

Parents' Guide to Education in Shropshire 2019/20



Closing Date:

PRIMARY applications 15 January 2019



Closing Date:

SECONDARY applications 31 October 2018

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Introduction

Shropshire Council brings together staff working in care and health, support and protection and education, in order to create integrated services for children, young people and families in Shropshire.

The Learning & Skills Group provides and commissions an extensive range of services to support children's and young people's development at every stage from their early years through to preparing them for school, further and higher education, vocational training or work. We are committed to helping all children and young people to access good or better education provision and achieve their best.

Shropshire's Vision for Shropshire learners states:

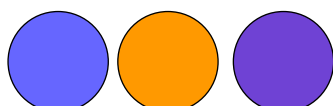
"We have one aim: to ensure and continue to improve excellent educational provision and outcomes in Shropshire.

Children and young people in Shropshire will have the opportunities to achieve their best and develop a love of learning through education provision that is consistently good or better.

We aim to prepare children and young people for the next stage of their lives, in terms of learning and their social and personal (including emotional) development."

Together we will provide opportunities for every child and young person to achieve their potential.

Shropshire Council promotes equal opportunities and good race relations throughout all its primary and secondary schools



This booklet provides parents with the basic information they need to access early, primary and secondary education, both with and without sixth forms, and support for Special Needs. We advise that you read it carefully before making an application for a school. Application can be made online or by contacting the Admissions Team. You may need to refer to this booklet even after you have made your application, as it contains other important information about admissions, transport and other matters.

Every state-funded school in Shropshire Council's area is listed, along with its address, telephone number, headteacher's name, age range and number of pupils on roll, the maximum number of pupils it can take next year (September 2019) and whether the school had more applications than places available in 2018. This may help you to assess the possibility of receiving an offer at your preferred school. All Shropshire Council schools are co-educational and those with a religious character are indicated.

For more information you can contact the Admissions Team in the Learning & Skills Group in Shrewsbury. They will be pleased to give you help or advice. Please see below for their contact details:

Learning & Skills Group

Admissions Team

Shropshire Council, Shirehall,
Abbey Foregate, Shrewsbury SY2 6ND
Tel: **0345 678 9008** Fax: **01743 340034**

Email:

school-admissions@shropshire.gov.uk

Website:

www.shropshire.gov.uk/schooladmissions

This booklet and admission forms can be made available in other formats, eg, Braille and Minicom Services, as well as other languages. Please contact the Admissions Team for assistance.

Applying Online

It's quick, it's convenient and it's simple - why not apply online?

If you have access to the internet, visit our site

www.shropshire.gov.uk/school-admissions where you can follow the online process.

Deadlines for online applications are as follows:

Secondary: **31 October 2018**
 Primary/Junior: **15 January 2019**

Allocation letters are posted by second class post on:

Secondary: **1 March 2019**
 Infant/Primary/Junior: **16 April 2019**

The advantages of applying online are:

- You will be able to find out before allocation letters are posted (1 March and 16 April) which school your child has been offered, well before the letter arrives by 2nd class post.
- It gives you step by step guidance
- You will receive email confirmation that your application has been received and you can view it at any time
- The system helps you check for errors
- There is no risk that your application will get lost in the post.
- By making a note of your reference number you can change the details on your application up until the closing date
- The system has a series of security procedures which will prevent anyone seeing information they are not entitled to see
- Available 24 hours a day 7 days a week from September 2018 (secondary/junior) and October 2018 (Reception) until the closing date.

Where can you access the website to apply online?

- At home or work
- At any other computer facility where you have your own internet address e.g. library or internet cafe.
- Or contact the Admissions Team, who can submit the application for you: 0345 678 9008.



Our online facility is available for Shropshire residents (not Telford and Wrekin) or for those applying from outside England for Shropshire schools. Residents in other parts of England must apply through their own local authority. Shropshire Council's application facility is only for children due to start in Reception, to transfer from infant or to junior or primary/junior to secondary school during the 2019/20 academic year. Mid-term admission application can be made directly to schools using the form from our website.

Keep a note of your log-in details. If parents forget their password etc. they may be unable to view their allocation online in March/April.

Use this space to record your user name, password and unique identity number which you have used to make your application and put this somewhere safe where you can find it next March/April.

Email/User Name

Password

Once you have registered with your email address and password you can choose whether or not to enter your U.I.D No. which is given on your letter. Applications can be made without the U.I.D number.

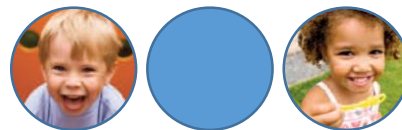
Unique Identity Number

Admissions Advisers

Shropshire Council has Admissions Advisers who will be happy to help in answering all your questions about secondary school transfers.

Admissions Advisers

They can be contacted by telephone:
0345 678 9008



Or by email:

AdmissionsAdvisers@shropshire.gov.uk

What catchment area am I in?

Co-ordinated Admission Arrangements?

Ofsted?

Can I choose which school I want my child to go to?

Free School Meals

School Transport?

What school uniform will my child wear?

Frequently Asked Questions

Appeals?

Specialist Schools?

Admissions Advisers or members of the Admissions Team will attend secondary school Open Evenings. Advisers may also visit primary schools to hold advice sessions.

Making an Application for School

Applications for a place in Reception, or to transfer to junior or secondary school are made to the local authority. ‘In-Year’ applications, for a place other than at the normal year of entry to the school, should be made directly to the school. ([See pp 60-61](#)).



Every parent must make an application to ensure that their child is considered for a place at their preferred school. Children are not automatically offered a place. Parents make one application, naming up to 3 schools of their preference. The application process is the same even if a school itself is an admission authority (e.g. aided, foundation school, or an academy or free school) and regardless of whether the application is for Reception, or transfer to junior or secondary school.



Parents living in England:

To apply for a school place in England, parents in England must apply to their home local authority (to whichever local authority they make council tax payments) even if they are applying for a school place in another part of England. The home local authority will process the application, making contact with other local authorities if appropriate, and inform the applicant of the result. Shropshire residents may also name **secondary** schools in neighbouring Welsh local authority areas in application to Shropshire Council. Applications to schools in Scotland and Northern Ireland should be made directly to the schools concerned.

We recommend that applications to Shropshire Council are made online, or by telephone if you have problems with internet access, as both these methods will provide you with confirmation of your application. Please contact the Admissions Team for advice if you think you require a paper copy.

Parents living in Wrexham or Powys:

At secondary transfer, parents living in Wrexham or Powys are advised to apply for Shropshire schools via their home local authority, but we will also accept applications made via Shropshire Council and we will inform the Welsh local authority of any places which can be offered. For primary school places, parents living in Wales should apply direct to Shropshire Council for Shropshire schools.

Parents living elsewhere:

There is no co-ordinated scheme with other parts of Wales, Scotland or Northern Ireland. Applicants from these areas and from overseas should apply directly to Shropshire Council for Shropshire schools.

How will my application be considered?

Applications will be listed in order of priority according to the admissions policy appropriate for the school. ([See page 35.](#)) Shropshire Council is the admission authority for community and Church of England voluntary controlled schools in Shropshire and sets their admissions policy. For foundation, voluntary aided schools and academies, the governing bodies are the

admission authority for their school, which means that they can set their own admissions policy and this may be different to the Council's policy. The co-ordination arrangements stated in this booklet apply to all state-funded schools in Shropshire.

Own admission authority schools:

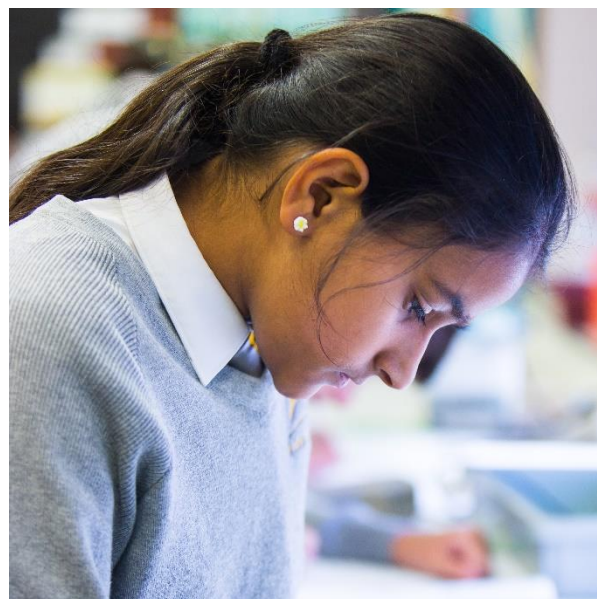
You should check to see if the school for which you are applying is an admission authority school. Please note a school's status is subject to change. In the lists of Shropshire schools on pages [24-34](#) and [42-43](#) the status as at July 2018 is indicated under the DfE Number. (F= foundation, VA = voluntary aided, A = academy, FS = free school.) These schools may have different policies to Shropshire Council's policy and if so, the policies are listed on pages [17-22](#) and [40-41](#). The schools may require additional information, such as a Baptismal certificate in the case of Catholic schools, or details about church membership. This may require a supplementary form, available from the school or from the Admissions Team. It is the applicant's responsibility to check the policy and to ensure that additional information required is sent directly to the individual school. Such information must be provided at the time of application, otherwise it will not be taken into account when the allocation of places is determined.

The Co-ordinated Admissions Scheme:

Schools in other local authority areas will probably have a different policy to Shropshire Council and therefore parents are advised to ensure they have read and understood the appropriate policy and information available from each relevant local authority before making application. The addresses and telephone numbers of neighbouring local authorities can be found on [p72](#) of this booklet.

The Admissions Team will inform own admission authority schools or the relevant local authority of requests for places made for their schools so that applications may be considered by them in accordance with the appropriate published policy. Their decisions

will be given to the Council's Admissions Team. The applicant's home local authority will write to them on the appropriate offer day with the offer of one school place, which will be the available school ranked highest by the parent.



Early Education

What Early Education provision is available for my child?

Early Education is provided in a number of settings which include Shropshire Council maintained nursery classes*, private and voluntary pre-schools, day nurseries, childminders and independent schools. The Council holds a directory of these providers in the county. Please contact Shropshire Family Information Service details below:

* Provision run by school governing bodies

When will my child be eligible for Early Education?

From the term following their second birthday, some two year olds, depending on their family circumstances, are entitled to up to 15 hours of free early years provision each week for up to 38 weeks of the year. To find out if your child is eligible please contact us on the following e-mail address:

24u@shropshire.gov.uk

From the term following their third birthday, all three and four year olds are eligible for free early provision regardless of their circumstances. The following table shows when their eligibility will begin.

If your child was born between...	He/She is eligible for Early Education from...
1 April and 31 August	Autumn term - after child's 3rd birthday
1 September and 31 December	Spring term - after child's 3rd birthday
1 January and 31 March	Summer term - after child's 3rd birthday

Working families are eligible for an additional 15 hours of free provision each week (30 hours each week in total). To qualify, a parent and their partner (or one parent in a lone parent family) must each expect to earn (on average) the equivalent of working 16 hours a week at the national minimum wage and be earning no more than £100,000. To see if you are eligible for the additional hours

and, for full details of all of the financial support available to help with childcare costs, visit <https://www.childcarechoices.gov.uk/>

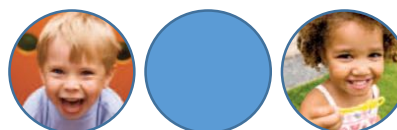
How do I go about finding an Early Education place for my child?

Firstly we recommend that you visit your preferred settings before you put your child's name down to attend. This will give you a chance to discuss arrangements for new children and find out more about what is provided. It is the responsibility of the parent to find an Early Education provider for their child.

When you have decided on the preferred setting you will need to register your child for an Early Education place. It is recommended that you do this as soon as possible after your child's second birthday. The providers will then contact those parents who have requested a place, if they have a place available for your child, during the term before the child is due to start. If they inform you that they do not have a place you will need to approach another provider.

How are Early Education places allocated?

Private nurseries, pre-schools, playgroups, childminders and voluntary aided schools with nursery classes will have their own admissions policies, details of which you can obtain from the individual provider. Details of the admissions for nursery classes at community and controlled schools are over the page.



Family Information Service

Tel: **01743 254400**

Website: www.shropshirefamilyinfo.co.uk

○●●● Early Education

Shropshire Council Nursery Classes - Admissions Policies

Schools should have a list of children whose parents have expressed a wish to attend the nursery. This decision should be taken using the following priorities.

Children with a Statement of Special Educational Needs or EHCP which names a particular school will be allocated places, after which places are allocated according to an agreed set of criteria, in strict order of priority.

Priority 1:

Looked after children and former looked after children (who are then adopted) as long as they have an eligible birthdate but who need not reside in the school's designated catchment area.

Priority 2:

Children already attending nursery who wish to change the sessions they are attending or increase their sessions if they are not taking their full entitlement.

Priority 3:

Children living in the school's designated catchment area who have a sibling in the nursery or school and that sibling will be attending at the time the younger child starts nursery. If new places are limited, priority can be given to older children.

Priority 4:

Children living in the school's designated catchment area without siblings at the nursery or school. If new places are limited, priority can be given to older children.

Priority 5:

Children out of the school's catchment area with siblings in the nursery or school at the time the younger child starts nursery. If new places are limited, priority will be given to the children living closest to the nursery (distance from home to school measured as a straight line on a computerised mapping system).

Priority 6:

Children out of the school's catchment area without a sibling in the nursery or school. If new places are limited, priority will be given to the children living closest to the nursery. (Distance from home to school measured as a straight line on a computerised mapping system).

Priority 7:

If the school governors have decided to offer extra fee paying hours to children attending for their 15 free hours, this offer can only be made once all parental requests for free places have been dealt with and should not be given in situations that will prohibit a child from getting their free entitlement. The charges for these extra hours should be set at a reasonable market rate and not be seen to undercut any other provision in the area.

Each nursery class should have a timetable as to when you can apply for a place and when the decision to offer a place will be made. There is no transport assistance to any nursery setting whether they are maintained by the Local Authority or privately.

Please remember:

- Attendance at a particular nursery/ nursery class or foundation class gives no guarantee that the child will gain a place at the school where the nursery/ nursery class/foundation class is located.
- Parents/carers must apply separately for their child to go to any primary or infant school via their council. Entering your child's details on a school's list at an early age is not a formal application for a school place (see [p11 - 36](#) for more details).
- The child's usual home address determines whether they are in a particular school's designated catchment area.
- It is the parent's/carer's duty to ensure that they have obtained all the necessary information and the correct form on which to apply for a primary or infant school place.

Please read on for more information on how to apply for a place at a primary school or secondary school.

●●●○ Primary Schools

How does the school system in Shropshire operate?

The law requires that children attend school from the start of the term following their 5th birthday. Children in Shropshire can attend primary education from September following their 4th birthday, and then secondary education from age 11. Primary schools cater for children from Reception to Year 6 inclusive. There are some infant schools catering for children from Reception to Year 2 inclusive and then junior schools catering for children from Year 3 to Year 6 inclusive.

Parents/carers must apply for a school place at each stage of their child's education. In other words you first have to apply for a place at either an infant school or at a primary school. If your child goes to an infant school you will need to make another application to a junior school or to a primary school when your child is in Year 2. Most parents will need to make a further application when their child is in Year 6 for transfer to secondary school.



The school in St Martin's, near Oswestry is an all-through primary and secondary school. Parents/carers apply for a school place in Reception and do not need to make a further application to transfer into the secondary department unless they wish to apply for a different school.

However, parents/carers whose children have attended other local primary schools who want a place in the secondary phase of the all-through school will need to apply when their children are Year 6.

What can you tell me about Shropshire Primary Schools?

All local authority maintained schools for primary aged children provide a broad and balanced age-appropriate curriculum and range of educational opportunities which promote the spiritual, moral, social, cultural and physical development of children in line with the Government's requirements.

Schools are also free to include subjects or topics of their choice in planning and designing their education programme. They also offer additional opportunities through a range of activities which happen outside normal lesson times, such as visits to places of interest and clubs for different activities including sports.

All schools must publish their school curriculum by subject and academic year online.

Children in Reception and Nursery Classes follow the Early Years Foundation Stage curriculum. This includes: communication and language; physical development; personal; social and emotional development; literacy; mathematics; understanding the world; and expressive arts and design.

Academies do not have to follow the National Curriculum.

Ofsted (The Office for Standards in Education) assesses all of our schools through a regular cycle of inspection. The most recent inspection report on a school can be found on the Internet at www.ofsted.gov.uk or obtained from the school.

Whilst judgements on individual schools vary, the overall judgement, as at March 2018, is that over 90% of Shropshire primary schools are good or better in all the key areas: effectiveness of leadership and management; quality of teaching, learning and assessment; personal development, behaviour and welfare; outcomes and overall effectiveness of the school.

Please remember:

- Even if you have an older child at the school you still have to make an application the younger child to start school.
- If your child is in a school nursery you must still complete a primary application form. Attendance at the nursery or foundation class does not guarantee a place at the school.
- It is important that you read all the information in this booklet about the admissions procedure for primary, infant and junior schools before you apply.
- If there is anything you do not understand please contact the Admissions Team.
- Lists of primary, infant and junior schools can be found on [pp 24-34](#). Address details are given along with information on the size of school and whether it was oversubscribed last year.
- You may visit any school but please make an appointment first.
- Oversubscription criteria for own admission authority primary schools may differ from the Council's policy. Details are given on [pp 17-22](#).

How and when do I apply for a Reception Year place in an infant/primary school, or for a Year 3 place in a junior/primary school?

1. Please read this booklet carefully and make sure you understand the admissions policy for the school. If you need further explanation contact the Admissions Team.
2. Consider which are to be your three preferred schools.
3. Make an online application by **15 January 2019** by logging on to www.shropshire.gov.uk or if you do not have internet access, please contact the Admissions Team on telephone number 0345 678 9008.

Can I choose the school I wish my child to attend?

The law says that a local authority must give parents/carers the chance to state their preference for the school they wish their child to attend. Shropshire Council will allocate the child a place at the preferred school, if it is possible within the School Admissions Code and the Admission Arrangements. The law does not give parents/carers an absolute right to "choose" the school for their child.

Most parents/carers want their children to attend their local school, but some may prefer another school. In most cases you will get a place at the primary school you prefer. For September 2018 this was true for 95.4% of parents, who had applied for a primary school within the required time frame. However, there are some circumstances which may mean this is not possible.

- All schools have an "admission number". This number is agreed each year and the figures for 2019/20 entry are shown in the lists on [pp 24-34](#) of this booklet. If more children want a place than the published admission number (PAN), another school will have to be offered to some applicants.
- Government regulations state that infant classes for 5 to 7 year olds (Reception to Year 2) must not take more than 30 pupils. Parents still have the right of appeal if they are refused a place. ([See p59 for details](#)). However, the grounds on which the appeal might be successful are extremely limited. Therefore, it is in your best interest to name at least one alternative school on the application form in case of disappointment at the first preference school. Naming an additional preference will NOT decrease your chance of being allocated a place at your first preference school. If you do not name an alternative school, we may only be able to offer you whichever school has spare places, possibly some distance away, and the responsibility for transporting your child will almost certainly fall on you as parent/carer. Naming the same school three times does not give any higher priority to your preference and is simply wasting your three preferences. ([See p35.](#))

When can my child start school?

Children in England are entitled to start school in the September following their fourth birthday and must start their education by the beginning of the term after their fifth birthday. Many parents will be happy for their child to start school in the autumn term, but a small number of parents may have concerns that their child will be too young for mainstream school.

Parents of a four-year old child can request that their child is admitted to school later in the school year if the child has not reached compulsory school age. In order to assist schools in making the necessary staffing arrangements, parents wanting their child to start school later in the school year are asked to inform the school as soon as they have been allocated a place. Parents can also request that their child attends school part-time until the child reaches compulsory school age, and/or choose a place at a nursery or other early learning setting if they would prefer. Any parent considering part-time attendance for their child is advised to discuss this with the headteacher as soon as a school place has been allocated.

Parents who opt to defer entry to the term after their child's 5th birthday, will not lose a Reception place which has already been allocated through the applications process. However, where a child's 5th birthday falls in the summer and parents wish to defer entry to the Autumn Term 2020, the child would normally join the school in Year 1, not Reception. In such cases, parents must apply separately for a Year 1 place, which could only be considered for allocation after the summer half-term holiday in 2020, by which time there might not be any places available in the year group.

Applications for a Different Cohort

Parents may seek a place for their child outside their normal year group with a different cohort, although children must have started school when they reach compulsory school age. Requests to defer starting Reception, early/deferred transfer from primary to secondary or infant to junior school, must be made to the admissions team at the same time as the application for a school place. **Applications and early/deferral request must be made by the closing date (31 October for secondary and 15 January for primary).**

In-year applications for a place outside the normal year group should be made to schools directly for their consideration.

To consider requests to join a different cohort, the admissions team will gather together as much information as possible. Information may be provided by the current educational or early years setting, the school(s) named in application, and parents may also submit documentation in support of their request. Consideration will be given to exceptional circumstances in a child's development, medical history and premature birth, if applicable. In very exceptional circumstances, an assessment by an educational psychologist may be appropriate. When all the information is collated, the request will be considered by the admission authority. In some cases the school will be the admission authority but if not, a senior manager from Shropshire Council will make a decision on the recommendation of a senior education adviser. The decision will be made on the individual circumstances of the case and whether it is in the child's best interests to join a different cohort.

If a deferred entry or transfer is approved, the school place application will be withdrawn and parents will need to re-apply the following year. An agreed deferral does not guarantee a place at a school the following year; a fresh application must be considered in terms of oversubscription criteria along with all the other applications received for that year group.

Please contact School Admissions for more information.

Note:

- Funding is available for four year olds attending an early years setting (15 hours, or 30 if eligible). However, if children attend school part-time but for 15 hours or more, no additional funding would be available for early years provision.
- If parents/carers decide to defer their child's entry by a term or more, they may need to consider arrangements for pre-school provision and whether a place is available.
- Children are not usually admitted into a year group other than their normal year group.
- There is no provision for children to be admitted to Reception a year early.

