth Form College

### Welsh Bridge campus

Priory Road, Shrewsbury SY1 1RX

### English Bridge Campus

Abbey Foregate, Shrewsbury, SY2 6AA  
Email: [info@ssfc.ac.uk](mailto:info@ssfc.ac.uk)  
Telephone: 01743 235491  
Principal: Mr P Morgan  
[www.ssfc.ac.uk](http://www.ssfc.ac.uk)

There are also two colleges in the **Telford & Wrekin** area:

## Telford College of Arts and Technology

Haybridge Road, Wellington, Telford, TF1 2NP  
Telephone: 01952 642200  
Interim Principal: Mrs J Lomax  
[www.tcat.ac.uk](http://www.tcat.ac.uk)

## New College

King Street, Wellington, Telford, TF1 1NY  
Telephone: 01952 641892  
Acting Principal: Mrs F O'Brien  
[www.nct.ac.uk](http://www.nct.ac.uk)

## 16-19 Bursary Fund

If you're aged between 16 and 19 years and think you might struggle with the costs for full-time education or training you may receive a bursary.

Students most in need will be eligible to receive a bursary of £1,200 a year. This group includes young people that are:

- in care
- care leavers
- claiming income support or universal credit
- disabled who receive Employment Support Allowance who are also in receipt of Disability Living Allowance or Personal Independence Payments.

Other students facing genuine financial difficulties may be awarded a bursary at the discretion of their school, college or training provider. With the exception of the £1,200 bursaries for students most in need, they decide on the amount. They will also decide when bursaries are paid and will set conditions that students should meet to receive a bursary, for example, linked to behaviour or attendance.

Further details can be found from the website:

<http://media.education.gov.uk/assets/files/pdf/1/16-19%20bursary%20fund%20-%20yourquestions%20answered%202013%2014%20final.PDF>

## Raising the participation age (RPA)

The Government is increasing the age to which all young people in England must continue in education or training. This does not mean young people must stay in school; they will be able to choose one of the following options post-16:

- full-time education, such as school, college or home education
- an apprenticeship
- part-time education or training if they are employed, self-employed or volunteering full-time (which is defined as 20 hours or more a week).

This change is currently being phased in and from September 2015 all young people will continue in education or training until their 18th birthday.

For further information visit:

<http://media.education.gov.uk/assets/files/pdf/f/raising%20the%20participation%20age%20-%20information%20for%20young%20people.pdf>

## Out-of-County Schools

If you wish to make a preference into a school maintained by a local authority school outside Shropshire, you should contact the relevant Local Authority. However, if you live within Shropshire you should include your applications to out-of-county schools on a Shropshire application form and we will pass them on. Addresses and telephone numbers of neighbouring authorities are:

### **Chester and Cheshire West**

School Admissions Team

Wyvern House

The Drummer

Winsford

Cheshire CW7 1AH

Tel: 0300 123 7039

Email:

[admissions@cheshirewestandchester.gov.uk](mailto:admissions@cheshirewestandchester.gov.uk)

### **Cheshire East**

School Admissions Service

Floor 7, c/o Municipal Buildings, Earle Street,

Crewe CW1 2BJ

Telephone: 0300 123 5012

Email: [admissions@cheshireeast.gov.uk](mailto:admissions@cheshireeast.gov.uk)

### **Dudley**

School Admissions Service

Westox House

1 Trinity Road Dudley DY1 1JQ

Telephone: 01384 814223

Email: [admissions.cs@dudley.gov.uk](mailto:admissions.cs@dudley.gov.uk)

### **Herefordshire**

School Admissions Team

Plough Lane, Hereford HR4 0LE

Telephone: 01432 260926

Email:

[schooladmissions@herefordshire.gov.uk](mailto:schooladmissions@herefordshire.gov.uk)

### **Powys**

Admissions & Transport Team

Schools Service

County Hall

Llandrindod Wells LD1 5LG

Telephone: 01597 826477

Email:

[admissionsandtransport@powys.gov.uk](mailto:admissionsandtransport@powys.gov.uk)

