

Ref: 2018/ PA/JD

5th November 2018



THE CORBET SCHOOL

Headteacher Mr P N Adams BSc Pg Dip

To: All Parents/Carers of Pupils Registered at **THE CORBET SCHOOL**

Dear Parent/Carer

Parent Governor Elections

I am writing to encourage you to consider joining the school's Governing Body as a Parent Governor. We are looking for parents/carers to join us in the Governing Body to help the school move forward. As a Governor you can assist in the vital role of supervising what happens in school, overseeing the development of new initiatives and having a part in effecting change if necessary. It is a chance to help guide the school as it strives to maintain and improve upon existing standards, as a link between Parents/Carers and Governors in this time of rapid and significant educational changes.

Governors meet on Mondays at 4pm. There is an expectation that you will be willing to join various sub committees where the real work of school governors happens. The full Governing Body meets twice termly, as do committees.

Do come and join us. Your role is very important to the school and I urge you to consider nominating yourself as a new Parent Governor.

If you would like to ask an existing Parent Governor about their experiences please feel free to contact:-

Mrs Nicola Hopwood-Clarke hopwood-clarke.n@corbet.shropshire.sch.uk

Miss Shelly Hurdley hurdley.s@corbet.shropshire.sch.uk

Ms Sarah Appleby appleby.s@corbet.shropshire.sch.uk

Mr Matt Sturgess sturgess.m@corbet.shropshire.sch.uk

Please visit the governors' section on the Corbet Website www.corbetschool.net for further information or you may wish to contact the clerk to the governors, Mrs Jane Davies davies.j@corbet.shropshire.sch.uk

Please find attached notice, regulations and nomination form overleaf for return by midday, **Friday 16th November 2018**.

Yours sincerely

Mr P N Adams
Headteacher

Company Number: 07721594
Registered Office: The Corbet School
Eyton Lane, Baschurch, Shropshire. SY4 2AX
Telephone: 01939 260296 Fax: 01939 262009
Email: admin@corbet.shropshire.sch.uk
www.corbetschool.net



The Corbet School

PARENT GOVERNOR ELECTION NOMINATION

Please return to the Head, by 12.00 midday on **Friday, 16th November 2018** at the latest, late nominations cannot be included in the Election.

I wish to nominate for election as a parent governor:

Nomination	Full name (surname first)	Address
1.
		Postcode.....

To be signed by the person making the nomination.

Signed: **Date:**
(Nominator)

*A brief personal statement (not more than 100 words) written by the candidate is *attached/not provided – this will be inserted on the ballot paper (*please delete as appropriate).*

To be signed by the nominee (if different from above).

I declare that I have a child on roll at the school and am eligible and willing to serve as a parent governor should I be elected.

Signed: **Date:**
(Nominee)

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Registered at **THE CORBET SCHOOL**

Dear Parent/Carer

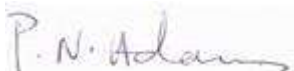
NOTICE OF PARENT GOVERNOR ELECTION ARRANGEMENTS - Request for Nominations

The Constitution of the School's Governing Body allows for the appointment of six parent governors, appointments are made by election. The number of vacancies to be filled on this occasion is **TWO**. I should be pleased to receive nominations for vacancies on the tear off slip provided and in accordance with the following notes:-

1. Only parents who have/will have children registered at the school on Monday, 26th November 2018 are eligible to stand for election or make a nomination. The other eligibility rules, which should be read carefully, are printed overleaf.
2. Candidates may nominate themselves.
3. Candidates are entitled and encouraged to submit a brief personal statement (not more than 100 words; anything more than 100 words will not be accepted) giving autobiographical details and such other information and views as they see fit, except information indicating that they are endorsed or supported by any group or association.
4. Each parent may submit a nomination for each of the vacancies to be filled. Nominations and statements, where made, must be returned to me by 12.00 midday, on **Friday, 16th November 2018** at the latest. **Late nominations cannot be included in the election.**
5. Candidates must signify, in writing, their willingness to stand.
6. The term of office of a parent governor is four years from the date of appointment. Parent governors are not disqualified if their children leave the school before the end of this four year period. The successful candidate will commence their term at the next Governing Body meeting, **Monday 17th December 2018**. There are six main governing body meetings per year, on Mondays at 4pm at the end of each half term and also sub-committee meetings.

If more nominations than vacancies are received, voting will take place week beginning Monday, 26th November 2018. The distribution of ballot papers detailing the candidates involved will be done on Wednesday, 21st November 2018. Completed ballot papers must be returned to the Head by Midday on Friday, 30th November 2018 at the latest. Ballot papers received after this time/date will not be accepted.

Yours sincerely



Mr P N Adams, Headteacher

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QUALIFICATIONS AND DISQUALIFICATIONS

Schedule 6 of the Constitution Regulations covers the qualifications and disqualifications of governors.

A governor must be aged 18 or over at the time of his or her election or appointment and cannot be a registered pupil at the school. A person cannot hold more than one governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- is detained under the Mental Health Act 1983 during his or her period of office;
- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is subject to a bankruptcy restriction order or an interim order;
- has had his or her estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
 - i) a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - iv) an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Disclosure & Barring Service for a criminal records certificate.

THE LAW

The Education Act 2002: Sections 19 and 20

The School Governance (Constitution) (England) Regulations 2007: SI 2007/957

The Education Act 1996: Section 576 (1), (3) and (4), read together with the Education Act 2002: Section 212(2), gives a definition of “parent” (see also the definition of parent in the Constitution Regulations)

The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007: SI 2007/1289

The School Governance (England) (Amendment) Regulations 2012: SI 2012/421

<http://www.legislation.gov.uk/ukxi/2012/1034/contents/made>

CONSTITUTION OF GOVERNING BODIES – DfE © Crown copyright 2012 <http://www.education.gov.uk>

Definition: The “Parent”, in relation to any child or young person, includes any person who is not a parent but who has parental responsibility for or who has care for the child or young person.

“Parent Governors” means the Governor(s) appointed pursuant to the Academy Articles 53 to 58 inclusive (2011).

From 1st April 2002 – all new or re-appointed/elected governors are required to undergo a check by the Disclosure & Barring Service (DBS); the Head will arrange this for the successful candidate(s). Governors will only be prevented from serving if they would be disqualified under any of the areas listed above.

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