Oversubscription Criteria for all Community and Voluntary Controlled Primary, Infant and Junior Schools in Shropshire

Shropshire Council has a designated 'catchment area' or 'attendance area' policy which applies to most but not all schools. For more details of the catchment area for any individual school, please go to Map Viewer <https://shropshire.maps.arcgis.com/> on Shropshire Council's website. If in doubt or for a definitive answer that the website may not provide, please contact the Admissions Team on **0345 678 9008**.

If a Shropshire school is a community or voluntary controlled school, then the local authority, not the school, is the admission authority and Shropshire Council's admissions policy shown below will apply. Some own admission authority schools choose to adopt the oversubscription criteria listed below.

Children with a Statement of Special Educational Needs or EHCP, which names a particular school, will be allocated places, after which places are allocated according to an agreed set of criteria, in strict order of priority.

Priority 1: Looked After Children

Looked after children (in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions) at the time of making an application to a school and all previously looked after children who were looked after, but ceased to be so because they were immediately adopted (or became subject to a child arrangements order or special guardianship order).

Priority 2:

Very exceptionally, priority may be given to a child who has a particular health reason requiring them to attend a specific school. This will only be allowed if parents/carers can provide written evidence from a medical professional that in the view of the local authority confirms that attending that particular school (and no other) is **essential** to the medical well-being of the child. The Council reserves the right to contact medical professionals to ascertain the relevance of the medical condition.

Priority 3: Children living within the defined Catchment Area*

Children living inside the catchment area will have next priority. If there are not enough places for all the children living in the catchment area, we will look at the following two criteria:

A Priority will be given to children living within the catchment area who will have an older sibling** at the school on the day they are due to start there.

B After that, priority will be given to the remainder of applicants who live inside the catchment area.

Priority 4: Children living outside the defined Catchment Area

After that, any places that are left will be offered to children who live outside the catchment area. If there are not enough places for all of them, we will look at the following two criteria.

A Priority will be given to children outside the catchment area who will have an older sibling** at the school on the day they are due to start there.

B After that, priority will be given to the remainder of applicants who live outside the catchment area

If, in any of the above categories, there are more applications than places available, priority will be given on the basis of distance from home to school gate measured as a straight line on the Council's computerised mapping system. The shortest distance being given priority.

* and ** see notes on page 15.

Please note:

* In the oversubscription criteria we talk about “living in a school’s catchment area”.

We define this as follows:

A child will be treated as living in the catchment area if he/she resides with his/her parent(s)/or carer(s) at his/her normal and genuine place of residence for the majority of the time and that address lies within the area designated by the Local Authority for that particular school.

** We define a sibling connection as follows:

A sibling connection is defined as a brother or sister, step-brother, or step-sister, half-brother or half-sister, living at the same address as part of the same family unit of compulsory school age (i.e. 5-16 years). Fostered and adopted siblings are also included. However, cousins or other relatives who take up residence in a home in order to establish an “in-catchment area” address will not be given priority under the sibling criteria. Older siblings must be attending the school on the date that the younger sibling is due to start there.

A sibling connection is not normally applicable in application for infant school when the sibling attends a ‘linked’ junior school, e.g. an applicant for Woodfield Infant School would not be considered to have a sibling at the same school if the sibling attends St George’s Junior School; they are considered to be two separate schools. However, Market Drayton Infant School is part of a trust with the Junior School. ([See p21.](#))

All distances are measured as a straight line on the Council’s computerised mapping system which pinpoints the eastings and northings of the home address and the nearest appropriate entrance gate of the relevant school. The shortest distance will be given priority. Where two addresses are within the same blocks of flats, the lowest number of flat or nearest to the ground floor will be deemed to be the nearest in distance.

Where 2 or more applications are considered to be of equal priority after all criteria have been taken into account a tiebreaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

To sum up:

1. Consider which are your three preferred schools.
2. Read this booklet so that you understand the admissions process or contact the Admissions Team.
3. Make your application by **15 January 2019**. Preferably make your application online if you have internet access by logging on to www.shropshire.gov.uk/schooladmissions or if you do not have internet access, please contact the Admissions Team on **0345 678 9008**.
4. Your allocation letter will be sent to you on **16 April 2019**.

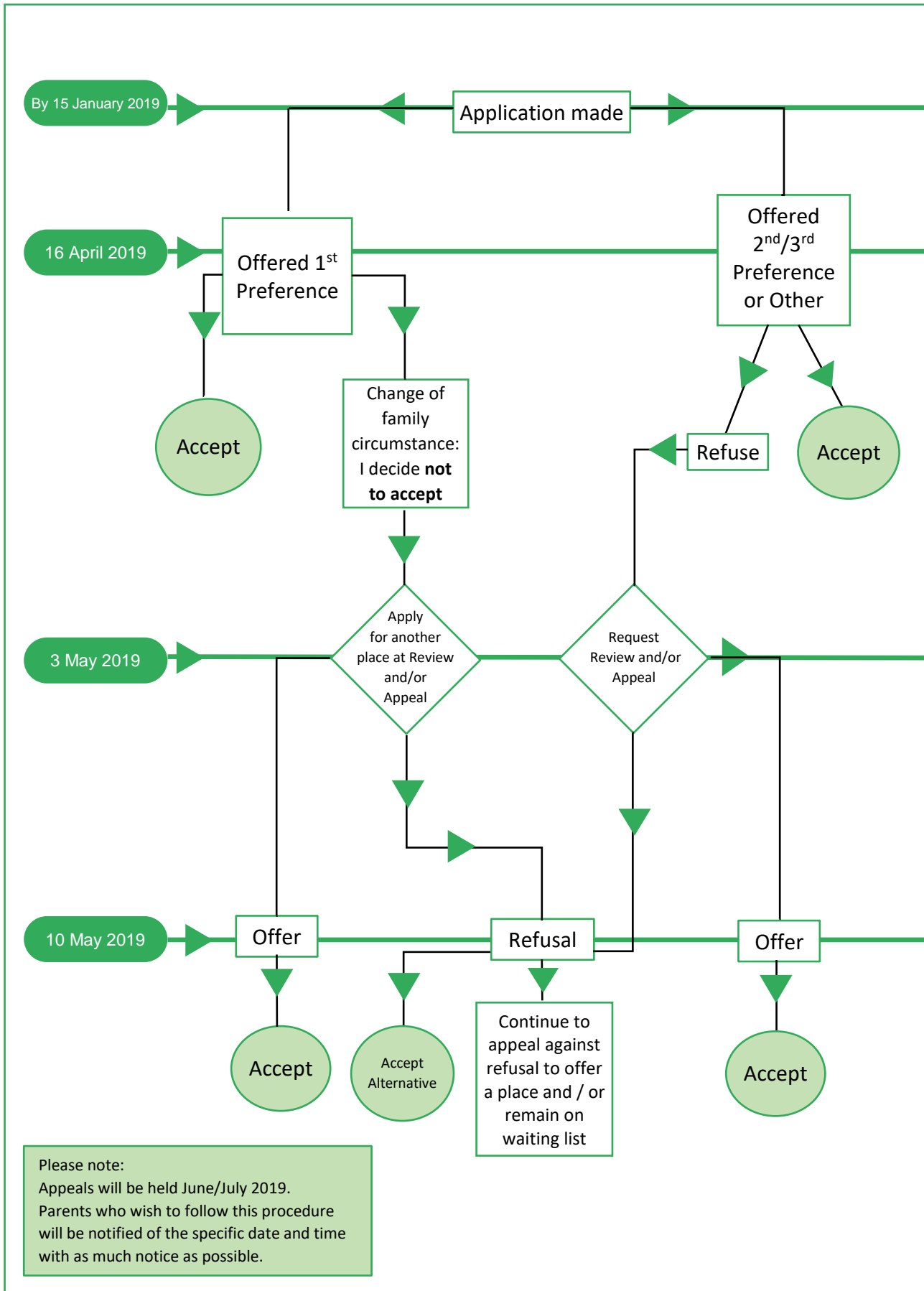
Where can I find answers to other questions?

On [pp 51-57](#) you will find the most frequently asked questions and their answers. If you still require further information please contact the Admissions Team. We urge you to read the FAQs before you make your application.



You will not necessarily get all the correct information you need from friends, neighbours or estate agents, so please do not rely on them when deciding how to make your application. Schools may try to help but they cannot know all the answers because school staff are not responsible for implementing the admissions policy. **If you have any questions, contact the Admissions Team.**

●●●● Admissions Flow Chart – PRIMARY



●●●○ Oversubscription Criteria for Own Admission Authority Primary Schools

All our schools have agreed to the same arrangements as those set out for the Council's policy in respect of the following:

- The way in which distances will be measured.
 - The placing of twins or triplets.
 - Tie breaker in case of two applications being exactly the same.
 - Late applications.
 - Waiting lists.
 - In-Year applications.
- (AN = Admission Number)

The following admission authority schools have adopted the same oversubscription criteria as Shropshire Council. (See the criteria on [pages 14/15](#)):

Alveley Primary School: AN = 17
Bishop's Castle Primary School AN = 25
Bridgnorth, Castlefields Primary School AN = 30
Bridgnorth, St Leonard's CE Primary School: AN = 48
Bucknell, St Mary's CE Primary School: AN = 8
Buildwas Academy: AN = 12
Burford CE Primary School: AN = 20
Clee Hill Primary School AN = 16
Cleobury Mortimer Primary School AN = 17
Clun St George's CE Primary School AN = 15
Coleham Primary School: AN = 60
Crowmoor Primary School: AN = 30
Ellesmere Primary School: AN = 60
Grange Primary School AN = 60
Greenacres Foundation Primary School: AN = 30
Ludlow Junior School AN = 75
Market Drayton Junior School AN = 90
Market Drayton, Longlands Primary School AN = 30
Martin Wilson Primary School AN = 30
Morville Primary School AN = 12
Norbury Primary School AN = 8
Oswestry - Holy Trinity CE Academy: AN = 50
Prees CE Primary School: AN = 28
St Martin's School (Primary) AN = 30
Stokesay Primary School AN = 30
Stottesdon Primary School AN = 12
Tilstock CE Primary School AN = 10
Wem St Peter's CE Primary School AN = 60
Weston Lullingfields Primary School: AN = 12
Whixall CE Primary School: AN = 20
The Wilfred Owen School AN = 30
Woodfield Infants School AN = 90
Worfield Endowed Primary School: AN = 29

Other schools have set their own policy. The full versions of each school's admissions arrangements can be viewed on the website: www.shropshire.gov.uk under Determined Admission Arrangements for 2019. The oversubscription criteria for own admission authority schools are as follows

Barrow 1618 CE Free School: AN = 12

1. Looked After Children who are in Public Care and previously Looked After Children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children of the Head Teacher and Class Teachers who have been employed at the school for two or more years at the time at which the application for admission to the school is made or in the instance that a member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children who have an older sibling at the school at the time the younger child would be due to start, or whose older sibling was on roll within 2 years of the application being made.
4. Children who live within 2 miles from the school in a straight line, as measured on a map.
5. Very exceptionally, where a child has a particular medical reason requiring them to attend Barrow 1618 CE Primary Free School.
6. Children who are eligible for the Pupil Premium at the time of application.
7. Children who are members of, or who regularly practice, their faith or denomination at a local Church of England by means of a letter of recommendation from their vicar, which should be submitted to the school directly by the application deadline. It should be noted that Free Schools are allowed to select only 50% of their intake on the basis of faith.
6. Other children whose homes are nearest to the school measured as a straight line between home and school.

Baschurch CE Aided Primary School: AN = 25

1. Looked after Children who are in public care and children who were looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.
2. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Baschurch CE Primary School is essential to the medical well-being of their child.
3. Children whose families live inside the designated catchment area and whose parents can demonstrate their commitment to regular and faithful worship** in the Church of England by means of a letter from their vicar.
4. Children who live inside the designated catchment area and whose parents can demonstrate their commitment to regular and faithful worship** in a Christian church by means of a letter from the priest or minister.

5. Children living in the designated catchment area who have an older sibling at the school on the date they are due to start.
6. Other children living inside the designated catchment area and whose homes are nearest to the school.
7. Children whose families live outside the designated catchment area whose parents can demonstrate their commitment to regular and faithful worship** in the Church of England by means of a letter from their vicar.
8. Children who live outside the designated catchment area and whose parents can demonstrate their commitment to regular and faithful worship** in a Christian church by means of a letter from the priest or minister.
9. Children living outside the catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.
10. Other children living outside the catchment area and whose homes are nearest to the school.

** Regular and faithful worship would be defined as attendance at a church service on a Sunday or weekday on at least two occasions per month for at least two years.

Bishop Hooper CE Aided School: AN = 15

1. Looked After Children, which also includes children who were Looked After but ceased to be so because they were adopted.
2. Children living in the designated catchment area and who have a sibling living at the same address and attending the school on the date they are due to start.
3. Other children living inside the catchment area.
4. Children living outside the catchment area and who have a sibling at the school on the day they are due to start.
5. Children who live outside the designated catchment area and whose parents can demonstrate an 'attachment'* to a Christian church by means of a letter from the priest or minister, and whose homes are nearest to the school.
*For the definitions of "attached to the church", please see page 22.

6. Other children living outside the catchment area
Children with medical or special circumstances:
This will only be considered if parents can provide written medical evidence that Bishop Hooper CE Primary School is essential to the medical well-being of their child. In such cases priority may be given above those children who qualify under priorities 2 – 6.

Bitterley CE Aided Primary School: AN = 16

1. Looked After Children who are in Public Care, including those who were Looked After but ceased to be so because they were adopted.
2. Children living inside the catchment area in the following order:
 - 2a. Children with medical and social needs (written evidence from an expert, such as a specialist doctor or Social Services will be required);
 - 2b. Children who have an older sibling already at Bitterley School;
 - 2c. Children living in catchment by distance.
3. If there are still places available children living outside the catchment area will be offered places as follows:
 - 3a. Children with medical or social needs (written evidence from an expert, such as a specialist doctor or Social Services will be required);
 - 3b. Children who have an older sibling already at Bitterley School.
 - 3c. Children living nearest to the school.

Bridgnorth - St John's Catholic Aided Primary School: AN = 30

1. Looked After Children and previously Looked After Children who ceased to be so because they were adopted as defined in the School Admissions Code.
2. Baptised Catholic children who have a sibling in the School at the time of admission.
3. Baptised Catholic children.
4. Non-Catholic children who have a sibling in the School at the time of admission.
5. Other Non-Catholic children whose parents wish them to have a Catholic education.

Notes:

All Catholic applicants will be required to produce baptismal certificates which should be handed in to the school at the time of application for admission.

If in any category there are more applications than places available, priority will be given on the basis of distance from home to school.

The Governing Body reserve the right to admit children with proven and exceptional medical and social needs where admission to the school would be essential to satisfy those exceptional needs, providing that such an application is submitted with appropriate evidence or reports from a doctor or social worker.

Bridgnorth - St Mary's Bluecoat CE School: AN = 30

1. Children who are in public care as Looked After Children, or children who were Looked After but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children with medical or special circumstances. This will be considered only if parents can provide written medical evidence that attending St. Mary's Bluecoat C.E. Primary School is essential to the medical wellbeing of their child.
3. Children living in the designated catchment area who have an older sibling at the school on the date they are due to start.
4. Other children from within the normal catchment area
5. Children from outside the normal catchment area with an older sibling in the school.
6. Children of parents who are "attached to"* and on the electoral roll of St Mary Magdalene Church, Bridgnorth and St. Mary Magdalene Church, Quatford.
7. Children whose parents are actively seeking and are at least "known to"* an Anglican Aided School.
8. Other children from outside the catchment area on a distance basis.
*For the definitions of "attached to the church" and "known to the church", please see page 22.

If in any of the above categories there are more applications than places available, priority will be given on the basis of distance with those living nearest the school having priority.

Claverley CE Aided School: AN = 17

1. Children who are in public care as Looked After Children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Claverley CE Primary School is essential to the medical well-being of their child
3. Children who live within the catchment area of the school who will have an older sibling registered at the school on the day they are due to be admitted.

4. Other children who live within the catchment area.
5. Children who live outside the catchment area but who have an older sibling registered at the school on the day they are due to be admitted.
6. Children who live outside the normal admissions area but within the ecclesiastical parish boundary of Claverley.
7. Children from outside the normal admissions area whose parents are on the electoral roll of Holy Innocents Church in the parish of Tuck Hill.
8. Children of families living outside the catchment area but within the ecclesiastical parish boundary of Tuck Hill and "attached to" another church*. Request for admission in this case must be accompanied by a letter of reference from a priest or minister.
9. All other children who live outside the catchment area.
*For the definition of "attached to the church", please see page 22.

Clunbury CE Aided Primary School: AN = 10

1. Looked After Children and children who were looked after but ceased to be so because they were adopted.
2. Children who live in the school's designated area:
 - a) those who have an older sibling attending the school at the time of admission, and then
 - b) all other children who live in the school's designated area.
3. Children outside the designated area:
 - a) Children who wish to apply on the grounds of their Christian faith (and have a supporting reference from their priest or minister confirming that they are "attached to" the church*).
 - b) Children who have an older sibling attending the school at the time of admission.
 - c) Other children from outside the catchment area who live nearest to the school, measured as a straight line.

Very exceptionally, where a child has a particular health reason for which there is written medical evidence which states that attendance at Clunbury School is essential for the well-being of the child priority for admission may be given above the criteria 2 and 3 shown above.

Definitions/Notes:

* For the definitions of "attached to the church", please see page 22.

If there is a tie then a distance measurement will be used as the deciding factor.

Condover CE Primary School: AN = 20

1. Looked After Children including children who were looked after but ceased to be so because they were adopted have a residence order or special guardianship order.
2. Children living within the catchment area.
 - a) Children who are living in the catchment area who have an older sibling at the school on the day they are due to start.
 - b) Children who live inside the catchment area and whose homes are nearest to school.
3. Children of staff employed (on a contract) at Condover CE Primary School where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live outside the catchment area:
 - a. Firstly, priority will be given outside the catchment area to children who will have an older sibling at the school on the day they are due to start.

- b. Secondly, priority will be given to those parents meeting the full criteria of church affiliation, (Priority will be given to those who fulfil (i), then (ii) and finally (iii) – see full definitions given below). Within each criteria of affiliation if there are more applications than places, distance from the school will be used to allocate places.

An affiliation to the Church of England as defined

- (i) "at the heart of the church"*,
- (ii) "attached to the church"* or
- (iii) "known to the church"*.

A letter from the vicar or minister would be required to confirm any of the above at the time of application and must be sent directly to the school at the time of application.

- c. Children who live outside the catchment area and whose homes are nearest to the school.

Very exceptionally, where a child has a particular health reason for wishing to attend Condover School, that child may be given a place before any of the children who qualify under the Priorities above. This will only be allowed if written medical evidence can be provided which states attendance at this school is essential to the medical wellbeing of the child.

*For the definition of "at the heart of the church", "attached to the church" and "known to the church" please see page 22.

Corvedale CE Aided Primary School: AN = 15

1. Where the child is in public care as a Looked After Child or children who were looked after but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living in Shropshire Council's designated catchment area and who have an older sibling at the school on the date they are due to start.
3. Other children living inside the designated catchment area and whose homes are nearest to the school.
4. Children living outside the designated catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school
5. Children whose families live outside the designated catchment area but within the ecclesiastical parishes of Stanton Lacy, Culmington, Munslow and Diddlebury* and whose parents are "known to"*** the Church of England, and whose homes are nearest to the school.
6. Other children who live outside the designated catchment area and the ecclesiastical parishes named above, whose homes are nearest to the school.

Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Corvedale CE VA Primary School is essential to the medical well-being of their child. In such cases priority may be given above those children who qualify under priorities 2 – 5.

Notes/Definitions

* A map showing the ecclesiastical parish boundaries is available in school and can be found at

www.achurchnearyou.com.

** For the definition of "known to" the church, please see page 22.

Dorrington, St Edward's CE Primary School: AN = 8

1. Looked after children and children who were looked after but ceased to be so because they were adopted, have a residence order or special guardianship order .
2. Next, priority is given to children living in the defined attendance area where places are available.

- first to those children who will have older siblings at the school on the day they are due to start;
 - then to all other children living in the catchment area.
3. Children who live outside the catchment area:
- a. Firstly, priority will be given outside the catchment area to children who will have an older sibling at the school on the day they are due to start.
 - b. Secondly, priority will be given to those parents meeting the full criteria of church affiliation, (Priority will be given to those who fulfil (i), then (ii) and finally (iii) – see full definitions given below). Within each criteria of affiliation if there are more applications than places, distance from the school will be used to allocate places.

An affiliation to the Church of England as defined

- (i) “at the heart of the church”*,
- (ii) “attached to the church”* or
- (iii) “known to the church”*.

A letter from the vicar or minister would be required to confirm any of the above at the time of application and must be sent directly to the school at the time of application.

- c. Children who live outside the catchment area and whose homes are nearest to the school.

Very exceptionally, where a child has a particular health reason for wishing to attend St. Edward’s School, that child may be given a place before any of the children who qualify under the Priorities above. This will only be allowed if written medical evidence can be provided which states attendance at this school is essential to the medical wellbeing of the child.

*For the definition of “at the heart of the church”, “attached to the church” and “known to the church” please see page 22.

Ellesmere Primary School: AN=50

- 1) A ‘Looked after child’ or a child who was previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.
- 2) Siblings – Who on date of admission have siblings, stepbrothers or stepsisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together at the same address, already on roll at the academy. If the academy cannot accommodate all *siblings* for whom an application has been received, all sibling applicants will be prioritised in distance order.
- 3) Children of members of staff - Will have priority where Ellesmere Primary School is oversubscribed. A staff member, regardless of role, must have been employed by Ellesmere Primary School for two or more years, at the time the application for admission is made.
- 4) Children living within the school’s designated catchment area ranked in order of straight line distance measurement as outlined below.
- 5) Pupils living nearest to the school.

Distances are measured in a straight line using the GIS (geographical information systems) northings and eastings related to the unique property reference number (UPRN) defined by Local Land and Property Gazetteer (LLPG) for the child’s home address, to the northings and eastings of the nearest pedestrian gate of the school.

Greenfields Primary School: AN = 50

See Severn Bridges Trust on page 21 for oversubscription criteria.

