

Headteacher Mr P N Adams BSc Pg Dip

Dear Parent / Guardian

As the end of term is fast approaching and the last week is so busy we thought it timely to remind you of a few arrangements in place this week:

**Lost property**: we have again accumulated large amounts of lost property; this is on display in the Foyer for pupils to reclaim any missing items. Parents are also welcome to call in to check for any missing articles. Anything unclaimed by the end of the week will be donated to charity.

**Christmas Lunch:** pupils who have not yet paid for their Christmas Lunch can still do so in the hall on Tuesday and Wednesday this week, during morning break. There will be no break time service on Friday 15<sup>th</sup> December therefore pupils who have not pre-ordered their Christmas Lunch will need to bring a packed lunch. Pupils will not be allowed to leave the premises during the school day.

**Wednesday 20th December:** the school day will finish at 1.30pm for the Christmas holidays. Those pupils who usually travel on school transport will be collected at 1.30pm. We would kindly ask other parents and pupils to make necessary arrangements to be collected at 1.30pm. There will be no transport provision at the normal finish time of 3.20pm. Please note that there will be no lunchtime canteen service on this day, although there will be the usual morning break service. Pupils entitled to free school meals will be able to use their provision at morning break.

Pupils return to school on Thursday 4<sup>th</sup> January 2018.

I will also take this opportunity to wish all parents and pupils a Merry Christmas and a Happy New Year.

Yours faithfully

P. N. Adam

P N Adams Head

Company Number: 07721594 Registered Office: The Corbet School Eyton Lane, Baschurch, Shropshire. SY4 2AX Telephone: 01939 260296 Fax: 01939 262009 Email: admin.corbet@shropshirelg.net www.corbetschool.net

