

Headteacher Mr P N Adams BSc Pg Dip

Dear Parent/Guardian

Year 7 Parents' Tutor Meeting Tuesday 23rd October 2018 2.30pm-5.30pm

I take this opportunity to invite you to a meeting with your son's / daughter's Year 7 Tutor on the Tuesday 23rd October 2018. Appointments can be arranged between 2.30pm and 5.30pm.

No academic progress will be discussed at this meeting.

In order for the event to run smoothly, we would appreciate it if you could adhere to the 5 minute appointment times published. If you have specific worries or concerns that you would like to discuss in some depth, please arrange a private meeting with the relevant tutor at an alternative date and time.

This event is to give parents the opportunity to meet with tutors and discuss how pupils are settling in and help with any general queries.

These appointments will take place in the school hall. To assist with the organisation of the afternoon, please indicate your arrival by signing against your son's/daughter's name on the list provided at the reception desk.

A full Year 7 Parents' Consultation Evening will take place in February 2019 where parents will be invited to meet with relevant class teachers to discuss academic progress.

Below, you will find a tear-off slip, if you could possibly discuss with your child times which would suit you and ask them to present the slip to their tutor to book a slot. The tutor will then do their best to accommodate the time requested.

We look forward to welcoming you on <u>Tuesday 23rd October 2018</u>.

Company Number: 07721594

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