Longden CE Aided Primary School: AN = 15

1. Children who are Looked After Children in public care and children who were looked after but ceased to be so because they were adopted.
2. Children living in the designated catchment area and who have an older sibling at the school on the date they are due to start school.
3. Other children living inside the designated catchment area and whose homes are nearest to the school.
4. Children living outside the designated catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.
5. Children whose families live outside the designated catchment area and whose parents can demonstrate that they are “attached to” a Christian church* by means of a letter from the priest or minister.
*For the definition of “Attached to the church”, please see page 22.
6. Other children living outside the designated catchment area and whose homes are nearest to the school.
7. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Longden CE Aided Primary School is essential to the medical well-being of their child. In all such cases priority may be given above those children who qualify under priorities 2 - 5 above.

Ludlow Infant School: AN = 70

1. Children in public care as Looked After Children or who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
- 2a. Children who are resident in the designated catchment area with a sibling already in attendance at the Infant School or Ludlow Junior School at the time of admission.
- 2b. All other children who live within the designated catchment area.
- 3a. Children who live outside the designated catchment area with a sibling already in attendance at the Infant School or Ludlow Junior School at the time of admission.
- 3b. All other children who live outside the designated catchment area.



Lydbury North CE Aided Primary School: AN = 8

1. Looked After Children in public care and children who were looked after but ceased to be so because they were adopted.
2. Children living in the designated catchment area and who have an older sibling at the school on the date they are due to start.
3. Other children living inside the catchment area and whose homes are nearest to the school.
4. Children who wish to apply on the grounds of their Christian faith and have supporting information from their priest or minister to state that they are "attached to the church". For the definition of "attached to the church" please see page 22.
5. Children living outside the catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.
6. Other children living outside the catchment area and whose homes are nearest to the school.
7. Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Lydbury North Primary School is essential to the medical wellbeing of their child. In such cases priority may be given above those children who qualify under priorities 2-6.

Market Drayton Infant School AN = 90

1. Children in public care as Looked After Children or who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
- 2a. Children who are resident in the designated catchment area with a sibling already in attendance at the Infant School at the time of admission.
- 2b. Children who are resident in the designated catchment area with a sibling in attendance at Market Drayton Junior School at the time of admission.
- 2c. All other children who live within the designated catchment area.
- 3a. Children who live outside the designated catchment area with a sibling already in attendance at the Infant School at the time of admission.
- 3b. Children who live outside the designated catchment area with a sibling in attendance at Market Drayton Junior School at the time of admission.
- 3c. All other children who live outside the designated catchment area.

Mount Pleasant Primary School: AN = 38

See Severn Bridges Trust for oversubscription criteria.

Onny CE Aided Primary School: AN=15

1. Looked After Children or children who were looked after but ceased to be so because they were adopted.
2. Children living in the designated catchment area and who have an older sibling at the school on the date they are due to start.
3. Other children living inside the catchment area and whose homes are nearest to the school.
4. Children who wish to apply on the grounds of their Christian faith and have supporting information from their priest or minister to state that they are "attached to the church". For the definition of "attached to the church" please see page 22.
5. Children living outside the catchment area and who have an older sibling at the school on the day they are due to start and whose homes are nearest to the school.

6. Other children living outside the catchment area and whose homes are nearest to the school.
 - Children with medical or special circumstances. This will only be considered if parents can provide written medical evidence that Onny Primary School is essential to the medical wellbeing of their child. In such cases priority may be given above those children who qualify under priorities 2-6.

Oswestry - Our Lady & St Oswald's Catholic Aided Primary School: AN = 20

1. Looked After Children and previously Looked After Children
2. Baptised Catholic children from the parish of Oswestry
3. Baptised Catholic children from other parishes
4. Other Non-Catholic children.

Notes

Within each of the categories and after children in (1) listed above the following provisions will be applied in order.

- (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application
- (ii) The children of staff will be given increased priority within each category so that the application will be placed next in the category

Subsequently if in this or any other category there are more applications than places available, priority will be given as above and then on the basis of distance from home to school. Distance will be measured as a straight line by the Local Authority using a computerised mapping system.

All Catholic applicants will be required to produce baptismal certificates which should be handed in to the school at the time of application for admission.

Severn Bridges Trust:

Greenfields Primary School: AN = 50

Mount Pleasant Primary School: AN = 38

Radbrook Primary School: AN = 45

1. Looked After Children or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area, then the following criteria for admission will apply in order:
 - 2a. Priority will be given to children living within the catchment area who will have an older sibling at the school on the day they are due to start school.
 - 2b. After that, priority will be given to other children who live within the catchment area.
3. Children of a member of staff employed at the school:
 - Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made.
 - The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. If there are spaces still available after the above criteria have been applied, children living outside the designated catchment area will be offered places according to the following criteria:
 - 4a. Children who will have an older sibling at the school on the day they are due to start school.
 - 4b. All other children.

Shrewsbury Cathedral Catholic Primary

School: AN = 30

1. Looked after and previously looked after children. (See note a)
2. Catholic children who are resident in the parishes of Our Lady of Pity, St Winefride's, Monkmoor and Our Lady Help of Christians and St Peter of Alcantara (See note b)
3. Catholic children who are resident in other parishes. (See note b)
4. Any other children.

Notes:

Within each of the categories and after children in (1) listed above the following provisions will be applied in order.

- (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application
- (ii) The children of staff will be given increased priority within each category so that the application will be placed next in the category (see note c).
- a) A Looked After Child is a child who is in the care of a Local Authority and a previously Looked After Child is one who immediately left that status after becoming subject to an adoption, residence or special guardianship order.
- b) For a child to be considered as a Catholic, evidence of a Catholic Baptism is required at time of application. 'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. For a child to be treated as Catholic, evidence of Catholic baptism or reception into the Church will be required at time of application.
- c) This applies where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

If in there are more applications than places available, priority will be given as above and then on the basis of distance from home to school. Distance will be measured in a straight line by the Local Authority using a computerised mapping system

Whittington CE Aided Primary School: AN = 30

1. Absolute priority will be given to children in public care (looked after children). This is to be extended to include 'children who were looked after but ceased to be so because they were adopted'.
2. There may be special reasons based on Medical Needs for a parent wishing that their child attend Whittington CE (A) Primary School which may be considered as an exception and given priority over those applicants who fall under Priority 3. In these circumstances it will be necessary for the parents to provide a written statement from the relevant professional advisor showing that a place at Whittington CE (A) Primary School is essential for the 'wellbeing' of the child.
3. Priority will be applied (a before b before c etc)
 - a. Priority will be given to those children whose parents live within the catchment area designated by the Council and whose parents attend the Parish church of St. John the Baptist, Whittington, on a regular basis*.
 - b. Priority will be given to those children whose parents live within the catchment area and whose parents attend another mainline Christian Church i.e. those churches affiliated to churches Together in Britain and

Ireland and/or the Evangelical Alliance (or their local counterparts) on a regular basis*.

- c. After that priority will be given to children within the catchment area who have an older sibling at the school on the day they are due to start there.
 - d. After that priority will be given to those who live inside the catchment and whose homes are nearest to the school (as measured by a straight line from the home to the school-see the note on page 15 below for details of the measurement.)
 - e. After that priority will be given to those who live outside the catchment area but within the ecclesiastical parish of St John the Baptist, Whittington. (A map of the parish is available from the school office on request.)
 4. If applications are received from outside the catchment area the following criteria will then be used.
 - a. Priority will be given to those who attend a mainline Christian Church i.e. those churches affiliated to churches Together in Britain and Ireland and/or the Evangelical Alliance (or their local counterparts) on a regular basis*.
 - b. After that priority will be given to children outside the catchment area who have an older sibling at the school on the day they are due to start there.
 - c. After that priority will be given to those outside the catchment area whose homes are nearest the school (as measured by a straight line –[see page 15](#)).
- * Church attendance on a regular basis is defined as at least twice a month for at least two years and this should be confirmed in writing by the appropriate clergy person at the time of application. This reference should be returned direct to the Chair of Governors at the school at the time of application.

Woodside Primary School: AN = 90

1. Looked After Children and adopted children who were previously in care (or became subject to a child arrangements order or special guardianship order).
2. Children with siblings already at Woodside School. This includes adopted siblings and step siblings living at the same address within the school's identified catchment area.
3. All children living within the school catchment area in order of proximity to the school.
4. Children whose parents have been employed by Woodside School in any capacity for two years or more at the point of their child's admission to the school and whose contract continues beyond the date of admission.
5. All children living outside the school catchment area with preference if necessary according to proximity to the school.

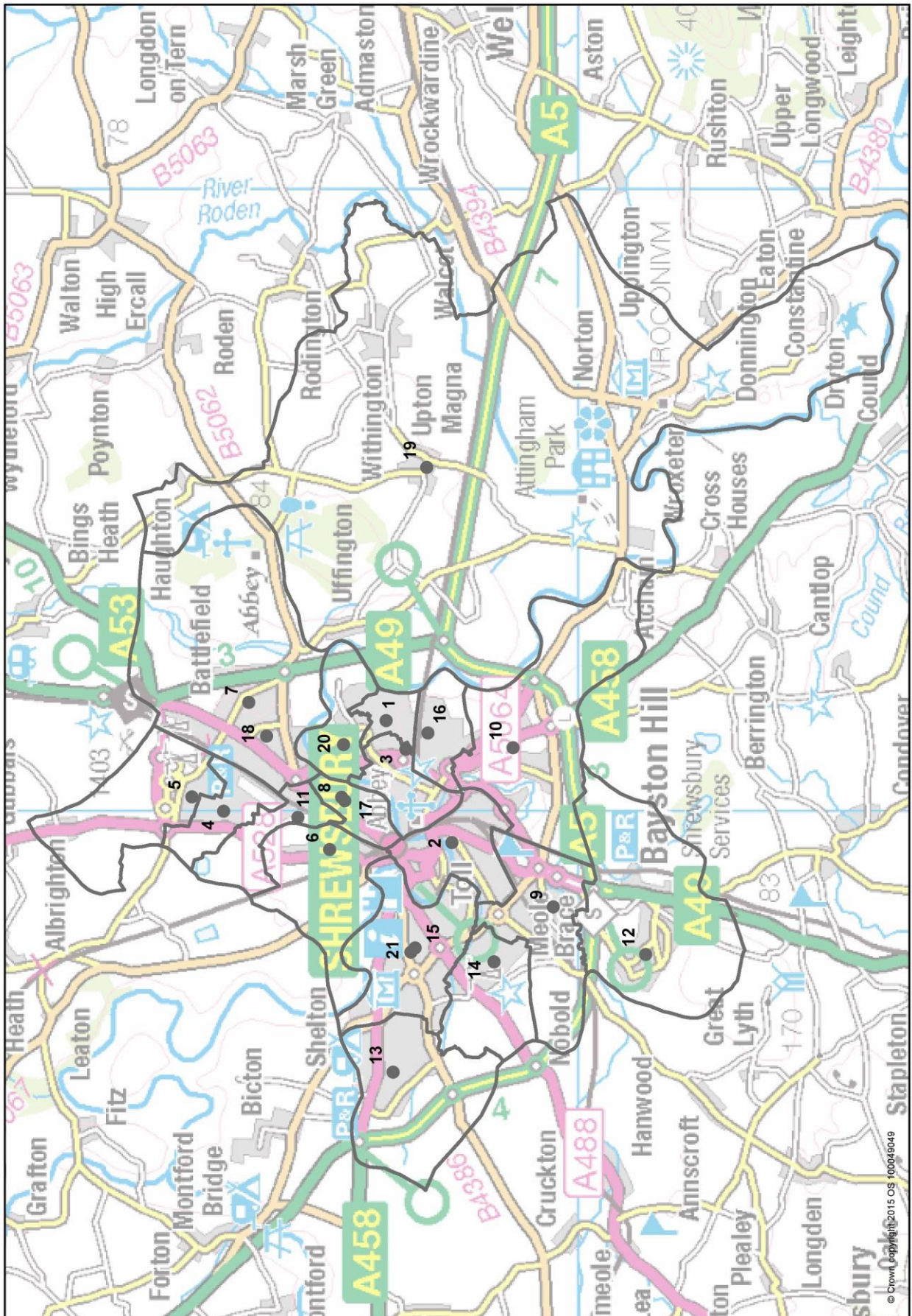
Church of England schools with criteria based on frequency of worship use the following definitions:

"At the heart of the church" is: someone who worships regularly twice monthly, which may include mid-week worship.

"Attached to the church" would be regular but not frequent worshipper, one who usually attends a monthly family or church parade service or who is regularly involved in a weekday church activity including an element of worship.

"Known to the church" would be an occasional worshipper, someone who perhaps known through a family connection, or one or more of whose family is involved in some church

●●●● Map showing location and catchment areas of Primary Schools in SHREWSBURY area



●●●● List of PRIMARY Schools

C - Community
F - Foundation
FS - Free School
VC - Voluntary Controlled
VA - Voluntary Aided
A - Academy

On the following pages, data is provided to show the number of first preferences received by 16 April 2018 for each school. Where the school was oversubscribed, the admissions criteria of the last person allocated on 16 April 2018 is shown. This relates to the relevant admissions policy priority; either Shropshire Council's policy on [page 14](#) or the School's own policy ([pages 17-22](#)). The distance given (in miles) is the cut-off point of the furthest applicant eligible for a place in that category as at 16 April 2018.

SHREWSBURY AREA

	School name and address	School DfE No	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN	1st Pref received 16 Apr 2018
1	Belvidere Primary Tenbury Drive, Telford Estate, Shrewsbury SY2 5YB	2164 C	Mr A Davis 01743 365211 www.belvidere-pri.shropshire.sch.uk/	35	3-11	34	33
2	Coleham Primary Greyfriars Road, Shrewsbury SY3 7EN	2084 A	Ms C Jones 01743 362668 www.colehamprimary.co.uk	420 Apr 18: Priority 4b 1.680 miles	5-11	60	58
3	Crowmoor Primary & Nursery Crowmere Road, Shrewsbury SY2 5JJ	2088 F	Mr A J Parkhurst 01743 235549 http://crowmoorschool.co.uk/	199	2-11	30	19
4	Grange Primary and Nursery Bainbridge Green, York Road, Shrewsbury SY1 3QR	2001 A	Mrs C Summers 01743 462984 www.grangepriamaryshrewsbury.co.uk/	252	3-11	60	17
5	Greenacres Primary Rutland, Shrewsbury SY1 3QG	5202 A	Mrs N Hey and Mr S Hey (Job Share) 01743 464570 www.greenacres.shropshire.sch.uk	140	3-11	30	6
6	Greenfields Primary Hemsworth Way, Ellesmere Road, Shrewsbury SY1 2AH	2178 A	Mrs L Prior 01743 236397 www.greenfields.shropshire.sch.uk	341 Apr 18: Priority 4b 0.573 miles	3-11	50	56
7	Harlescott Junior Featherbed Lane, Shrewsbury SY1 4QN	2090 C	Miss S Peters (Executive Head) 01743 462087 www.haughmondfe.net/	354	7-11	90	85
8	Martin Wilson Primary New Park Road, Castlefields, Shrewsbury SY1 2SP	2179 F	Mr D Purslow 01743 236520 http://www.martinwilsonschool.com/	185	3-11	30	24
9	Meole Brace CE Primary & Nursery , Church Road, Meole Brace, Shrewsbury SY3 9HG	5206 VC	Mr H Bray 01743 351027 www.meolebraceprimary.co.uk	350	3-11	50	35
10	Mereside CE Primary Mereside, Springfield, Shrewsbury SY2 6LE	5205 VC	Mrs E Holmes 01743 356283 www.mereside.shropshire.sch.uk	283	5-11	50	28
11	Mount Pleasant Primary Whitemere Road, Shrewsbury SY1 3BY	3363 A	Mrs A Bengé 01743 249135 www.mountpleasant.shropshire.sch.uk	270 Apr 18: Priority 4b 0.471 miles	3-11	38	54
12	Oakmeadow CE Primary & Nursery Long Meadow, Bayston Hill, Shrewsbury SY3 ONU	5204 VC	Mrs C Whelan 01743 875020 www.oakmeadowprimary.co.uk	376	3-11	60	53
13	Oxon CE Primary Racecourse Lane, Bicton Heath, Shrewsbury SY3 5BJ	3103 VC	Mr M Rogers 01743 351948 www.oxon.shropshire.sch.uk	422 Apr 18: Priority 4b 6.716 miles	5-11	60	58

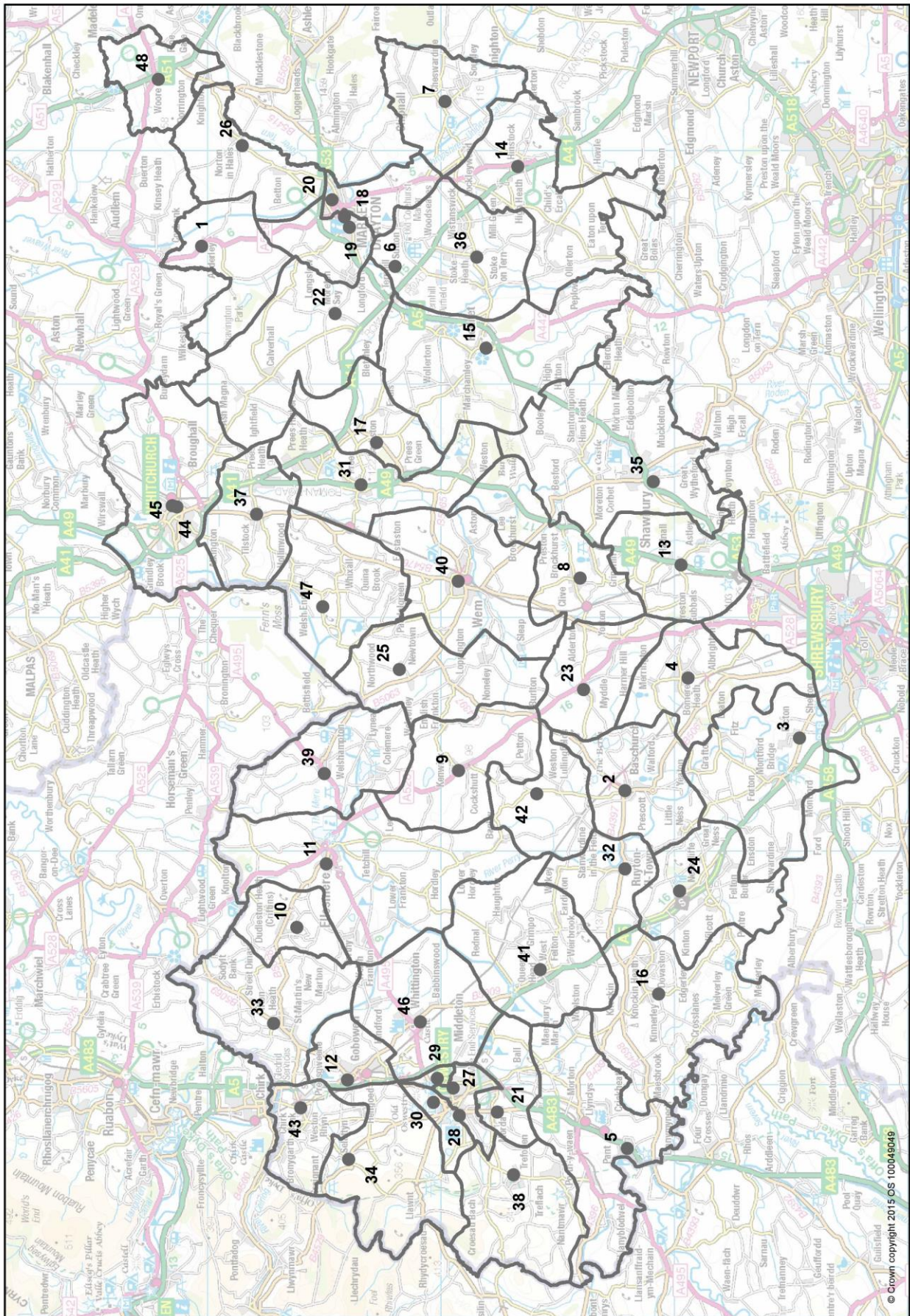
SHREWSBURY AREA (continued)

	School name and address	School DfE No	Headteacher, telephone number and web address	Number of Pupils at Jan 17	Age Range	PAN	1st Pref received 18 Apr 2017
14	Radbrook Primary Calverton Way, Bank Farm Road, Shrewsbury SY3 6DZ	2180 A	Miss K Linnell 01743 232895 www.radbrook.shropshire.sch.uk	319	5-11	45	36
15	St George's Junior Woodfield Road, Shrewsbury SY3 8LU	2092 C (A Pending)	Mrs S Munro 01743 357133 www.stgeorgesjunior.org.uk	357	7-11	90	93 Apr 18: Priority 4b 1.030 miles
16	St Giles' CE Primary Portland Crescent, Shrewsbury SY2 5NJ	3104 VC	Mrs C Gardner 01743 356579 st-giles.shropshire.sch.uk/	319	5-11	45	48 Apr 18: Priority 4b 0.700 miles
17	Shrewsbury Cathedral Catholic Primary New Park Road, Shrewsbury SY1 2SP	3354 VA	Mrs S Coggins (Acting Executive Head) 01743 351032 www.cathedral.shropshire.sch.uk	163	5-11	30	16
18	Sundorne Infant ♦ Corndon Crescent, Sundorne Road, Shrewsbury SY1 4LE	2098 C	Miss S Peters (Executive Head) 01743 362519 www.haughmondfed.net/	268	3-7	90	112 Apr 18: Priority 3b 0.413 miles
19	St Lucia's CE Primary Upton Magna, Shrewsbury SY4 4TZ	3113 VC	Mrs S Woolley 01743 709652 www.stluciasprimary.co.uk	100	5-11	16	13
20	The Wilfred Owen School The Monkmoor Campus, Woodcote Way, Shrewsbury SY2 5SH	2139 A	Mrs K Lynch 01743 282360 www.wilfredowen.shropshire.sch.uk	197	3-11	30	30 Apr 18: Priority 4b 1.878 miles
21	Woodfield Infant Woodfield Road, Copthorne, Shrewsbury SY3 8LU	2086 A	Mrs C Rutherford 01743 343812 www.woodfield.shropshire.sch.uk	268	5-7	90	101 Apr 18: Priority 4b 0.987 miles