### **Staffordshire**

School Admissions Team &

Transport Service, 2 Staffordshire Place,

Tipping Street STAFFORD ST16 2DH

Telephone: 0300 111 8007

Email: [admissions@staffordshire.gov.uk](mailto:admissions@staffordshire.gov.uk)

### **Telford & Wrekin**

School Admissions Team, Education &

Corporate Parenting, 6B Darby House

Telford TF3 4JA

Telephone: 01952 380901/3/4

Email: [admissions@telford.gov.uk](mailto:admissions@telford.gov.uk)

### **Wolverhampton**

Schools Admissions & Transfers Education &

Enterprise, Wolverhampton CC

Civic Centre, St Peter's Square

Wolverhampton

WV1 1RR

Telephone: 01902 551122

Email:

[school.admissions@wolverhampton.gov.uk](mailto:school.admissions@wolverhampton.gov.uk)

### **Worcestershire**

The School Admissions Team

Babcock Prime, Prime House,

Woodberry Lane,

Norton,

Worcester

WR5 2PT

Telephone: 01905 678171

Email:

[primeschooladmissions@babcockinternational.com](mailto:primeschooladmissions@babcockinternational.com)

### **Wrexham**

Admissions Team

Children & Young People Service

3rd Floor, Lambpit Street

Wrexham LL11 1AR

Telephone: 01978 298991

Email: [admissions@wrexham.gov.uk](mailto:admissions@wrexham.gov.uk)

For contact details of other local authorities, please see [www.gov.uk/find-your-local-council](http://www.gov.uk/find-your-local-council)



## Important Dates

Date	Secondary	Primary
12 September 2016	Parents' Guide to Education booklet available to parents online	
September 2016	Online application process available until closing date	
31 October 2016	<b>Closing date</b> for applications - any late applications cannot be considered until all those received on time have been allocated	
15 January 2017		<b>Closing date</b> for applications - any late applications cannot be considered until all those received on time have been allocated
1 March 2017	Letters posted out and emails sent informing secondary applicants of allocated school	
1 March 2017	Online applicants able to view results online	
17 March 2017	Deadline for Review requests	
24 March 2017	Review applicant results released	
18 April 2017		Letters posted out and emails sent informing primary applicants of allocated school
18 April 2017		Online applicants able to view the results online
5 May 2017		Deadline for Review requests
12 May 2017		Review applicant results released
May/June/July 2017	Appeals heard (May/June)	Appeals heard (June/July)



# School Term and Holidays 2017/18

Please be aware that there can be variations between schools and we would recommend that you contact your child's school directly to confirm the school's term and holiday dates.

## Autumn Term 2017

Main Term                      Monday 4 September                      -                      Friday 15 December (inclusive)

Half Term                      Monday 23 October                      -                      Friday 27 October (inclusive)

### Professional Development Days

Monday 4 September

Monday 18 December

Christmas                      Monday 18 December 2017                      -                      Monday 1 January 2018 (inclusive)

## Spring Term 2018

Main Term                      Tuesday 2 January                      -                      Thursday 29 March (inclusive)

Half Term                      Monday 19 February                      -                      Friday 23 February (inclusive)

Easter                      Friday 30 March                      -                      Friday 13 April (inclusive)

### Professional Development Days

Tuesday 2 January

## Summer Term 2018

Main Term                      Monday 16 April                      -                      Tuesday 24 July

Bank Holiday                      Monday 7 May

Half Term                      Monday 28 May                      -                      Friday 1 June (inclusive)

Summer Holiday Commences Wednesday 25 July



## **Admissions Team**

Learning and Skills  
Shirehall, Abbey Foregate,  
Shrewsbury SY2 6ND

Details in this booklet are correct at the time of publication, but may be changed subsequently as a result of new legislation, by direction from the Schools Adjudicator or as a result of School Re-organisation.

**“Working in Partnership to  
Support Learning for All  
Throughout Life”**

If you can read this but know someone who can't, please contact us on  
**0345 678 9008** so we can provide this information in a more suitable format