

Tuesday 16th October, 2018

To all Parents/Carers

EMERGENCY ARRANGEMENTS

In the event of an unscheduled school closure

Each year we publish details of a programme which school will follow in the event of a sudden emergency, e.g. severe weather, burst pipes, fire etc. This year it will be as follows and we ask you to **PLEASE KEEP THIS SECTION IN A SAFE PLACE FOR FUTURE REFERENCE.**

- We shall ask **BBC Radio Shropshire (96FM) and Free Radio (103.1FM)** to transmit details between 7am and 8am, and details should appear on the BBC Radio Shropshire website www.bbc.co.uk/shropshire
- If the school is closing we shall send a **text message** alert to parents via the schools messaging system.
- Parents can ring the Shropshire Council's **Snowline number 0345 6789073** or refer to school closures on their website shropshire.gov.uk/school-closures
- If there is more widespread severe weather the Shropshire Council Authority will activate a **Helpline** for parents. (When operating, the Helpline number will be given out by the Radio Stations).

Otherwise, if parents are doubtful about the school opening, they should contact their nearest Parent Contact (below). The school will inform these contacts and they have kindly agreed to relay details.

Pupils travelling by school bus should wait at the usual place for 30 minutes after the usual pick-up time. If the bus does not arrive, return home. This is normal practice for every morning in case the bus is delayed.

ALL PARENTS/CARERS ARE ASKED TO MAKE ALTERNATIVE ARRANGEMENTS FOR THEIR CHILD IN CASE OF AN EMERGENCY AT SCHOOL DURING THE WORKING DAY. E.G. SUDDEN SEVERE SNOW, OR SOME OTHER EMERGENCY, WHICH MAY MAKE IT NECESSARY TO SEND CHILDREN HOME EARLY.

The following is a list of contacts if the school has to be closed in an emergency. The Head will contact the first person on the list and the chain will run as follows:-

Parents' "Snowball" List 2018-2019

| | | |
|----------------------------------|---------------------|---|
| Mrs Cooke | 01939 260404 | Burlton |
| Miss Wall | 07989 974919 | Kinnerley/Knockin |
| Mrs Jina | 01691 610528 | West Felton |
| Mrs Hadwick | 07513 911516 | Melverley |
| Ms Rowlands | 07973 188719 | Montford Bridge/Bicton |
| Mrs Johnson | 07725 057929 | Shrewsbury |
| Mrs Blenkinsop | 01939 290184 | Myddle/Harmer Hill |
| Mrs Mason | 01939 290468 | Bomere Heath |
| Mr Hawks & Ms Appleby | 01743 850506 | Grafton/Fitz |
| Miss Hurdley | 07968 173974 | Nesscliffe |
| Mrs Harrower | 07801 630082 | Ruyton-XI-Towns |
| Mrs Benson | 01939 260980 | Weston Lullingfields/Stanwardine |
| Mrs Teckoe | 01939 261159 | Baschurch |

Parents are advised to tune into the following radio stations:-

BBC Radio Shropshire (96FM) **Free Radio Shropshire (103.1FM)**

Please can parents ensure the school has their current contact details, preferably a mobile number (for TEXTS), in case of emergency. A copy of the above Emergency Arrangements will be available on the school website www.corbetschool.net

The Head