♦ denotes LA Nursery on site and where you **must** complete an application form for the primary school if your child is at the Nursery



Map showing location and catchment areas of Primary Schools in NORTH Shropshire area





List of PRIMARY Schools

C - Community
F - Foundation
FS - Free School
VC - Voluntary Controlled
VA - Voluntary Aided
A - Academy

NORTH SHROPSHIRE AREA

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN	1st Pref received 16 Apr 2018
1	Adderley CE Primary Adderley, Market Drayton TF9 3TF	3001 VC	Mrs K Stokes (Executive Head) 01630 653829 www.adderleyschool.co.uk	32	3-11	8	5
2	Baschurch CE Aided Primary Baschurch, Shrewsbury SY4 2AU	3301 VA	Mrs C Williams (Executive Head) 01939 260443 www.baschurchprimary.org.uk	177 Apr 18: Priority 9 5.040 miles	5-11	25	24
3	Bicton CE Primary & Nursery Bicton Lane, Bicton Shrewsbury SY3 8EH	3012 VC	Mrs N Johnson 01743 850212 www.bictonschool.org.uk	141	2-11	21	18
4	Bomere Heath CE Primary The Crescent, Bomere Heath, Shrewsbury SY4 3PQ	3090 VC	Mrs J Ball (Executive Head) 01939 290359 bomereheathschool.org.uk/	118	5-11	20	19
5	Bryn Offa CE Primary Rockwell Lane, Pant, Oswestry SY10 9QR	3155 VC	Mr P Thompson 01691 830621 www.brynoffa.shropshire.sch.uk	143 Apr 18: Priority 4b 5.454 miles	5-11	20	21
6	Buntingsdale Primary Buntingsdale Park, Ternhill, Market Drayton TF9 2HB	2101 C	Mrs C Elkes (Acting Head) 01630 638370 www.buntingsdale.shropshire.sch.uk	74	3-11	15	12
7	Cheswardine Primary & Nursery Glebe Close, Cheswardine, Market Drayton TF9 2RU	2032 C	Mr S King 01630 661233 www.cheswardine.shropshire.sch.uk	65	3-11	12	6
8	Clive CE Primary and Nursery The Hill, Grinshill, Shrewsbury SY4 3LF	3026 VC	Miss N Brayford (Executive Head) 01939 220385 www.clivecofeprimaryschool.co.uk	68 Apr 18: Priority 4a 5.198 miles	3-11	12	12
9	Cockshutt CE Primary and Nursery Shrewsbury Road, Cockshutt Nr Ellesmere SY12 0JE	3027 VC	Mrs M Jones (Executive Head) 01939 270616 www.cockshuttcofeprimary.org.uk/	74	2-11	15	6
10	Criftins CE Primary Criftins, Ellesmere SY12 9LT	3031 VC	Mrs M Jones (Executive Head) 01691 690207 www.criftins.shropshire.sch.uk	106	5-11	12	10
11	Ellesmere Primary Elson Road, Ellesmere SY12 9EU	2044 A	Mr S Roberts 01691 622288 www.ellesmereprimaryschool.org.uk	353	3-11	60	44
12	Gobowen Primary School Lane, Gobowen, Oswestry SY11 3LD	2046 C	Mr R Walsh 01691 661343 www.gobowenschool.co.uk	172	5-11	30	29
13	Hadnall CE Primary Astley Lane, Hadnall, Shrewsbury SY4 4BE	3046 VC	Mrs D Mills 01939 210323 www.hadnallcofeprimary.org.uk	86 Apr 18: Priority 4b 2.291 miles	5-11	12	13
14	Hinstock Primary Hinstock, Market Drayton TF9 2TE	2054 C	Mrs R Williams 01952 550220 www.hinstockprimary.co.uk	116	5-11	17	13
15	Hodnet Primary Shrewsbury Street, Hodnet, Market Drayton TF9 3NS	2055 C	Mrs P Lyall (Acting Head) 01630 685300 www.hodnetschool.com	169	5-11	29	19
16	Kinnerley CE Primary School Road, Kinnerley, Oswestry SY10 8DF	3058 VC	Ms M Hunt 01691 682289 www.kinnerley.shropshire.sch.uk	78	2-11	16	6

NORTH SHROPSHIRE AREA (Continued)

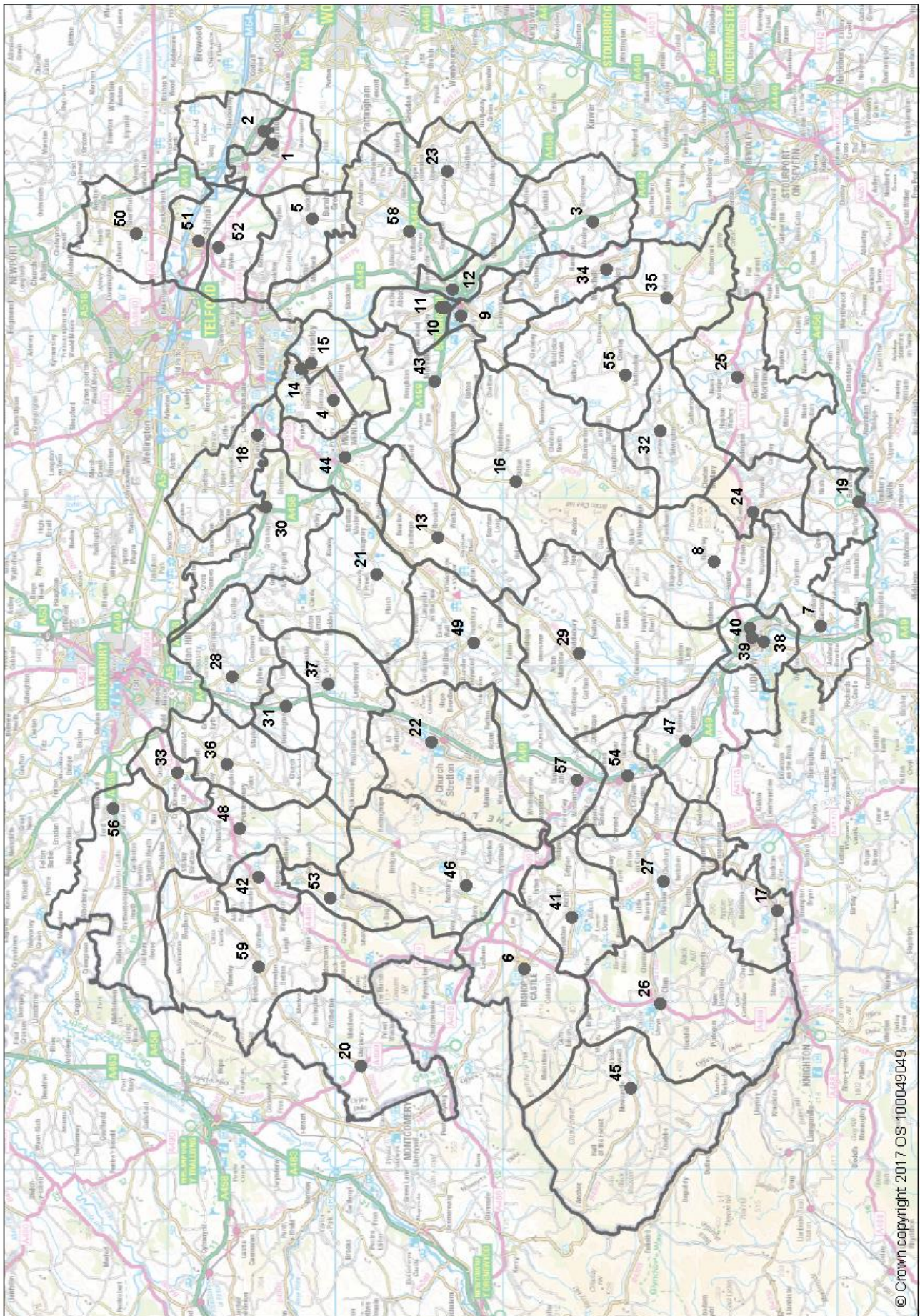
	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN	1st Pref received 16 Apr 2018
17	Lower Heath CE Primary Lower Heath, Whitchurch SY13 2BT	3070 VC	Mrs D Sadler 01948 840524 www.lowerheath.com	94 Apr 18: Priority 4b 6.211 miles	5-11	15	18
18	Market Drayton Infant and Nursery ♦ Longslow Road, Market Drayton TF9 3BA	2070 A	Mrs S Scott 01630 652909 www.marketdraytoninfants.co.uk	269 Apr 18: Priority 3c 0.630 miles	3-7	90	93
19	Market Drayton Junior Alexandra Road, Market Drayton TF9 3HU	2122 A	Mr T Hayward 01630 652769 www.marketdraytonjunior.co.uk	350 Apr 18: Priority 4b 9.563 miles	7-11	90	92
20	Market Drayton Longlands Primary Linden Way, Fairfields, Market Drayton TF9 1QU	2006 A	Mrs Z Cope 01630 652312 www.longlandsprimaryschool.co.uk	206	5-11	30	24
21	Morda CE Primary Morda, Oswestry SY10 9NR	3074 VC	Mr J Eglin 01691 652025 www.morda.shropshire.sch.uk/	153	5-11	20	17
22	Moreton Say CE Primary Moreton Say, Market Drayton TF9 3RS	3077 VC	Mrs K Stokes (Executive Head) 01630 638465 www.moretonsayprimary.co.uk	88 Apr 18: Priority 4b 5.820 miles	5-11	15	15
23	Myddle CE Primary & Nursery Myddle, Shrewsbury SY4 3RP	3079 VC	Mrs C Williams (Executive Head) 01939 290834 http://myddleschool.org.uk/	91 Apr 18: Priority 4b 2.040 miles	2-11	12	12
24	Nesscliffe St Andrew's CE Primary Nesscliffe, Shrewsbury SY4 1DB	3044 VC	Mrs N Bond (Executive Head) 01743 741331 www.standrewsprimary.net	46	5-11	12	3
25	Newtown CE Primary ♦ Newtown, Wem, Shrewsbury SY4 5NU	3083 VC	Mr A Hodson (Executive Head) 01939 233353 www.newtown.shropshire.sch.uk	147	3-11	20	16
26	Norton-in-Hales CE Primary Main Road, Norton-in-Hales, Market Drayton TF9 4AT	3084 VC	Mrs A Alkureishi 01630 653084 www.nortoninhalesschool.org	89	5-11	15	9
27	Oswestry Holy Trinity CE Primary & Nursery Middleton Road, Oswestry SY11 2LF	5203 A	Mr R Dickson 01691 654832/01691 652810 www.holytrinitycepa.co.uk	239	3-11	50	28
28	Oswestry, Our Lady & St Oswald's Catholic Aided Primary Upper Brook Street, Oswestry SY11 2TG	3353 VA	Mrs N O'Dwyer 01691652849 www.osoprimary.co.uk	137 Apr 18: Priority 6 0.345 miles	5-11	20	22
29	Oswestry, The Meadows Primary Harlech Road, Oswestry SY11 2EA	2194 C	Mrs K Morris 01691 656080 www.meadows.shropshire.sch.uk	285 Apr 18: Priority 4b 0.622 miles	5-11	38	51
30	Oswestry Woodside Primary Gittin Street, Oswestry SY11 1DT	2077 A	Miss Claire Bennett 01691 652446 www.woodsideschool.co.uk	594	3-11	90	79
31	Prees CE Primary Cross End, Prees, Whitchurch SY13 2ER	3089 A	Miss N Brayford (Executive Head) 01948 840209 www.prees.shropshire.sch.uk	167	3-11	28	15
32	St John the Baptist CE Primary & Nursery Church Street, Ruyton-XI-Towns, Shrewsbury SY4 1LA	3094 VC	Mrs J Ball (Executive Head) 01939 260445 www.ruytonschool.org.uk	98	2-11	20	14
33	St Martins School St Martins, Oswestry SY10 7BD	4002 A	Ms S Lovecy 01691 776500 www.stmartins3-16.org	204 (Primary)	3-16	30 (Primary)	27

NORTH SHROPSHIRE AREA (Continued)

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN	1st Pref received 16 Apr 2018
34	Selattyn CE Primary Selattyn, Oswestry SY10 7DH	3097 VC	Ms C Morgan 01691 659744 www.selattyn.shropshire.sch.uk	92	5-11	13	9
35	Shawbury, St Mary's CE Primary and Nursery Poynton Road, Shawbury, Shrewsbury SY4 4JR	3134 VC	Mr G Verling 01939 250323 www.shawburystmarys.org.uk	199	3-11	38	32
36	Stoke-on-Tern Primary Rosehill Road, Stoke Heath, Market Drayton TF9 2LF	2103 C	Ms H Russell 01630 638332 www.stokeonternschool.org.uk/	102	5-11	20	12
37	Tilstock CE Primary Tilstock, Whitchurch SY13 3JL	3110 A	Mr J Spicer (Head of School) 01948 880347 www.tilstockprimaryschool.co.uk/	33	3-11	10	5
38	Trefonen CE Primary School Lane, Trefonen, Oswestry, SY10 9DY	3112 VC	Miss C Dunleavy 01691 652960 www.trefonenschool.co.uk	138	5-11	22	20
39	Welshampton CE Primary Welshampton, Ellesmere SY12 0PG	3115 VC	Mr A Hodson (Executive Head) 01948 710325 www.welshamptonceprimary.co.uk	79	5-11	12	12
				Apr 18: Priority 4b 3.140 miles			
40	Wem, St Peter's CE Primary and Nursery Shrubbery Gardens, Wem, Shrewsbury SY4 5BX	3116 A	Mrs R Russell 01939 232292 www.st-petersprimaryschool.co.uk	394	3-11	60	56
41	West Felton CE Primary West Felton, Oswestry SY11 4JR	3117 VC	Mrs N Bond (Executive Head) 01691 610388 www.westfeltonprimary.co.uk	128	3-11	15	11
42	Weston Lullingfields CE (Foundation) Primary Weston Lullingfields, Shrewsbury SY4 2AW	3119 F	Mrs N Bond (Executive Head) 01939 260306 www.wlprimaryschool.org.uk	40	3-11	6	4
43	Weston Rhyn Primary Weston Rhyn, Oswestry SY10 7SR	2110 C	Mr R Hines 01691 773429 www.westonrhyn.shropshire.sch.uk	145	3-11	25	11
44	Whitchurch CE Infant & Nursery Station Road, Whitchurch SY13 1RJ	3121 VC (A Pending)	Mrs S Cope 01948 662905 www.whitchurchinf.co.uk	272	2-7	90	87
45	Whitchurch CE Junior Salisbury Road, Whitchurch SY13 1RX	3120 VC (A Pending)	Ms D West 01948 662255 www.whitchurch-jun.shropshire.sch.uk	339	7-11	90	77
46	Whittington CE (Aided) Primary Whittington, Oswestry SY11 4DA	3329 VA	Mr C Rogers 01691 662269 www.whittingtonschool.co.uk	205	5-11	30	24
47	Whixall CE Primary Whixall, Whitchurch SY13 2SB	3122 A	Miss N Brayford (Executive Head) 01948 880330 www.whixall.shropshire.sch.uk	105	5-11	20	7
48	Woore Primary & Nursery Woore, Crewe, Cheshire CW3 9SQ	2113 C	Mrs M Ward 01630 647373 www.woore.org	53	2-11	8	11
				Apr 18: Priority 4b 7.662 miles			

◆ denotes LA Nursery on site and where you must complete an application form for the primary school if your child is at the Nursery

●●●● Map showing location and catchment areas of Primary Schools in SOUTH Shropshire area



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List of PRIMARY Schools

C - Community
F - Foundation
FS - Free School
VC - Voluntary Controlled
VA - Voluntary Aided
A - Academy

SOUTH SHROPSHIRE AREA

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN	1st Pref received 16 Apr 2018
1	Albrighton Primary & Nursery New House Lane, Albrighton, Wolverhampton, WV7 3QS	2120 C	Mrs J Bratt 01902 372558 www.albrightonprimary.com	185	2-11	45	34
2	Albrighton, St Mary's CE Primary Shaw Lane, Albrighton, Wolverhampton WV7 3DS	3003 VC	Mrs A Skidmore 01902 372885 www.stmarysalbrighton.org.uk	175	5-11	30	40 Apr 18: Priority 4a 4.414 miles
3	Alveley Primary Daddlebrook Road, Alveley, Bridgnorth WV15 6JT	2008 A	Mr P O'Malley 01746 780284 http://www.alveleyprimary.co.uk/	93	5-11	17	11
4	Barrow 1618 CE Free School Barrow, Broseley TF12 5BW	2000 FS	Mr J Newton 01952 388640 barrow1618school.co.uk	90	5-11	12	25 Apr 18: Priority 5 3.930 miles
5	Beckbury CE Primary Beckbury, Shifnal TF11 9DQ	3010 VC	Mrs C Gaskin (Executive Head) 01952 750287 www.beckbury.shropshire.sch.uk	59	5-11	8	8 Apr 18: Priority 4b 1.521 miles
6	Bishop's Castle Primary Oak Meadow, Bishop's Castle SY9 5PA	2029 A	Mr A Barker 01588 638522 www.bishopscastle-pri.shropshire.sch.uk	136	5-11	25	15
7	Bishop Hooper CE Primary Ashford Carbonell, Ludlow SY8 4BX	5207 VA	Mrs A Gittins 01584 831110 www.bishophooper.co.uk	86	2-11	15	17 Apr 18: Priority 6 2.580 miles
8	Bitterley CE Primary Bitterley, Ludlow SY8 3HF	3303 A	Mr W Davies 01584 890228 www.bitterleyschool.co.uk	100	2-11	16	8
9	Bridgnorth, Castlefields Primary Castlefields, Bridgnorth WV16 5DQ	2157 A	Mrs J Hampson 01746 764072 www.castlefields-bridgnorth.shropshire.sch.uk	211	5-11	30	56 Apr 18: Priority 3b 0.226 miles
10	Bridgnorth, St John's Catholic Primary Innage Gardens, Bridgnorth WV16 4HW	3350 VA	Mrs J Buzzing 01746 762061 www.st-johns.shropshire.sch.uk	207	5-11	30	19
11	Bridgnorth, St Leonard's CE Primary Innage Lane, Bridgnorth WV16 4HL	2195 A	Mrs K Ferriday 01746 762781 www.bridgnorth-st-leonards.shropshire.sch.uk	305	3-11	48	36
12	Bridgnorth, St Mary's Bluecoat CE Primary , The Grove, Bridgnorth WV15 5EQ	3305 VA	Mrs C Gaskin (Executive Head) 01746 763455 www.stmarysbc.co.uk	150	3-11	30	24
13	Brockton CE Primary Brockton, Much Wenlock TF13 6JR	3015 VC	Mr D Tinker (Executive Head) 01746 785671 www.brocktonprimary.co.uk	64	5-11	12	7
14	Broseley CE Primary Dark Lane, Broseley TF12 5LW	3133 VC	Mr S Aiston 01952 567630 www.broseleyprimary.co.uk	219	5-11	36	22
15	Broseley, John Wilkinson Primary & Nursery , Coalport Road, Broseley TF12 5AN	2159 C	Mrs J Carter 01952 882950 www.johnwilkinsonprimary.co.uk	189	2-11	28	28 Apr 18: Priority 4b 1.537 miles

SOUTH SHROPSHIRE AREA (Continued)


	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN	1st Pref received 16 Apr 2018
16	Brown Clee CE Primary Station Road, Ditton Priors, Bridgnorth WV16 6SS	3159 VC	Miss S Relph 01746 712652 http://browncleeschool.org.uk/	104	5-11	20	11
17	Bucknell, St Mary's CE Primary Bucknell SY7 0AA	3307 VA	Miss A Cook 01547 530264 www.bucknellprimarieschool.org	54	5-11	8	7
18	Buildwas Academy School Buildwas, Telford TF8 7DA	2007 A	Mrs W Moore (Executive Head) 01952 432135 www.buildwasacademy.com	51	3-11	12	6
19	Burford CE Primary Forester's Road, Burford, Tenbury Wells, Worcs WR15 8AT	3018 A	Mr W Tisdale (Acting Head) 01584 810244 www.burfordceprimary.co.uk	146	5-11	20	19
20	Chirbury CE Primary Chirbury, Montgomery, Powys SY15 6BN	3022 VC	Mr L Ball (Executive Head) 01938 561647 www.chirbury.shropshire.sch.uk	52	5-11	12	5
21	Church Preen Primary Church Preen, Church Stretton SY6 7LH	2034 C	Mr D Tinker (Executive Head) 01694 771359 www.churchpreenschool.org.uk	73	5-11	13	7
22	Church Stretton, St Lawrence CE Primary & Nursery Shrewsbury Road, Church Stretton SY6 6EX	3024 VC	Mr A Brannen 01694 722682 www.stlawrenceprimary.org.uk	270	2-11	36	24
23	Claverley CE (Aided) Primary Claverley, Wolverhampton WV5 7DX	3311 VA	Mrs J Derrer 01746 710636 www.claverleyprimary.co.uk	107	5-11	17	17
				Apr 18: Priority 8 8.380 miles			
24	Clee Hill Community Academy Tenbury Road, Clee Hill, Ludlow SY8 3NE	2035 A	Mrs C Little 01584 890384 www.cleehill.shropshire.sch.uk	118	2-11	16	14
25	Cleobury Mortimer Primary Love Lane, Cleobury Mortimer, Shropshire DY14 8PE	2036 A	Mrs C Mayfield 01299 270313 www.cleoburymortimerprimarieschool.org.uk	223	2-11	37	26
26	Clun, St George's CE Primary Clun, Craven Arms SY7 8JQ	3312 A	Mr W Davies 01588 640229 www.clunprimarieschool.org.uk	66	3-11	15	5
27	Clunbury CE (Aided) Primary Clunbury, Craven Arms SY7 0HE	3313 VA	Miss A Cook (Acting Executive Head) 01588 660207 www.clunburyschool.org.uk	45	3-11	10	6
28	Condover CE (Aided) Primary Condover, Shrewsbury SY5 7AA	3316 A	Mrs K Lewis 01743 872108 www.condoverschool.co.uk	137	5-11	20	14
29	Corvedale CE (Aided) Primary Diddlebury, Craven Arms SY7 9DH	3360 VA	Mr J Brough 01584 841630 www.corvedaleschool.co.uk	80	5-11	15	11
30	Cressage, Christ Church CE Primary Sheinton Road, Cressage SY5 6DH	3030 VC	Mrs T Cansdale 01952 510383 christchurchcressage.co.uk/	84	5-11	15	9
31	Dorrington, St Edward's Primary Church Road, Dorrington, Shrewsbury SY5 7JL	3319 A	Mrs K Lewis (Acting Executive Head) 01743 718462 www.dorringtonschool.co.uk	41	5-11	8	7

