

Monday 16th October 2017



THE CORBET SCHOOL

Headteacher Mr P N Adams BSc Pg Dip

Dear Parent/Guardian

Year 11 Parents' Consultation Evening
Thursday 9th November 2017 4.30pm - 7.15pm

I take this opportunity to invite you to the Parents' Consultation Evening on Thursday 9th November 2017. Appointments can be arranged between 4.30p.m. and 7.15p.m. **In order for the evening to run smoothly, we would appreciate it if you could adhere to the consultation schedule and the 5 minute appointment times published. If you have specific worries or concerns that you would like to discuss in some depth, please arrange a private meeting with the relevant member of staff at an alternative date and time.**

Tutors will be available on the evening to provide you with an overall social comment about your child, and help you with any general queries.

If you feel it necessary, the following staff will also be available for appointments on the evening: Mr Simms (Assistant Head – Teaching & Learning); Dr Tinker (Deputy Head) and Mr Adams (Head).

You are invited to add the names of any staff you wish to meet with to the appointment card on page 23 in your child's student planner. Your son/daughter is then required to present their planner to the relevant staff in order to have an appointment time allocated.

It is requested that you bring your son / daughter with you to the Parents' Consultation Evening to be involved in the process. They are required to attend in full school uniform (normal rules regarding make-up, jewellery and footwear apply).

Parents' consultations will take place in the Hall or the Library. **There will be a floor plan available on the reception desk to assist you in locating the members of staff.** To further help the organisation of the evening, please indicate your arrival by signing against your son's/daughter's name on the list provided at the reception desk.

We look forward to welcoming you on **Thursday 9th November 2017.**

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