SOUTH SHROPSHIRE AREA (Continued)

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupil at Jan 18	Age Range	PAN	1st Pref received 16Apr 2018
32	Farlow CE Primary Cleobury Mortimer, Kidderminster, Worcs DY14 0RQ	3041 VC	Mrs A Davies 01746 718661 www.farlow.shropshire.sch.uk	44 Apr 18: Priority 4b 3.585 miles	5-11	8	8
33	Hanwood, St Thomas & St Anne's CofE Primary ♦ Hanwood, Shrewsbury SY5 8JN	3135 VC	Mrs C Budd 01743 860400 www.hanwood.shropshire.sch.uk	100	3-11	17	9
34	Highley Primary Highley, Bridgnorth WV16 6EH	2052 C	Mrs J Blakeman 01746 861541 www.highleyschool.co.uk	219	5-11	41	36
35	Kinlet CE Primary Kinlet, Bewdley, Worcs DY12 3BG	3057 VC	Mrs A Raymond 01299 841210 www.kinlet.shropshire.sch.uk	32	5-11	8	6
36	Longden CE (Aided) Primary & Nursery , Plealey Road, Longden, Shrewsbury SY5 8EX	3321 VA	Mr C I C Tay 01743 860480 www.longden.shropshire.sch.uk	112 Apr 18: Priority 6 4.573 miles	2-11	15	17
37	Longnor CE Primary Frodesley Road, Longnor, Shrewsbury SY5 7PP	3068 VC	Mrs L Adams 01743 718493 www.longnorschool.org.uk	98	3-11	15	10
38	Ludlow, St Laurence CE Primary ♦ Jockeyfields, Ludlow SY8 1TP	3156 VC	Mr S Matthews 01584 872766 www.st-laurenceprimary.com	194	3-11	30	24
39	Ludlow Infant School & Nursery Sandpits Road, Ludlow SY8 1HG	2065 A	Mrs V Matthews 01584 872765 www.ludlow-inf.shropshire.sch.uk	185	3-7	70	56
40	Ludlow Junior Clee View, Ludlow SY8 1HX	2149 A	Mrs K Mather 01584 873602 www.ludlowjuniorschool.co.uk	238	7-11	75	66
41	Lydbury North CE (Aided) Primary Lydbury North SY7 8AU	3322 VA	Mrs P Knight 01588 680277 www.stmichaelsfed.shropshire.sch.uk	38	5-11	8	6
42	Minsterley Primary Minsterley, Shrewsbury SY5 0BE	2072 C	Miss K Wilcox 01743 791398 minsterleyschool.org.uk/	142	5-11	23	20
43	Morville CE Primary Morville, Bridgnorth WV16 4RJ	2003 A	Mrs S Blackburn 01746 714219 www.morvilleprimarieschool.com	37	5-11	12	6
44	Much Wenlock Primary Racecourse Lane, Much Wenlock TF13 6JG	2117 C	Mr C Litchfield 01952 727634 www.muchwenlock.shropshire.sch.uk	191	5-11	24	19
45	Newcastle CE Primary Newcastle-on-Clun, Craven Arms SY7 8QL	3081 VC	Mrs R Gittins (Acting Headteacher) 01588 640260 www.newcastleprimarieschool.org.uk	21	5-11	8	3
46	Norbury Primary & Nursery ♦ Norbury, Bishop's Castle SY9 5EA	2075 F	Mr L Ball (Executive Head) 01588 650207 www.norbury.shropshire.sch.uk	65 Apr 18: Priority 4b 4.349 miles	3-11	8	10
47	Onny CE (Aided) Primary ♦ Onibury, Craven Arms SY7 9AW	3361 VA	Mrs P Knight 01584 856320 www.stmichaelsfed.shropshire.sch.uk	68	3-11	15	13

SOUTH SHROPSHIRE AREA (Continued)

	School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN	1st Pref received 16Apr 2018
48	Pontesbury CE Primary Bogey Lane, Pontesbury, Shrewsbury SY5 0TF 	3087 VC	Mr R Langford 01743 790226 www.pontesburyprimary.org.uk	228	3-11	30	24
49	Rushbury CE Primary Rushbury, Church Stretton SY6 7EB	3093 VC	Mrs D Pye 01694 771233 www.rushburyschool.co.uk	49	5-11	10	6
50	Sheriffhales Primary Sheriffhales, Shifnal TF11 8RA 	2099 C	Miss S Hodgson 01952 460204 www.sheriffhaleschool.org/	86 Apr 18: Priority 4b 2.329 miles	5-11	12	17
51	Shifnal Primary Curriers Lane, Shifnal TF11 8EJ	2146 C	Mr A Farrington 01952 460500 www.shifnalprimary.co.uk	300 Apr 18: Priority 4b 3.578 miles	2-11	42	44
52	Shifnal, St Andrew's CE Primary Park Lane, Shifnal TF11 9HD	3100 VC	Mrs A MacMillan 01952 460226 www.st-andrews-shifnal.co.uk	301 Apr 18: Priority 4b 0.665 miles	5-11	42	47
53	Stiperstones CE Primary Snailbeach, Shrewsbury SY5 0LZ	3127 VC	Mr L Ball (Executive Head) 01743 791207 http://csfederation.shropshire.sch.uk/	37	5-11	8	0
54	Stokesay Primary Market Street, Craven Arms SY7 9NW	2005 A	Mr D Peterson 01588 672275 www.stokesay.shropshire.sch.uk	126	3-11	30	22
55	Stottesdon CE Primary Cleobury Mortimer, Kidderminster, Worcs DY14 8UE	3108 A	Mrs K Jones 01746 718617 www.stottesdon.shropshire.sch.uk	105 Apr 18: Priority 4b 3.193 miles	5-11	15	16
56	Trinity CE Primary Ford, Shrewsbury SY5 9LG	3160 VC	Mr J Rowe 01743 850227 www.trinity.shropshire.sch.uk	149 Apr 18: Priority 4b 6.623 miles	5-11	23	25
57	Wistanstow CE Primary Wistanstow, Craven Arms, SY7 8DQ	3123 VC	Mr D Tinker 01588 673347 www.wistanstowprimary.co.uk	51 Apr 18: Priority 4b 8.650 miles	5-11	12	15
58	Worfield Endowed CE (Aided) Primary Main Street, Worfield, Bridgnorth WV15 5LF 	3330 VA	Mrs C Gaskin (Executive Head) 01746 716606 www.worfield.shropshire.sch.uk	183	3-11	29	17
59	Worthen, Long Mountain CE Primary Worthen, Shrewsbury SY5 9HT	3126 VC	Mrs J Gill (Executive Head) 01743 891320 https://longmountain.shropshire.sch.uk/	92 Apr 18: Priority 4b 13.617 miles	2-11	11	17

 denotes LA Nursery on site and where you **must** complete an application form for the primary school if your child is at the Nursery

●●●● Equal Preference Scheme

How is the allocated School determined?

Every local authority must operate an equal preference scheme; it is a requirement of the School Admissions Code. With each school applied for, it does not matter whether it is the person's first, second or third preference; what matters is the priority in terms of oversubscription criteria.

This means that, regardless of whether it is their first, second or third preference school, every applicant is listed for the schools named in the application in the rank order of the oversubscription criteria (e.g. in/out of catchment area, with/without a sibling) by the admission authority. The straight line distance measurement from home to school determines the position of the applicant in the appropriate category of oversubscription criteria. (This may differ in the children of staff criteria used by some own admission authority schools.) Please see the relevant oversubscription criteria listed in this booklet to determine the category applicable to you and how the policy is applied at each of the schools you wish to include in your application.

If an applicant names three schools, they will appear on the list for each of those three schools. The published admission number (PAN) is the number of places each school can offer and the cut-off point for allocated places. If the applicant is ranked high enough in terms of the oversubscription criteria to qualify for one of the places at their first preference school, their name can be discounted from the list of the second and third preference schools. On the list of the second and third preference schools, the next applicant on the list can then move up to fill the gap and qualify for a place.

The local authority has a statutory duty to offer parents their highest possible preference. The percentage of first preferences met is reported to the Department for Education (DfE) every year and these statistics are published by the DfE,

usually at the end of June. If the applicant ranks before the cut-off point for their first preference school, their second or third preference do not need to be considered.

The importance of 3 preferences

It is extremely important for parents to make use of their three preference slots. Whilst the Admissions Team endeavour to meet your first preference request, if you name only one school, your child's name will appear on only one school's list. If you do not rank before the cut-off point, this means that we must make a default offer which will be the nearest school to the home address with vacancies available when all other on-time applications have been considered. By then a school that you might have considered as an acceptable second or third preference may have filled up with applicants who **have** named the school in their application, even if they live further from the school than you. If the school is not named in your application, it cannot be considered as an alternative if your first preference is unavailable unless it still has places available when consideration of the on-time applications is complete.

In some areas of Shropshire, there may be only one secondary school designated to a wide rural area (e.g. Bishop's Castle) and it is difficult for parents to nominate a second or third preference. However, for most town residents, there are usually a number of schools in close proximity and the opportunity is there for parents to name more than one school. It is strongly recommended that Shrewsbury residents name 3 Shrewsbury secondary schools which may help to avoid disappointment. All four Shrewsbury secondary schools share the same designated catchment area. Shrewsbury residents who apply for their nearest Shrewsbury secondary school are ranked slightly higher in oversubscription criteria for that school than other Shrewsbury residents for whom it is not the nearest school. ([See page 43.](#))

Late applications are considered after all on-time applicants have been allocated. ([See page 54.](#))

●●●● Case Studies

Case 1

A Shrewsbury resident lives closer to an entrance to Meole Brace School than the nearest Priory School pedestrian entrance (by straight line measurement). They name only one school in application – the Priory School.

In Priory School's oversubscription criteria, this applicant would be considered an in-area applicant but Priory is not the nearest school and with no sibling connection, this comes under priority 6. ([See page 41](#)).

The applicant does not rank within 168 in the Priory's list of applicants and therefore the cut-off point comes before this applicant. Having named only one school, the application cannot be considered until all the other on-time applications have been allocated. By this time Meole Brace School is full with applicants who have named it in their application and there is only one school left in Shrewsbury with vacancies. That school is the default offer made to this applicant, even though they would have preferred Meole Brace as an alternative preference and the default offer school is some distance from their home.

This could have been avoided by naming three Shrewsbury secondary schools.

Case 2

A parent from outside the Shrewsbury catchment area names 3 Shrewsbury secondary schools. All 3 are oversubscribed.

The applicant is ranked lower in terms of priority than in-area applicants. (Priority 7 for Priory and 6B for the other Shrewsbury schools.) This applicant does not rank sufficiently high on the list of applicants for a place at any of the 3 Shrewsbury secondary schools.

A place cannot be offered at any of the three schools named in the application and so a default offer has to be made once all the other on-time applications have been allocated. The designated catchment school is

also full by this time with applicants who have named it in their application. The next nearest school with vacancies is offered which is a considerable distance from the home address and the parents will be responsible for transport to this school as they have not applied for their designated catchment school.

This could have been avoided by naming the catchment school as one of their preferences.

Case 3

As in Case 2 a parent names 3 primary schools that are not the designated catchment school. All 3 are oversubscribed.

The applicant is ranked lower in terms of priority than in-area applicants. A place cannot be offered at any of the 3 schools and a default offer is made at the next nearest school with vacancies. Parents will be responsible for transport.

This could have been avoided by naming the catchment school as one of their preferences.

In 2016, not all Shrewsbury primary schools could offer places to all their catchment residents. In 2018 not all secondary schools could offer a place to all applicants for whom it was their nearest school.

Case 4

A parent from Shrewsbury names only one Shrewsbury secondary school – Priory School.

This is their nearest Shrewsbury secondary school, Priority 3 for Priory and 5 for other Shrewsbury secondary schools) but due to high numbers of Priory applicants, they do not rank sufficiently high to qualify for a place.

Having named only one school, a default offer is made as in Case 1. Other Shrewsbury secondary schools are closer to the home but these were not named in application and are now full.

This could be avoided by naming three Shrewsbury secondary schools.

●●●● Secondary Schools

What kind of secondary schools are there in Shropshire?

Most secondary schools in Shropshire are mixed comprehensive schools for 11 – 16 year olds. Some have a Sixth Form (shown as 11–18 on the list of secondary schools on [pages 45-46](#)).

The school in St Martin's, near Oswestry, is an all-through primary and secondary school. Parents/carers apply for a school place in Reception and do not need to make a further application to transfer into the secondary department. However, parents/carers whose children have attended other local primary schools who want a place in the secondary department of the all-through school will need to apply when their child is in Year 6.

Other provision for over 16s is offered by sixth form and general further education colleges ([see the list on p71](#)) and independent training providers.

The Thomas Adams School in Wem has boarding facilities ([see p64 for more details](#)). Admissions to Year 7 of the school are still administered by Shropshire Council. Therefore parents resident in Shropshire must apply for a place at the school through the Council. The offer of a boarding place does not constitute an offer of a place at the school in Year 7 or in any of the other years in the school. All admissions to Year 7 are subject to the Co-ordinated Admissions Scheme ([see p8](#)).

All local authority maintained secondary schools provide a broad and balanced curriculum, which promotes spiritual, moral, social, cultural and physical development in line with the Government's requirements. Schools are also free to include subjects or topics of their own choice in planning and designing their education programme. They also offer many additional opportunities through a wide range of activities which happen outside normal lesson times, such as visits to places of interest and clubs for different activities, including sports. All our secondary schools achieved specialist status

for their work in particular aspects of the curriculum. Although specific funding for this work is no longer available, many schools continue to offer enhanced opportunities in their specialist areas. The oversubscription criteria, however, remains unchanged. In other words, the allocation of places does not make any allowance for pupils who wish to study the particular specialism, even though some parents give this as a reason for their preference or, in the event of an unsuccessful application, at a subsequent appeal.

Academies do not have to follow the National Curriculum

Where can I get more information about the schools?

Ofsted (The Office for Standards in Education) assesses all of our schools through a regular cycle of inspection. The most recent inspection report on a school can be found on the Internet at www.ofsted.gov.uk or obtained from the school. Whilst judgements on individual schools vary, the overall judgement, as at March 2018, is that over 85% of Shropshire secondary schools are good or better in all the key areas: effectiveness of leadership and management; quality of teaching, learning and assessment; personal development, behaviour and welfare; outcomes for pupils; effectiveness of 16 to 19 study programmes and overall effectiveness of the school.

You will find a list of Shropshire secondary schools on [pp 45-46](#) of this booklet. The number of pupils at the school is shown against each one, along with the number of new pupils it can take next year (September 2019), the number of applicants who gave that school as their first preference for 2018, which schools had more applying for a place than there were places available, and how many appeals were successful for each school.

If you would like more information about individual schools please contact the school direct and ask for their prospectus. Each school has an Open Evening for children and their parents. ([Please see details on p38.](#))

●●●● Can I Visit the Schools?

You and your child can attend open days and evenings at any of our secondary schools during September and October 2018. Admission Advisers will be attending all the Open Evenings.

NORTH Shropshire

Corbet	Monday 1 October	6.00 – 8.00pm 9.15am - 12.00 noon	Talks at 6.15pm and 7pm
Grove	Thursday 4 October 8 - 12 October	6.00 – 8.30pm Open Week 9.00-11.00am	To book a tour contact school
Lakelands	Wednesday 26 September	1.30 - 3pm & 6 - 8pm	Head's talks at 7.30-8pm
Marches	Thursday 20 September	4.30 - 7.30pm	Head's talks at 5.30pm and 6.30pm
St Martins	Tuesday 2 October	6.30 – 8.30pm Tours 9.30am & 12.00 noon	
Sir John Talbot's	Thursday 20 September	6 - 8.30pm 9 - 10am & 10 - 11am	Head's talk 6pm. Tours until 8pm. Please use Heath Road entrance.
Thomas Adams	Tuesday 9 October	5.30 - 8pm Tours 9.30am & 11.30am	

SOUTH Shropshire

Bishop's Castle Community College	Wednesday 3 October	6.30 - 9pm	To book a tour contact school
Bridgnorth Endowed	Thursday 4 October 8,15 & 18 October	6 - 9pm 9-11am	Parking on Innage Car Park. To book a tour contact school
Church Stretton	Thursday 27 September Friday 28 September	5 - 7.30pm 9.15am-11.10am	Last entry at 10.30am
Idsall	Thursday 27 September Friday 28 September	6.30 - 8.30pm 9.30 - 11.30am (Appt only)	
Lacon Childe	Monday 24 September Tuesday 25 September	6 - 8pm 9 - 11am	
Ludlow	Wednesday 26 September	6 - 8.30pm	Leisure Centre car park
Mary Webb School and Science College	Thursday 27 September 28 September & 1 October	6 - 8pm 10.30am - 12 noon	Appointment only
Oldbury Wells	Monday 17 September 27 Sept, 4 & 25 Oct	6 - 9pm 9.15am – 11.15 (Appt Only)	Parking on east side only Contact school to book appointment
William Brookes	Wednesday 10 October Friday 12 October	7 - 9pm 9.15am-12 noon	

SHREWSBURY

Belvidere	Monday 1 October 2 - 5 October	7 - 9pm Open Week Tours	To book a tour contact school
Meole Brace	Wednesday 19 September 18 -21 September	9.30-11am & 5.30 - 8pm Morning Tours	To book a tour contact school
Priory School	Wednesday 26 September 24 – 26 September	7 - 9pm 9 -11am	
Shrewsbury Academy	Wednesday 3 October	6 - 8pm	To book an appointment to tour the school at any time please contact Mrs Rogers.

●●●● Information about Transfer to Shropshire Secondary Schools

Parents of children in their final year (Year 6) at state primary schools in Shropshire will receive details in September 2018 through the “pupil post” system of the procedure for applying for a place at secondary school. Shropshire parents whose children attend a school outside Shropshire should receive information through the normal mail. Residents outside Shropshire should contact their own local authority.

Applications can be made online ([see p5](#)). Please give up to a maximum of three preferences from among the schools in the North and South Shropshire areas, Shrewsbury area and schools in other local authority areas.

We will allocate as many places as possible on the basis of your first preference. Where that is not possible, we will try to offer your second or third preference, using the equal preference scheme. ([See p35](#)). For September 2018, 91.7% of Shropshire parents who applied on time for a secondary school place were offered their first preference.

Important Notice – ([Please see pages 35 & 36](#))

Please list three schools which are acceptable to you in application. If you name only one school and we are unable to give you a place at that school, we will have to offer you a place at the nearest school which still has places available when we have dealt with everyone else’s preferences. Putting only one preference or the same school in all three preference boxes does not strengthen your case for a place at that school and wastes your preferences.

How are places allocated?

Please read [page 35](#) and the following pages which explain how preferences are considered. Places are allocated according to an agreed set of criteria in strict order of the priorities shown. (Academies may set their own Admissions Policy.)

Schools in the North and South of the county have their own individual catchment areas but they also give a low priority to out of catchment residents who attend a state primary school that lies within the secondary school’s catchment area.

Attendance at a particular primary school has no bearing upon the allocation of places to a particular secondary school in the Shrewsbury area.

The Shrewsbury secondary schools share an overall catchment area for the whole of Shrewsbury. The schools are:
Belvidere School (Academy pending)
Meole Brace School (Academy pending)
Priory School (Academy)
Shrewsbury Academy

Most of the secondary schools in Shropshire have converted to academy status, in which case the governing body is the admission authority and has the right to determine a different policy. Where an academy’s policy differs from the Council’s it is published on the school’s website and [shown in this booklet](#).

Each school’s status as at July 2018 is shown in the lists of Shropshire schools on [pp 45-46](#) under the DfE Number. Shropshire Council is the admission authority for community and voluntary controlled schools. The governing body is the admission authority for academies. Please note that a school’s status may be subject to change at any time. If in doubt of a school’s status, please refer to the school’s website or contact the Admissions Team.

To check whether your address lies within a catchment area, please refer to maps area of our website or contact the Admissions Team. Please note that estate agents are not an authority on catchment areas. If you need any help to understand the oversubscription criteria please call the **Admissions Team** on **0345 678 9008**.

●●●● Oversubscription Criteria for Own Admission Authority Secondary Schools

All our schools have agreed to the same arrangements as those set out for the Council's policy in respect of the following:

- The way in which distances will be measured, including applications from the same block of flats.
- The placing of twins or triplets.
- Tie breaker in case of two identical applications
- Late applications and waiting lists.
- In-Year applications.

Where Shropshire Council is the admission authority, the Council's own policy for North/South Shropshire ([p44](#)) or Shrewsbury secondary schools ([pp 42-43](#)) will apply. These oversubscription criteria will also apply to the following schools who have adopted the same oversubscription criteria as Shropshire Council:

(AN = Admission Number):

Bridgnorth Endowed School: AN = 174

Church Stretton School: AN=124

The Community College, Bishop's Castle: AN=108

Grove School: AN=208

Lakelands Academy: AN=116

Ludlow CE School: AN = 174

St Martins School: AN = 60

For oversubscription criteria for these schools [see page 44](#).

Shrewsbury Academy: AN=237

For oversubscription criteria see [pages 42-43](#).

Other schools have set their own policy. The full versions of each school's admissions arrangements can be viewed on the website: www.shropshire.gov.uk under Determined Admission Arrangements for 2019. The oversubscription criteria for own admission authority schools are as follows:

Corbet School: AN=135

Children with a statement of SEN or EHCP which names The Corbet School will be allocated places. Applications will then be prioritised according to the following criteria:

1. Looked After Children and children who were looked after but ceased to be because they were adopted, or became subject to a child arrangements order or special guardianship order.
2. Children living within the designated catchment area with a sibling at the school on the day they are due to start.
3. Other children living inside the designated catchment area.
4. Children living outside the catchment area with a sibling at the school on the date they are due to start.
5. Children outside the catchment area without a sibling but who have attended a state primary school that lies within Corbet's catchment area for a year prior to transfer.
6. Children of staff meeting staff criteria as specified in the School Admissions Code.
7. Any other children living outside the catchment.

Idsall School: AN=216

Children with a Statement of SEN or EHCP which names Idsall School will be allocated places, after which places are allocated up 216 according to the criteria shown below:

1. Looked After Children who are in Public Care or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area then the following criteria for admission will apply in order:
 - 2a. Priority will be given to children living within the catchment area who will have an older sibling at the school on the day they are due to start school.
 - 2b. After that, priority will be given to other children who live within the catchment area.
3. Children of members of staff employed by Idsall School on a permanent contract for two or more years at the time at which the application for admission to the school is made. When this element is oversubscribed, consideration is given to length of service and finally to proximity to the school.
4. If there are spaces still available after the above criteria have been applied, children living outside the designated catchment area will be offered places according to the following criteria
 - 4a. Children who will have an older sibling at the school on the day they are due to start school.
 - 4b. Secondly, priority will be given to children living outside the catchment area without an older sibling at the school, but who have attended a state primary school that lies within the secondary school's catchment area, for more than a whole academic year immediately prior to transfer.
 - 4c. All other children.

Lacon Childe School: AN =108

Children with a statement of SEN or EHCP which names Lacon Childe School will be allocated places. Applications will then be prioritised according to the following criteria:

1. Looked After Children and children who were looked after but ceased to be because they were adopted or became subject to a child arrangements order or special guardianship order.
2. Children living within the designated catchment area with a sibling at the school on the day they are due to start.
3. Other children living inside the designated catchment area.
4. Children living outside the catchment area with a sibling at the school on the date they are due to start.
5. Children attending a Shropshire Gateway Educational Trust registered primary school, namely: Cleobury Mortimer Primary School, Stottesdon CE Primary School and Clee Hill Community Academy.
6. Children attending other state-funded primary schools within the catchment area, namely: Farlow CE Primary, Kinlet CE Primary, Burford School and Bayton CE Primary.
7. Children of a parent or guardian who is a member of staff employed at the school for two or more years at the time application for admission to the school is made, and/or a member of staff recruited to fill a vacant post at the school for which there is a demonstrable skill shortage
8. Any other children living outside the catchment.

The Marches School: AN=270

Sir John Talbot School: AN=135

Children with a Statement of SEN or EHCP which names the school will be allocated places. Then:

1. Looked After Children who are in Public Care or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area then the following criteria for admission will apply in order:
 - 2a. Priority will be given to children living within the catchment area who will have an older sibling of compulsory school age (11 –16) or a sibling in the 6th Form at the school on the day they are due to start there.
 - 2b. After that, priority will be given to other children who live within the catchment area.
3. Children who have a parent or guardian who is a member of staff that has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage by the school.
4. Children who live outside the catchment area. If there are not enough places for all of them, we will look at the following criteria:
 - 4a. Priority will be given to children living outside the catchment area who will have an older sibling of compulsory school age (11 –16) or a sibling in the 6th Form at the school on the day they are due to start there.
 - 4b. Secondly, priority will be given to children living outside the catchment area without an older sibling at the school, but who have attended a state primary school that lies within the secondary school's catchment area, for more than a whole academic year immediately prior to transfer.
 - 4c. All other children who live outside the catchment area.

Oldbury Wells School: AN=168

Children with a Statement of SEN or EHCP which names the school will be allocated places, after which places are allocated up to 168 in order of the criteria shown below:

1. Looked After Children who are in Public Care or children who were Looked After but ceased to be so because they were adopted as defined in the School Admissions Code.
2. Children living inside the designated catchment area will have priority of admission. If there are not enough places for all the children in the catchment area then:
 - 2a. Priority will be given to children living within the catchment area who will have an older sibling at the school on the day they are due to start.
 - 2b. After that, priority will be given to other children who live within the catchment area.
3. If there are spaces still available, children living outside the designated catchment area will be offered places according to the following criteria
 - 3a. Children who will have an older sibling at the school on the day they are due to start school.
 - 3b. Children living outside the catchment area without an older sibling at the school, but who have attended a state primary school that lies within the secondary school's catchment area, for more than a whole academic year immediately prior to transfer.
 - 3c. Children of members of staff employed by the school:

- Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and / or
- The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

3d All other children.

The Priory School: AN=168

Children with a Statement of SEN or EHCP which names The Priory School will be allocated. Then:

1. Looked After Children and previously Looked after Children who immediately after being looked after became subject to an adoption, residence or special guardianship order (as specified in the School Admissions Code).
 2. Children living within the school's designated catchment area with an older sibling of compulsory school age attending the school when the applicant is admitted.
 3. Children living with the school's designated catchment area for whom the school is the nearest Shrewsbury secondary school in accordance with the "nearest school test" ([see page 43](#)).
 4. Children of members of staff employed by The Priory School on a permanent contract at the school for two or more years at the time of application as specified in the School Admissions Code.
 5. Children living outside the school's designated catchment area with sibling attending the school.
 6. All other children living within the school's designated catchment area.
 7. All other children living outside the catchment area.
- Very exceptionally, where a child has a particular health reason requiring them to attend a specific school, that child may be given a place before any of the children who qualify under priorities 2-5. This will only be allowed if the parents/carers can provide written medical evidence that in view of the Local Authority and Trust Board makes attending The Priory School essential to the medical well-being of the child. The Local Authority and the Trust Board reserve the right to check the 'essential' nature of the medical condition with medical practitioners.

Sir John Talbot School (see The Marches School)

William Brookes School: AN=162

Children with a Statement of SEN or EHCP which names William Brookes School will be allocated. Then:

1. Looked After Children and previously Looked after Children who ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children with a medical need that can only be met by attending this school and cannot be met by any other school. (Evidence will be required from a relevant medical professional).
3. Children living within the catchment area.
 - a. Firstly children who will have an older sibling at the school or sixth form on the day they are awarded the place in school.
 - b. Then other children who live in the catchment area.
4. Children living outside the catchment area.
 - a. Firstly children who will have an older sibling at the school or sixth form on the day they are awarded the place in school.
 - b. Secondly children who have attended a state funded primary school that lies within the secondary school's catchment area for more than a whole academic year immediately prior to transfer.
 - c. All other children living outside the catchment area

●●●○ Shropshire Council's Oversubscription

Criteria for Secondary Schools in Shrewsbury

These criteria apply to maintained secondary schools in Shrewsbury. The criteria for North and South Shropshire maintained schools are listed on [page 44](#). Own admission authority policies (e.g. academies) may differ. Please [see pages 40-41](#).

Children who have a Statement of Special Educational Need or EHCP, naming the appropriate school to meet those needs, will be allocated school places first. After that children will be offered places in the following priority order:

Priority 1:

Looked after children (in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions) at the time of making an application to a school and all previously looked after children who were looked after, but ceased to be so because they were immediately adopted (or became subject to a child arrangements order or special guardianship order).

Priority 2:

Very exceptionally, priority may be given to a child who has a particular health reason requiring them to attend a specific school. This will only be allowed if the parents/carers can provide written evidence from a medical professional that in the view of the Local Authority confirms that attending that particular school is **essential** to the medical well-being of the child. The Council reserves the right to contact medical professionals to ascertain the relevance of the medical condition.

Priority 3:

Priority will be given to children living in the Shrewsbury catchment area who have an older sibling (** as defined below) attending the school on the first day of the term they are due to start at the school.

*** We define "living in the catchment area" as follows:** A child will be treated as living in the catchment area if he/she resides with his/her parent/carer at his/her normal and genuine place of residence for the majority of the time and that address is within the designated catchment area for the school. ([See page 51.](#))

**We define a sibling as follows:

A sibling connection is defined as a brother or sister, step-brother or step-sister, half-brother or half-sister of compulsory school age (i.e. 5 – 16 years), living at the same address as part of the same family unit. Fostered and adopted siblings are also included. However, cousins or other relatives who take up residence in a home in order to establish an "in catchment" area address will not be included under the sibling criterion. Siblings (as defined above) must be attending the secondary school on the day that the younger sibling is due to start there

Priority 4:

After that, priority is given to children in the Shrewsbury catchment area for whom the school is the nearest Shrewsbury secondary school. (The "Nearest School test".) We measure this as a straight line distance on a computerised mapping system between home and the nearest appropriate official pedestrian entrance gate to the school site. This is explained on [page 43](#).

Priority 5:

All other in-catchment applicants.

Priority 6:

After that, places will be offered to children who live outside the Shrewsbury catchment area. If there are not enough places for all of them, we will look at the following two criteria:

A Firstly priority will be given to children who will have an older sibling (** as defined above) at the school on the day they are due to start.

B Then all other children from outside the Shrewsbury catchment area.

Notes:

Each priority category is rank ordered according to a straight line measurement between home and the nearest appropriate entrance gate to the school, the nearest being given the highest priority.

Where two addresses are within the same block of flats, the lowest number of flat or nearest the ground floor will be deemed to be the nearest in distance. Where 2 or more applications are considered to be of equal priority after all the criteria have been taken into account, a tie breaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

●●●● Nearest School Test for Shrewsbury Secondary Schools

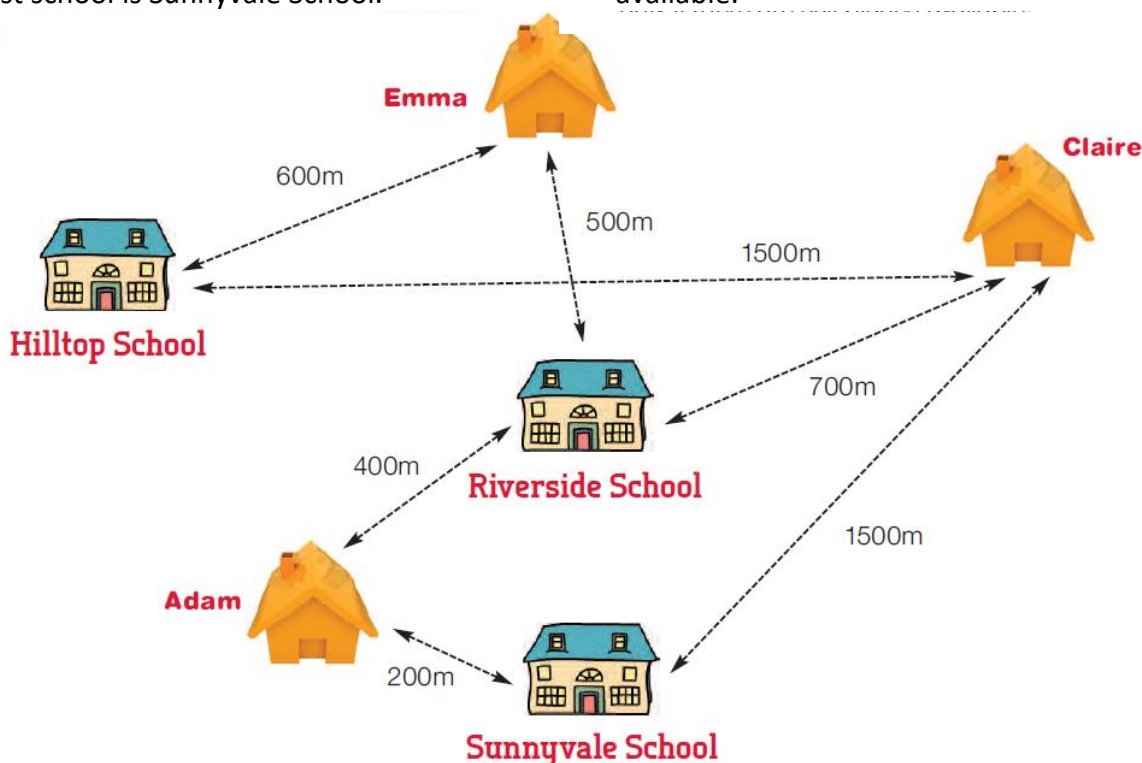
If you live in the Shrewsbury secondary school catchment area and apply for the Shrewsbury secondary school nearest to your home address (as described in Priority 4 on [page 42](#)), you will be ranked higher in the allocation list for that school than other applicants in catchment for whom it is not the nearest school. They will be included in the Priority 5 group as described on [page 42](#).

Please see the example below for Riverside School:

Example 1: Emma receives the highest priority. Although she lives further away than Adam (drawn as a straight line from the house to the nearest entrance to the school) Riverside School is her nearest school and she would have to travel further than the distance to Riverside School in order to get to the next nearest to her address. Adam's nearest school is Sunnyvale School.

Example 2: Claire would also be given the nearest school priority to gain a place at the Riverside School as it's much closer than her next nearest schools. Although she is further away than Adam, Riverside is not his nearest school and so he is in a lower priority category.

Example 3: Adam would receive the lowest priority. Although he lives closer than Claire and Emma, he lives nearer to another school. This would be taken into consideration even if he had NOT included Sunnyvale as one of his preferences. If Sunnyvale had not been listed as one of his preferences there would also be a risk that he might have to be offered vacancies at schools further away if all his preferred schools were full. Adam, like any other applicant who had a nearer school other than Riverside School, would only be considered on his distance from Riverside School, and only if there are still places available.



Adam, Emma and Claire have each given Riverside School as their first preference. There have been more first preference requests for places than there are places available in Year 7. As a result the LA will use the "Nearest School Test" to determine which applicants will be in the Priority 4 (Nearest School) category in the oversubscription criteria on [page 42](#).

●●●● Oversubscription Criteria for North and South Shropshire Secondary Schools

These criteria apply to local authority maintained secondary schools in North and South rural Shropshire. The criteria for Shrewsbury maintained secondary schools are listed on [page 42](#). Own admission authority policies (e.g. academies) may differ. Please see [pages 40-41](#).

North and South Shropshire

Rural secondary schools in the North and South Shropshire areas all have a “catchment area”. Priority will be given to children who live within that defined area. If you want more details of the catchment area for any individual school, please ring the Admissions Advisers on **0345 678 9008**, or access Local View on Shropshire Council’s website www.shropshire.gov.uk. Please note that the definitive catchments are those specified by the Admissions Team in the event of any disputes.

Children who have a Statement of Special Educational Need or EHCP, naming the school to meet those needs, will be allocated school places first. After that children will be offered places in the following priority order:

Priority 1: Looked After Children

Looked after children (in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions) at the time of making an application to a school and all previously looked after children who were looked after, but ceased to be so because they were immediately adopted (or became subject to a child arrangements order or special guardianship order).

Priority 2:

Very exceptionally, priority may be given to a child who has a particular health reason requiring them to attend a specific school. This will only be allowed if the parents/carers can provide written evidence from a medical professional that in the view of the Local Authority confirms that attending that particular school is **essential** to the medical well-being of the child. The Council reserves the right to contact medical professionals to ascertain the relevance of the medical condition.

Priority 3: Children living within the defined Catchment Area*

If there are not enough places for all the children living in the catchment area, we will look at the following two criteria:

- A** Priority will be given to children living within the catchment area who will have an older sibling** at the school on the day they are due to start there.
- B** After that, priority will be given to all other children who live inside the catchment area.

Priority 4: Children living outside the defined Catchment Area:

If there are not enough places for all the children who live outside the catchment area we will look at the following criteria:

- A** Priority will be given to children outside the catchment area who will have an older sibling** at the school on the day they are due to start there.
- B** (For admissions to rural Shropshire secondary schools only). Next, pupils living outside the catchment area who have attended a state-funded primary school that lies within the secondary school’s catchment area for more than a whole academic year immediately prior to transfer. (This does not apply to secondary schools in the Shrewsbury area).
- C** After that, any other children who live outside the catchment area.

Notes:

Each priority category is rank ordered according to a straight line measurement between home and the nearest appropriate entrance gate to the school, the nearest being given the highest priority.

* “living in the catchment area”:

Please see the definition of this on [page 42](#).

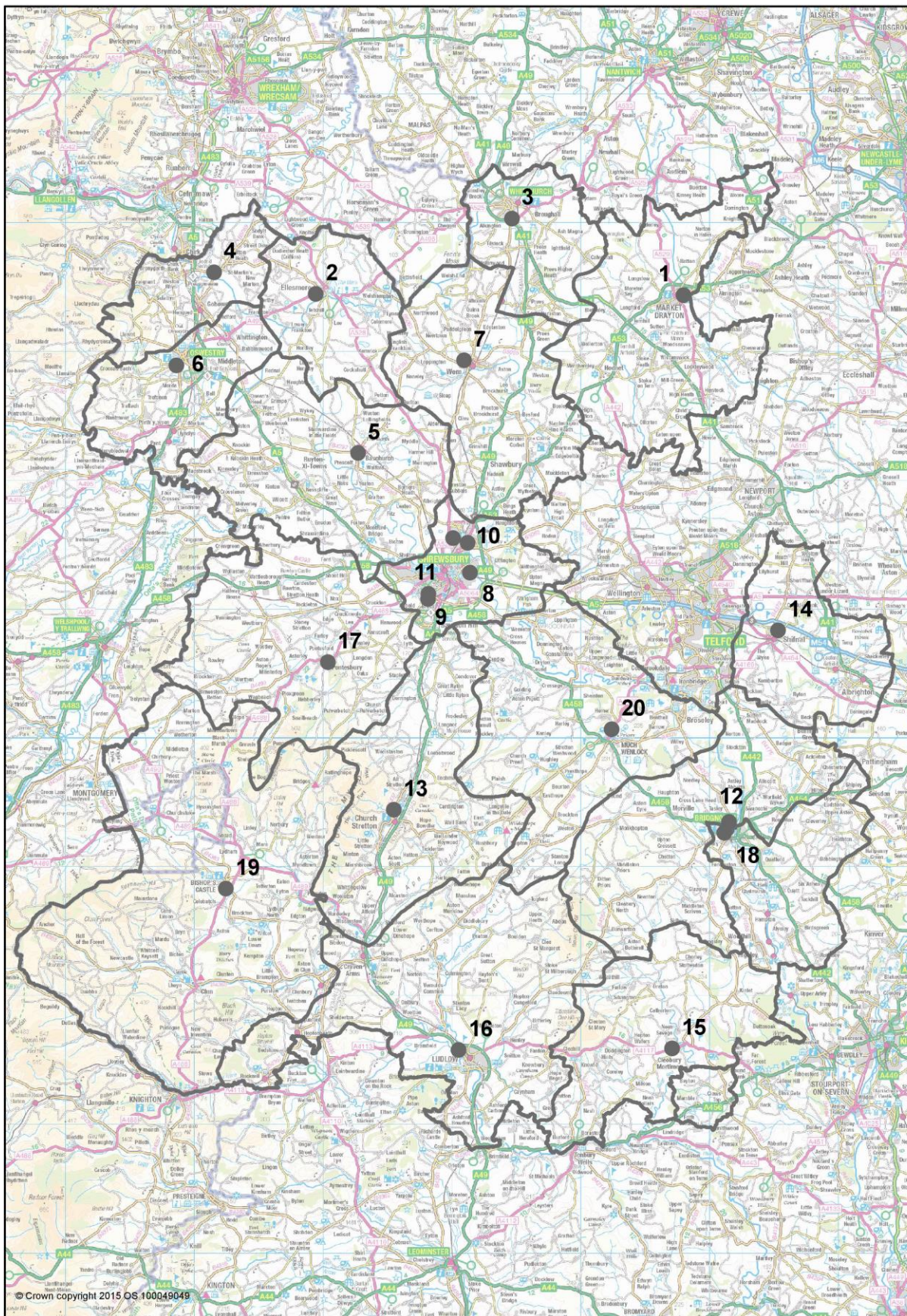
**Sibling definition:

Please see the definition of sibling on [page 42](#).

Where two addresses are within the same block of flats, the lowest number of flat or nearest the ground floor will be deemed to be the nearest in distance.

Where 2 or more applications are considered to be of equal priority after all the criteria have been taken into account, a tie breaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

●●●● Map showing location and catchment areas of SECONDARY schools in Shropshire



List of Secondary Schools

A - Academy
C - Community
F - Foundation
VC - Voluntary Controlled

On pages 45-46, data is provided to show the admissions criteria of the last eligible applicant to be allocated as at 1 March 2018. This relates to the relevant admissions policy priority; either Shropshire Council's policy on [pages 42-44](#) or the school's own policy on [page 40](#). The distance given (in miles) is the cut-off point of the furthest applicant eligible for a place in that category as at 1 March 2018.

School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN
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North Shropshire

1	Grove School Newcastle Road, Market Drayton TF9 1HF	4423 F (A Pending)	Mrs S Taylor 01630 652121 www.grove-school.co.uk	872	11-18	208
2	Lakelands Academy (including Kettlemere Centre) Oswestry Road, Ellesmere SY12 0EA	4387 A	Mrs H S Bellis 01691 622543 www.lakelandsacademy.org.uk	513	11-16	116
3	Sir John Talbot's School Heath Road, Whitchurch SY13 2BY	4001 A	Mr D O'Toole 01948 660600 www.sirjohntalbots.co.uk/	513	11-18	135
4	St Martins School (3-16 Learning Community) Oswestry SY10 7BD	4002 A	Ms S Lovecy 01691 776500 www.stmartins3-16.org/	309 (Secondary)	3-16	60
5	The Corbet School Baschurch, Shrewsbury SY4 2AX	5401 A	Mr P Adams 01939 260296 corbetschool.net/	693 Apr 18: Priority 5 9.983 miles	11-16	135
6	The Marches School Morda Road, Oswestry SY11 2AR	4437 A	Mrs A Pearson 01691 664400 marchesschool.co.uk/	1408	11-18	270
7	Thomas Adams School Wem SY4 5UB	4503 VC	Mrs E Dakin until December 2018 Mr M Cooper from January 2019 01939 237000 thomasadams.net/	1262	11-18	208

Shrewsbury

8	Belvidere School Crowmere Road, Shrewsbury SY2 5LA	4396 C (A pending)	Mr P Johnstone 01743 235073 www.belvidere.shropshire.sch.uk/	835 Apr 18: Priority 3 1.231 miles	11-16	168
9	Meole Brace School Longden Road, Shrewsbury SY3 9DW	4403 C (A pending)	Mr Alan Doust 01743 235961 www.meolebrace.com/	Apr 18: Priority 4 2.363 miles	11-16	243
10	Shrewsbury Academy Corndon Crescent, Shrewsbury SY1 4LL	4003 A	Mr J Arnold 01743 276700 shrewsburyacademy.sat.coop/	814	11-16	237
11	The Priory School Longden Road, Shrewsbury SY3 9EE	4368 A	Mr M J Barratt 01743 284000 priory.tpstrust.co.uk/	838 Apr 18: Priority 3 1.192 miles	11-16	168

List of Secondary Schools

School name and address	School DfE Number	Headteacher, telephone number and web address	Number of Pupils at Jan 18	Age Range	PAN
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South Shropshire

12	Bridgnorth Endowed School Northgate, Bridgnorth WV16 4ER	4500 A	Mr B Worth 01746 762103 bridgnorthendowed.co.uk/	588	11-18	174
13	Church Stretton School South Shropshire Multi Academy Trust Shrewsbury Road, Church Stretton SY6 6EX	4385 A	Mr J Parr 01694 722209 www.churchstretton.shropshire.sch.uk/	538	11-16	124
14	Idsall School Coppice Green Lane, Shifnal TF11 8PD	4394 A	Mr P Bourton 01952 468400 www.idsallschool.org/	1321 Apr 18: Priority 4c 2.948 miles	11-18	216
15	Lacon Childe School Love Lane, Cleobury Mortimer, Shropshire DY14 8PE	4412 A	Mr D Reynolds 01299 270312 www.lacon-childe.org.uk/	550	11-16	108
16	Ludlow CE School Bromfield Road, Ludlow SY8 1GJ	4501 A	Mrs P Hearle 01584 872691 www.ludlowschool.com/	626	11-16	174
17	Mary Webb School & Science College Pontesbury, Shrewsbury SY5 0TG	4410 C (A pending)	Mr P Lowe-Werrell 01743 792100 www.marywebbschool.com/	547	11-16	120
18	Oldbury Wells School Bridgnorth WV16 5JD	4427 A	Mrs S Godden 01746 765454 www.oldburywells.com/	899 Apr 18: Priority 3d 6.964 miles	11-18	168
19	The Community College Bishop's Castle, SY9 5AY	4376 F	Mr R Thorley 01588 638257 www.communitycollegebc.org.uk/	447	11-16	108
20	William Brookes School Farley Road, Much Wenlock TF13 6NB	4391 A	Mr G Renwick 01952 728900 www.williambrookes.com/	939 Apr 18: Priority 3ii 4.259 miles	11-18	162



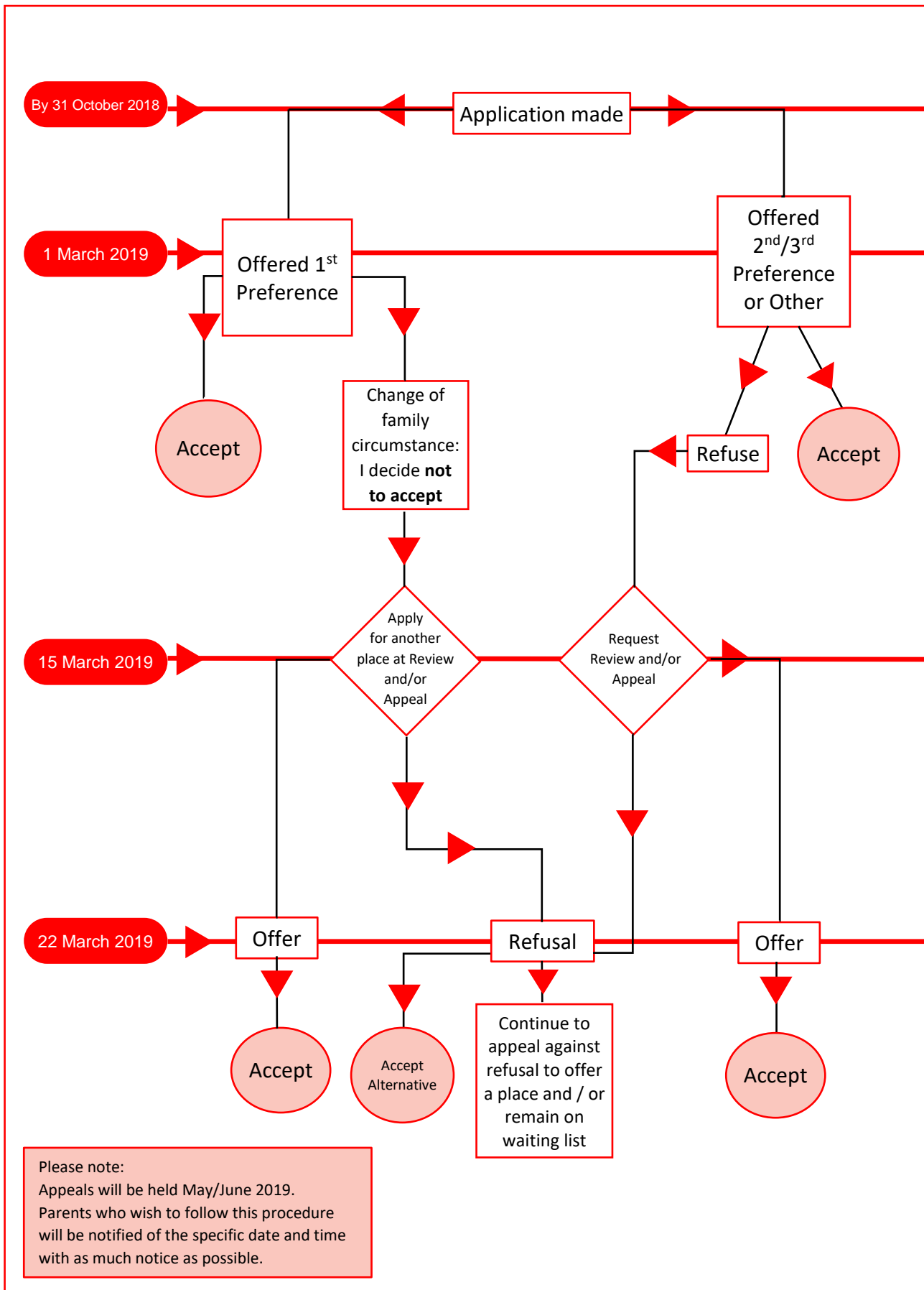
Admission to Schools with a Sixth Form [\(See page 70\)](#)

In most cases applicants must have reached certain academic standards. Details of each school's requirements on academic attainment to gain entry to their Sixth Form can be found by contacting the school and/or in the school's prospectus.

Secondary School Allocations in 2018

School	Admissions number	Total 1st preference requests received	Total places allocated as at 1 March 2018	Looked After Children	Statement of Educational Needs (SEN)	1st Preference				Out of area linked primary school (included in the previous total)	Child of Staff Member	2nd preference	3rd preference	Offered vacancies as listed preferences not available	1st preference not required 1 March	Places allocated at appeal	
						In area sibling	In area without sibling	Out of area sibling	Out of area using distance criteria								
NORTH Shropshire	Grove School	208	156	165	1	3	57	93	0	6	2	0	6	0	3	0	n/a
	Lakelands	116	98	102	3	4	26	45	11	16	5	0	2	1	1	0	n/a
	Sir John Talbot's	135	110	123	3	9	31	60	7	12	1	0	7	0	6	0	n/a
	St Martins	60	56	56	1	1	6	26	9	15	3	0	0	0	0	0	n/a
	The Corbet	135	163	157	0	5	56	85	5	17	3	0	5	0	0	0	1
	The Marches	270	266	268	2	6	73	147	14	32	10	0	1	0	1	0	n/a
	Thomas Adams	208	193	208	2	4	42	80	27	44	6	0	11	2	2	0	n/a
SHREWSBUR	Belvidere	168	233	168	4	6	59	171	0	3	n/a	n/a	5	1	0	0	8
	Meole Brace	243	191	243	0	3	51	130	3	7	n/a	n/a	71	4	0	0	11
	Priory	168	245	168	3	6	65	172	0	8	n/a	0	2	0	0	0	8
	Shrewsbury Academy	237	129	208	2	4	53	73	0	3	n/a	n/a	97	7	58	0	n/a
	Bridgnorth Endowed	174	90	99	1	2	19	30	11	30	17	0	6	1	2	0	n/a
SOUTH Shropshire	Church Stretton	124	108	112	3	0	31	59	12	6	4	0	2	1	1	0	n/a
	Idsall	216	244	216	1	2	47	83	34	80	6	1	15	5	0	11	n/a
	Lacon Childe	108	107	107	2	2	27	35	15	30	14	0	0	0	0	0	n/a
	Ludlow	174	109	110	2	3	44	64	1	0	0	0	0	0	1	0	n/a
	Mary Webb School and Science College	120	113	120	1	1	43	63	3	4	2	0	1	2	4	0	n/a
	Oldbury Wells	168	177	168	0		33	63	29	52	5	1	3	1	0	0	n/a
	The Community College	108	91	91	1	2	24	24	8	25	0	0	0	0	0	0	n/a
William Brookes	162	199	162	4	3	45	79	27	48	10	0	3	5	0	8	3	

●●●● Admissions Flow Chart – SECONDARY



Please note:
 Appeals will be held May/June 2019.
 Parents who wish to follow this procedure will be notified of the specific date and time with as much notice as possible.

Applying Out of Area

Parents living in the Shrewsbury area sometimes wish to make a preference for a school in that area as well as for schools in either the north or the south of Shropshire. This is perfectly acceptable as you can state a maximum of three preferences on one form. However, please note that the criteria for the Shrewsbury area operate differently from the criteria used for north and south Shropshire schools. Academies may set their own criteria. Please ensure that you have read all the relevant information on [pages 39 – 44](#).

Parents resident in Shropshire sometimes wish to make an application for selective schools such as Newport Girls' High School or Adams' Grammar School which come under Telford & Wrekin Council, or Wolverhampton Girls' High School which is in Wolverhampton local authority's area. When applying for schools out of area, Shropshire residents should name those schools in the application to Shropshire. If a selective school is your preferred school, we recommend that you list this as your first preference. Entrance to all selective schools is based on a selection examination which may be held in the **summer term before the year of application**. If you are considering a selective school, we would recommend that you contact the school directly for more information, as a matter of urgency.

The Shropshire Admissions Team will pass on to other English local authorities any requests for a place at their schools. Parents applying for schools in a different area should also ensure that they have read the information about admissions which is published by and available from the appropriate local authority. Different authorities operate different admissions policies.

When Shropshire residents state a preference for schools outside the Shropshire local authority area, we will co-ordinate the application details with the relevant authority ([see p8](#)). Please bear in mind that

you may be responsible for all travel arrangements and costs.

A Summary of the Secondary Transfer Application Process:

- Read all the information in this booklet about the admissions process before making your applications.
- Read Frequently Asked Questions on [pages 51- 57](#) and read the appropriate admissions criteria.
- Visit all schools in which you might be interested – Open Evening dates are on [page 38](#) - before making your application.
- Contact the Admissions Advisers if you would still like further information or help. Please do not rely on information from headteachers, school staff, parents, neighbours or estate agents.
- Apply through your home local authority.
- Give the maximum number of preferences (three for Shropshire applicants), and don't name the same school three times.
- Apply by 31 October 2018 at the latest.
- Wait until **1 March 2019** when online applicants can view their results or wait for postal notification which should arrive after 1 March.
- Contact the **Admissions Team** if the allocation letter has not been received by **8 March 2019**.



●●●● Frequently Asked Questions

Apply

How do I apply for a school place?

If you are applying for a place through Shropshire Council place, you should apply online at www.shropshire.gov.uk. Alternatively you can telephone the Local Authority on **0345 678 9008**.

Once you have considered the information included in this booklet, and if possible having visited schools, you should then indicate three preferences in priority order in your application.

How do I apply online?

If you have an email account you can apply online at www.shropshire.gov.uk. When making your application you will also be able to access this booklet for more information about how places are allocated. This facility will be available from the beginning of September 2018 (October 2018 for Reception applicants) until the closing date.

How are places allocated?

All schools have a Published Admission Number (PAN) which applies to each year within a school. This means that there is a maximum number of children which can be admitted to a school in each year group. The PAN is agreed with the governing body of the school and is based on the available teaching spaces within a school. The figures set for the admissions year 2019/20 are shown with the list of schools on [pp 24–34](#) for primary schools and [pp 45–46](#) for secondary schools.

If there are more requests for places than the PAN, the school is said to be oversubscribed and places will be allocated according to the oversubscription criteria which are shown on [pages 14–22](#) for primary, infant and junior schools, and on [pages 40–44](#) for secondary schools.

Does the law say I can choose the school my child attends?

The law does not give you the right to choose a school for your child. However it does allow you to express a preference as to which school you would like your child to attend. The Council will try to meet that preference. The same applies to the governing bodies of schools that are responsible for admissions to their schools (such as aided schools or academies).

For those who made application on time in 2018, 95.4% of primary applicants and 91.7% of secondary applicants were successful in application for their first preference school. Those who are not successful usually live outside the school's catchment area or have applied late

How do I know how many places are available?

In this booklet there is a section that gives you information on schools in Shropshire. Under each school you will see the Published Admission Number (PAN); this is the number of places available.

Do I still need to apply for a school if my other children attend there?

Yes. Every application is dealt with separately, but you will have a greater priority for a place if your older child will still be of statutory school age and on roll when your younger child is due to start there. However, if you are applying to an out of area school there will be no guarantee of a place even if you have an older child attending, although you will have a greater priority than other people living out of the area without older children currently in attendance. (See [p42](#) for the definition of a sibling.)

I live outside Shropshire. Can I still apply for a Shropshire school?

Yes. Wherever you live you can apply for schools in other local authority areas although you may be responsible for all travel arrangements and costs. Please read the information on [page 7](#). If you are unsuccessful at a Shropshire school you are advised to contact your home local authority to find out what other options are available to you.

How do I know if I am in the catchment area for a particular school?

Catchment area maps are available on our website www.shropshire.gov.uk on the General Map Viewer. Alternatively you may wish to contact the Customer Service Centre or the Admissions Team. In most cases, there will be one primary school and one secondary school designated as the catchment school, but there are a few exceptions. **Please note that the Admissions team will be the body which determines any uncertainties about catchment areas or distances from home to school.**

●●●● Frequently Asked Questions

My ex-partner and I share care of our child in equal measure. Which address will be considered the home address?

The Admissions Team will need to know which school nights are spent with each parent. If this does not result in a majority of school nights with either parent, the Admissions Team will be unable to determine the home address this way. In such cases, the parent who receives the Child Benefit for the child will be considered the main carer and their address will be determined to be the child's home address for school admission purposes.

My child is looked after by a childminder/ friend/ grandparent/another family member during the week. Can I put their address on the application form?

No. The application must come from the genuine home address of the child at which he/she is expected to reside which, in most cases, would also be the address of the person who has parental care of the child. Unless your child is formally or legally cared for by someone other than his/her parent(s), then the address of the parent is the one we expect you to give. A place may be lawfully withdrawn if the information given in your application is considered by Shropshire Council to be fraudulent or misleading. For example, if arrangements are made for the child to reside temporarily with extended family members or friends within a school catchment area this will not be regarded as the genuine home address.

False addresses and misleading applications...

Shropshire Council takes all necessary steps to verify that addresses are genuine through whatever sources of information are available to us, and this may include home visits by a Shropshire Council officer. If the Admissions Team do not consider that sufficient proof is provided, we will allocate a place based on what we believe to be the substantive address.

Parents must not use a business address, grandparent's friend's or other family member's address. Shropshire Council may disregard short-term tenancy agreements where the substantive property remains unsold or is rented out. A false claim of relationship breakdown where reconciliation follows immediately after allocation may lead to the withdrawal of the offer of a place.

Failure to inform the Admissions Team of a change of address may result in a school place being offered in error. In this case, the offer of a school place will be withdrawn. A local authority can withdraw the offer of a place even after a pupil has started at a school.

My former partner and I are now separated and we cannot agree on our preferred schools. Which application will you accept?

Shropshire Council is unable to arbitrate when parents cannot agree. Where conflicting applications are submitted or an objection is raised, the application will be suspended until either agreement is reached or the matter has been settled by the court. This should be given urgent attention to avoid your child being disadvantaged or left without a school place. If you cannot agree you should seek independent legal advice and, if necessary, an appropriate court order, before submitting the application. The address given should be that of the parent/carer named in the court order.

Preference

What if you cannot offer any of my preference schools?

If we are unable to offer a place at any of the schools named in your application, we will offer a place at the nearest school to your address with places available once all on-time applicants have been considered. This may not be the nearest school to your home or your catchment area school and you may then be responsible for your child's transport arrangements to that school. The Council does not automatically consider a place at your "in area" school unless you named it as one of your preferences. After all applicants have been considered, your nearest school may be full.

I do not wish to give more than one preference on my application form. Will this disadvantage me in any way? ([See page 35.](#))

It may well do, so we strongly recommend that you put more than one preference, particularly if you do not intend naming your nearest or catchment area school. If you only put one preference on your application and you are not successful in obtaining a place at that school we shall offer the nearest school with vacancies (see above). Writing the same school three times on your application form does not strengthen your case for that school and wastes the opportunity to use your preferences.

●●●● Frequently Asked Questions

What will happen if I do not want to send my child to my local or nearest school?

Most schools have their own separately designated catchment area, but you can express a preference for any school in or out of your area. However, if you live outside the designated area and the school has more applications than there are places available, your application will have a lower priority than those who live in the catchment area. If your preferred school is not full, you will be allocated a place no matter where you live, but if not your nearest or catchment school, you may be responsible for transporting your child to that school (see [p66-68](#)).

Can I change my preferences?

After the closing date for applications but before allocation you cannot change your preferences unless it is because of a change of circumstances (e.g. house move by the deadline on [p54](#)). If you wish to change your preferences after the allocations have been made then you can request this at the review stage, but remember the school you ask for may be full at that stage. It is important that you carefully consider all the options before completing the application.

If I name a school as my first preference will I have a better chance than someone who names it as their second preference? (See page 35.)

No. The Government requires all local authorities to use an "Equal Preference" scheme. Shropshire has in any case always used this method. First of all we consider your first preference and if we can offer it, we will. If we cannot offer it because the school is oversubscribed and you were ranked a lower priority, then we will consider your second preference alongside all the preferences from other parents for that school using the admissions criteria. If neither your first nor your second preferences can be offered then we consider your third preference alongside all other preferences for that school. Your application will be ranked in terms of oversubscription criteria, not in terms of your preference for the school.

If I do not make an application for a school will you "direct" me to a school which I do not wish my child to attend?

No. Shropshire Council cannot "direct" you to send your child to a particular school. If we are unable to offer your application preferences we can make an alternative offer. If you have not applied to any schools, we can inform you which

schools have places available. As a parent/carer you are responsible for ensuring that your child accesses appropriate education. The Admissions Team can provide help and guidance but the Council cannot be held responsible for not meeting your preferences or for your omission to submit an application.

There are children living further away from my preferred school who have been offered places, but we have not been successful. Why not?

There could be a number of reasons which relate to the individual circumstances at the time of the applications. One is that we have given a higher priority to children with special needs, or children in Public Care, adopted children or those who have a specific medical reason. It may be that some have older siblings still at the school. If you think that there has been any form of injustice, such as a distance not having been measured correctly, please raise this with the Admissions Team, at the review stage if applicable. ([See p58](#)).

Moving House

I shall be moving house before the date my child is due to start school. Which address should I give on my application form?

Shropshire Council require a copy of written confirmation from your solicitor that you have exchanged contracts on a property, or a signed copy of a tenancy agreement, to consider a new address, plus confirmation that you have sold or left your previous property. If you have reached this stage at the time you make your application, then the new address is the one that should be given, with a note of explanation plus the required written evidence as stated above. However, if the arrangements have not been completed please give your current address, and then inform the Admissions Team of any change of circumstances **without delay** once you have proof of the house move. See the note on [p54](#) for cut off dates for house moves.

If you move after you have applied or after a school place has been allocated, you should inform the local authority immediately. If you have a second home you must give proof of the address at which you reside for the majority of the time. We can withdraw a place offered in error even after a child has started at a school if a change of address should have been notified to the Admissions Team, but has not.

●●●● Frequently Asked Questions

Please note that short term tenancy arrangements or temporary moves to live with friends or relatives may not be accepted. If you own a property and take out a rental agreement on another property, we may not accept the rented property's address until the other property is sold.

How will distances be measured from the home address to the school?

A computerised mapping system is used for measuring distances. The measurement is taken as a straight line from where the home address is pinpointed by the computerised system to the nearest appropriate entrance gate of the school. Where the address is in a block of flats, the lowest number or flat nearest to the ground floor will be deemed to be the nearest distance.

My partner and I live at the same address and both have children from previous relationships living with us. Are they classed as siblings?

Where children are permanently living at the same address as part of the same family unit, they will be classed as siblings for the purpose of school admission applications. In other words we will accept brother or sister, step-brother or stepsister, half-brother or half-sister of compulsory school age all living at the same address as well as fostered and adopted siblings. However, this does not apply where cousins or other relatives are staying on a temporary basis in order to create "in area" status. The sibling connections must apply at the start of the term when the younger sibling is due to start at the school. Please note that where older children are moving or have moved on to the sixth form the sibling connection does not apply (except for some own admission authority schools – see [p40-41](#)) since there is (a) no guarantee of the older pupil being offered a place by the time the allocations are made; (b) the GCSE results may mean that an alternative educational route is followed; and (c) not all schools have a sixth form.

What if my application form is late?

Online/telephone applications must be submitted by the closing dates. **After these dates the online application facility will not be available.** Shropshire Council cannot be held responsible for an application form which goes astray, especially if posted without proof of posting.

Closing Dates

Primary/Infant/Junior:

Closing date: **15 January 2019**

Secondary:

Closing date: **31 October 2018**

After the closing dates we will only handle late applications where there has been a serious illness or bereavement in the family in the period shortly before the closing date, or where a family has moved house after the closing date (up until 4 weeks before the allocation date), or a change which affects how an application would be considered. Documentation to verify these circumstances must be submitted with the late application. Latest dates for these exceptional circumstances are:*

Deadline for New Applications/Changes of Preference due to Change of Address:

Primary/Infant/Junior:

Cut-off date: **8 March 2019**

Secondary:

Cut-off date: **4 February 2019**

Thereafter, further late applications will be considered at the review stage, prior to any appeals and/or at the end of each week up until the start of the school Christmas holidays.

Is there any financial charge associated with making an application to a school?

There is no cost associated with the admissions process to any Shropshire state-funded schools.

My child has some medical problems which can best be managed through attendance at a particular school. Will this be considered?

In such cases parents should submit written evidence from the GP and a medical specialist with the application. Shropshire Council may investigate such cases. For a place to be offered due to medical reasons, Shropshire Council would need to be satisfied that the medical circumstances* make it essential for the child to attend a particular school. Most schools can manage a wide range of medical issues, such as asthma, ADHD, allergies and diabetes, and therefore attendance at a specific school for medical reasons has to have a strong case for it to succeed.

* Documentation to verify this will be required with application.

●●●● Frequently Asked Questions

When will I be informed about the allocation of a school place?

Allocation Days are when the results will be posted. Shropshire Council sends post by 'second class' to all applicants on the following dates:

National Offer Days

Primary Allocations posted out on

16 April 2019

Secondary Allocations posted out on

1 March 2019

Online results will be made available on the above National Offer Days.

If letters have not been received within a week of these dates, applicants should contact the Admissions Team.

Applicants will not be told the results of their applications over the telephone until the day after the allocation days so please do not phone us on **1 March or 16 April**. This also applies to the Review dates so we will not be able to inform you until **10 May (for Primary) or 22 March (for Secondary)**. The Council's Admissions Team will also send out letters on behalf of own admission authority governing bodies.

Appeals

What can I do if my application is not successful?

You can request a review and/or an appeal for your child to be added to the waiting list. Your allocation letter will explain how to do this and an appeal form will be provided. Sometimes places which have been allocated are no longer required and these vacancies can then be re-allocated in accordance with the admissions criteria, but only to those requesting to be placed on the waiting list for review and/or appeal. At this stage we will also consider any late applications or changes of preference which could not be considered earlier. ([See p58-59](#) for more details on the waiting list and appeal stage.)

What will happen if I am not offered any of my preferred schools?

This does not happen very often. However, it has occurred in a few cases particularly where parents or carers have not stated 3 preferences, or where the catchment school is not included as one of the preferences. In such cases a place will be offered at the nearest school with places still available. Applicants will have the opportunity to request to

be placed on a waiting list for their original preferred school or for other schools and, if necessary, an appeal. ([See p58-59](#) for more details on the waiting list and appeal stages.)

What if I am still not successful when the waiting list is reviewed?

You will be informed whether you have been successful at the review stage. If you are not successful we can keep your name on a waiting list in case places become available at a later date, and/or we will arrange for an appeal to be heard by an independent appeal panel if you wish. Not all appeals are successful. The panel will have to weigh up the situation at the school against your personal circumstances. ([See p58-59](#) for further details.)

Can I put my child's name on a waiting list?

Parents who have been unsuccessful in application for admission at the start of Reception year (infant and primary schools), year 3 (junior schools), and year 7 (secondary schools) can, on request, be added to the waiting list. A review will take place a few weeks after the allocations date and you will remain on this list if you wish and/or if you continue to the appeal stage. The following parents will automatically be kept on a waiting list, unless they specifically decline and accept the offer of a place at another school:

1. Any new applicants who have moved into the oversubscribed school's area after the date of appeals.
2. Anyone specifically requesting to be kept on the waiting list but who does not wish to take their case to appeal.

The waiting list will be maintained by Shropshire Council for the first term of the academic year of admission.

If any vacancies arise they will be offered to those people on the waiting list in strict accordance with the published admissions criteria. At the end of the term, Shropshire Council will cease to operate the waiting list.

Shropshire Council operates a Fair Access Policy with regard to vulnerable and hard to place pupils, a copy of which can be obtained from our website or the Admissions Team. Children placed in schools through this policy will take precedence over children on a waiting list.

●●●● Frequently Asked Questions

Other

I have been told by the headteacher (or a member of the teaching staff) that my child will be offered a place at the school.

For the start of Reception year (infant and primary schools), year 3 (junior schools), and year 7 (secondary schools) neither the headteacher/staff members nor individual governors can give any indication of whether applications to their particular school will be successful.

The School Admissions Code states: “Admission authorities **must not** provide any guarantees to applicants of the outcome of their application prior to the formal notification of any offers of a place in a suitable school by the home local authority.” and “The offer to parents must be made by the home Local Authority”.

Mid-term applications for places in any other year group should be made directly to the school and offers will be made by the school themselves.

I have twins/triplets. Will my children be able to go to the same school?

Shropshire Council will endeavour to offer places for all of twins/triplets for the same school.

Infant and Primary Schools only

My child attends the nursery class/foundation class at the school. Do I still need to apply for a school place?

Yes. We cannot emphasise enough that there is no priority given to children who have attended a nursery or pre-school on the school site.

Applications to the nursery and to the school are quite separate and attendance at a particular nursery gives no guarantee of a school place. Even where there are foundation stage arrangements (that is, a mixed unit with both pre-school and Reception age children), there is no guarantee of the place being offered for the pre-school child to continue at the school into Reception. Despite telling parents there is no linkage (even where a nursery is on the same site), regrettably some parents fail to make an application and then expect a place to be allocated, or make an application and then express surprise when they are not allocated a place but are signposted to the appeal process.

I put my child’s name down at the school a year or two ago, so do I still need to apply?

Yes. All applications have to be made via Shropshire Council for primary school places and considered at the same time. Some schools will keep a list of parents who are interested in sending their child to the school, but **this is not a formal application and does not give any priority for a place.**

Junior Schools only

My child attends an infant school, do I need to apply for the junior school?

Yes. When your child is in year 2 at an infant school you will be advised to read this booklet and to make an application. Most parents/carers of children who have attended an infant school will wish to apply for the “linked” junior school. It is also possible to apply at this stage for a primary school in the area, but parents must be clear on whether they wish their child to transfer at the end of year 2 or whether they want them to transfer during the course of year 2 as a mid-term admission if the school has places available. Please see note on p15 which explains that no sibling criteria applies between “linked” infant and junior schools.

Will children who have attended the infant school get priority for places at the junior school?

No. Shropshire Council’s admissions criteria (academies may differ) are the same for admissions to most junior schools as those used for primary and infant schools. Therefore parents who live outside the catchment area with older children at the junior school may lose their child’s place to applicants who have recently moved into the catchment area for the junior school. Those who are unsuccessful have the right of a review and, if necessary, an appeal.

Secondary Schools only

Is my child’s primary school a “feeder” school to a particular secondary school?

Shropshire Council does not operate a general “feeder” school system. There is no guarantee that having attended a particular primary school will secure a place at a particular secondary school. However, in the north and south of the county children living out of area who attended a primary school in the secondary school’s catchment area have a slightly higher priority above out of area children who have not. ([P44.](#))

●●●● Frequently Asked Questions

However, this still does not give a guarantee of a place particularly when the school is full with in area children or those with siblings at the secondary school.

What is the difference between the oversubscription criteria to Shrewsbury secondary schools and those in the north and south of the county?

Schools in the north and south of the county serve more rural areas of Shropshire and are usually several miles apart. Therefore they each have their own designated catchment area. In Shrewsbury, however, the secondary schools are closer to each other and it is not appropriate to give them their own catchment areas. The whole of Shrewsbury is classed as one large secondary catchment area and priority is then given to Shrewsbury residents who apply to their nearest school (by a straight line measurement from the home address to the nearest gate at the school). This is called the "Nearest School Test". ([Please see further details on p43.](#))

Parents should also be aware that academies can set their own criteria which may be different to Shropshire Council's.

I understand that some schools had Specialist College status in certain subjects. Does this mean that my child will be given priority because s/he has an interest or aptitude in that subject?

No. None of the schools in Shropshire have admissions criteria which allow them to select a proportion of pupils due to a specific interest or aptitude. In the spirit of comprehensive education for all pupils, Shropshire Council schools wish to continue to serve their local children and all schools have a broad curriculum.

My child has attended some "Taster Sessions" at my preferred school. Does this mean that s/he will have a better chance of getting a place at that school?

No. There are a number of initiatives to help primary school age children get used to the idea of what secondary schools are like, and secondary schools share some of their expertise and facilities with local primary schools. However this makes no difference at all to the allocation process which is

primarily based on your home address and not the primary or junior school your child attends. Please help your child to understand that there is no guarantee of a place in these circumstances, and please do not raise their expectations unnecessarily if they have attended a "taster session".

There is a bus service which runs from the end of my road to the school I prefer for my child. Does this mean my child is entitled to go there?

No. There are a number of schools which arrange transport from villages outside their catchment areas because of the demand from children who have been successful in the past or because of sibling connections. Such arrangements, however, do not change the catchment area or give any entitlement to a place at the school, even if you have neighbours whose children access such buses. Please [see pages 66-68](#) for full details about transport entitlement. The existence of a bus service is not a valid reason for the allocation of a school place.

I do not live in Shropshire but I wish my child to attend a Shropshire secondary school. How should I make my application?

If you live in an English local authority (LA) other than Shropshire you must make your application to your home local authority, but you may include on that form any Shropshire school(s) as your preferences. Please ensure that you have read information from your home local authority as well as from Shropshire on the admissions procedures used by each authority. Your home local authority will write to you on allocation day informing you if you have been successful. ([See p8](#) for more details.)

If you live in Powys or Wrexham you would be better to apply through your home local authority. However, Shropshire Council will accept your application and we shall inform your local authority of your application. If you are currently living in other parts of Wales, Scotland, Ireland or overseas please apply directly to Shropshire once you have a Shropshire address. We will write to you on allocation day informing you if you have been successful.

●●●● Waiting Lists and Reviews

This information applies to applications for Reception, transfer to junior and transfer to secondary school. For mid-term applications [see pages 60-61](#).

What can I do if I am not offered the school I want for my child?

When your allocation letter arrives (during the first week of March 2019 for secondary applicants and mid-April 2019 for primary applicants) an appeal application form will be included with your letter. (Or you may prefer to apply for an appeal online at <http://www.shropshire.gov.uk>.) If you complete an appeal application, the Admissions Team will include your child on a waiting list. Your application will then be reviewed and your child will be considered for any places released at the school. To be included in the review, the form must be returned by 15 March 2019 for secondary and 3 May 2019 for primary, infant or junior schools.

The Review will check: (1) that the published admissions criteria set out in this booklet have been correctly followed and, (2) that all the circumstances relevant to these criteria have been considered. If there are any serious medical circumstances which demonstrate that attending the particular school is essential to the medical well-being of your child, and which have arisen since submission of the original application form, details should be given at this stage along with appropriate medical evidence from a doctor.

We reserve the right to check the essential nature of the medical condition with your medical practitioner and your child's current school. Such evidence should be sent to the Admissions Manager at the address given at the front of this booklet ([p4](#)).

At the review stage it is possible that some places allocated originally are released because circumstances have changed and some families no longer wish to take the places offered. These places will be reallocated only to those who have requested a review by returning a completed appeal form and in accordance with the admissions criteria. Your application will be reviewed by a senior officer in the Learning & Skills Group. We will write to let you know the outcome on 22 March 2019 (secondary schools) and 10 May 2019 (primary schools).

What happens if I am not successful at the Review stage?

If you are still not satisfied, under the 1998 School Standards and Framework Act you have a statutory right of Appeal to an Independent Appeals Panel. All Appeals have to be made in writing and you will be asked to give the reasons why you still wish to be allocated a place at your preferred school.

Is there a Waiting List?

Waiting lists are formed after the allocation process. There will be a Review in light of any vacancies which may have occurred and waiting lists will then run for the first term of the academic year.

Fair Access Protocol

The Department for Education (DfE), requires all Local Authorities (LA) to have a Fair Access Protocol. Shropshire Council has agreed a protocol with headteachers and as a result schools may be required to make a place available to pupils who meet certain criteria, even if the school is oversubscribed. (The protocol is available to view on our website www.shropshire.gov.uk or by contacting the Admissions Team to request a copy.) Pupils who fall under any of the criteria, and who are without a school place, must take precedence over children on a waiting list attending another school.

●●●● Appeals

What happens at an Appeal?

Appeals are heard by an Independent Panel. Parents/carers can put their case **in person** to the Appeals Panel. Personal circumstances that the Admissions Team are unable to consider at the initial allocation stage or at the review, can be considered alongside distance and other considerations by the Panel. The Panel's decision is final and binding on all parties – the admission authority (which in most cases is Shropshire Council), the school and the parents.

Where the Panel receives a number of appeals for the same school they will hear them all on the same or successive days. There will usually be a 'plenary' session to which all parents/carers are invited and where a presentation is made by the Council's representative, sometimes supported by the headteacher or governor of the school, explaining why there would be difficulties in accepting any more pupils at the school. Appellants then have individual appointments for presentation of their own personal circumstances and reasons for wanting the particular school.

Infant Class Size Appeals

If your child is of Reception, Year 1 or Year 2 age you may have been told that the grounds on which a place has been refused is because of Infant Class Size Regulations. The Government passed laws which restrict infant classes to 30 pupils taught by one qualified teacher. You still have the right of appeal, but you should be aware that the grounds on which the Panel may allow a place at the school are very restricted. If the Panel is satisfied that the way in which places were offered to the children who are already in the school was correctly administered and if the organisation of class sizes could not remain in line with the regulations if another child were to be offered a place, then the Appeal Panel would be unlikely to offer a place to your child.

Can I get support for my secondary school appeal from my child's current primary headteacher/teacher?

The Local Authority has advised headteachers that letters of support should not be written as they can be deemed to be prejudicial to the outcome of an appeal, so please do not approach the headteacher or teacher at your primary school for such letters, nor indeed anyone on the Governing Body.

What can I do if my appeal is not successful?

Sometimes parents will write to their local M.P. or Councillor thinking that this will change the decision of the panel, but the decision of the Appeals Panel can only be challenged in the High Court. However, if you feel that the process was flawed (in other words, maladministration occurred in the way the appeal was handled) you have the right to put your case to the Local Government Ombudsman or the Education & Skills Funding Agency in the case of academies. They are unlikely to overturn a decision made by an Independent Appeal Panel. However, if the way in which the hearing was held is found to be flawed, they may order a fresh appeal.

I wish to move my child from their current school, but have been told my preferred school is full. Do I have the right of appeal?

Whether your child is moving to start a new stage at school (i.e. Reception, Year 3 in junior school or Year 7 in secondary school), or because you are moving house or are unhappy with the school your child currently attends, you have the right of appeal if refused a place at the school.

The appeal process will operate as already explained in this section although in-year applications are unlikely to involve a group plenary session.

●○○○ Transfers and Mid-term Applications

When thinking of moving your child midterm or part way through the primary or secondary school stage we would advise parents to discuss this with the child's current headteacher and that careful consideration should be given to whether such a move will be of benefit to your child and his or her educational progress.

I wish to change my child's school. What should I do?

The regulations have changed for school transfers (midterm or "in-year" applications).

If you would like to change your child's school to a Shropshire school, you should contact the school direct. You will need to complete a mid-term application form available from any Shropshire school or from Shropshire Council's website

<https://shropshire.gov.uk/school-admissions>

If you wish to apply to a school outside Shropshire, please contact the relevant local authority. (Details on page 68.)

The application form enables parents to apply to up to 3 schools of their preference. Any documentary evidence in support of the application should also be included. Places should only be allocated a maximum of six school weeks before the place is required.

Any place offered must be taken up within six school weeks or a half-term of the offer, or the place may be withdrawn.

Unsuccessful Applicants

Where applicants cannot be offered their preferred school, they will be informed of the independent appeals process. Some mid-term applications will need to be considered using the Fair Access Protocol ([see p58](#)).

In-Year or Mid-Term applications from Service Families

When service personnel are given a confirmed posting order to the Shropshire Council area, Shropshire Council works with service families to remove potential disadvantage for service children. This is in accordance with Paragraphs 2.15 and 2.18 of the School Admissions Code.

If service personnel cannot provide a Shropshire address but are in possession of a posting order to Shropshire, or an official letter with a relocation date, a Unit postal address or quartering area address will be used when considering an application against oversubscription criteria.

Shropshire Council works with all schools in the local authority area to facilitate the admission of service children to their designated catchment school. Children of service personnel posted to Shropshire may be admitted to the designated catchment school as an exception if the school is oversubscribed. Application should be made to the school along with the appropriate posting order or letter. Please contact the Admissions Team for any advice.

School places at the catchment school will be offered to children of service personnel without delay. However, where application is made for an oversubscribed school that is not the designated catchment school for the service address, it is likely that the application would be declined and parents would be informed of their right to appeal along with the offer of a place at their catchment school

●●●● Transfers and Mid-term Applications

Can I keep my child at the same school even when I move address?

Once your child has started attending a particular school and then you move house your child may remain at the same school, as long as you can continue to get them to that school.

Will my child qualify for free school transport?

You will not necessarily qualify for transport if the school your child has moved to is not the catchment area school or nearest with places available. If you are already in receipt of free school transport, that privilege may be withdrawn, and you may have to pay for a seat under the temporary seats payment scheme. Parents need to be aware that the temporary seats payment scheme only exists when there are vacant seats on the transport currently provided and can be withdrawn at short notice.

If my child cannot go to the nearest school will they receive free school transport?

In those instances where you are unable to gain a place at your catchment area or nearest school following an appeal because the year group is full, you may be eligible for free school transport to the next nearest alternative school if it is more than 2 miles for primary age children or 3 miles for secondary age children by the shortest walking route. Integrated Passenger Transport Services will be able to advise you on entitlement. [See page 68](#) for contact details.

I wish to move my child from their present school at the start of the next academic year, when should I apply for a place?

School places should not be reserved for more than half a term in advance, except for the normal admissions rounds (i.e. for Reception, year 3 in junior schools and year 7 in secondary schools). Where parents wish their child to move at other times, they

should apply no more than 6 school weeks in advance. If the school has places available at the time of application then a place can be offered. If the school is full then an appeal can be arranged. If the place is not taken up by the start of the new half term or within 6 weeks (whichever is the earliest) the offer may be withdrawn. The only exception to this is for applications for a boarding place for existing pupils at Thomas Adams School, where applications may be considered earlier in the year where necessary, particularly where parents have to work abroad.

What should I do if the school is full?

You need to be aware that moving into a school's catchment area gives no guarantee whatsoever that a place will be made available at that school and neither the school nor Shropshire Council are legally obliged to provide a place for your child at the catchment area school. However, if you live in Shropshire, we will have to ensure that a school place is made available at the nearest school with vacancies.

If you are refused a place at your catchment school because your child's year group is full, please contact the Admissions Team for advice. If you cannot get a place for your child in any suitable school, you may need to go through the appeals process. This is important as free school transport will not normally be provided to a more distant school unless parents have been refused a place at appeal at the nearest or catchment school. Appeals will normally take 3 or 4 weeks to arrange during term time only. No appeals are heard during the school holidays, and this may mean you will have to wait several weeks until the appeal is scheduled. In the meantime, ensure that your child attends either the school already offered or their current school if possible.

●●●● Special Needs

What provision is made for children with Special Educational Needs? (SEN)

Shropshire Council provides a range of services for children and young people who have Special Educational Needs (SEN) and/or disabilities (SEND). Most children's special educational needs can be met in their local mainstream school or early years setting, sometimes with help from outside specialists. Wherever possible children with SEND will be taught in a mainstream setting. However, occasionally, it may be appropriate for children to attend a specialist school setting.

For children who have complex special educational needs and who may access specialist services it may be necessary for Shropshire Council to undertake a joint Education, Health and Care Needs Assessment (EHCNA). This will help to identify exactly what your child's special education needs are and the provision that will be required to meet these needs.

When the assessment is completed a decision will be made about whether your child needs an Education, Health and Care Plan (EHCP), in order to support him/her to prepare effectively for adulthood. An EHCP provides information about your child's needs, the provision to achieve the identified outcomes, across education, health and social care and how services will be provided.

The EHCP will be reviewed at least once a year. Your child's progress towards agreed short-term outcomes will be reviewed more frequently. You

and your child should be involved in all reviews.

Every child is entitled to access mainstream school provision within the local community. Our policy is to include all children with special educational needs into mainstream settings where this is in their best interests. The majority of children with an EHC plan will attend their local school. However, we recognise that special schools and specialist early years settings and post-16 providers and colleges all have an important role in providing for children and young people with more complex SEN. If your child has an EHCP you may choose to request a specialist school or setting.

Details of all Shropshire schools and education settings are published in the Shropshire Local Offer. The Local Offer is able to help you to make a decision about which school you would like your child to attend. All mainstream schools provide support for children with an EHC Plan. You can find out more information about the support that is available by looking at the School Information Report which is published <http://shropshire.gov.uk/the-send-local-offer/> or you could look at the school website or talk to the Special Educational Needs Co-ordinator (SENCo) or Headteacher.

Shropshire Council can provide you with information about which schools are accessible for children with physical difficulties. You can also contact the Headteacher of a school to find out more about the school's accessibility plan and single equalities policy.

Special Needs

If you would like more information about Special Educational Needs please visit the Shropshire Local Offer:

<http://shropshire.gov.uk/local-offer/>

The SEN Team

Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Tel: **01743 254267**

You can also get independent support and advice from:

Shropshire Information, Advice and Support Service (Shropshire IASS) at:
www.cabshropshire.org.uk/shropshire-iass

Shropshire Parent and Carer Council at:
www.paccshropshire.org.uk

Senior Community Paediatrician

Shropshire Community Health
Coral House
11 Longbow Close
Harlescott Lane
Shrewsbury
SY1 3GZ

Tel: **01743 450800**



Opportunities for life...

The Local Offer is your One Stop Shop for services and information relating to Special Educational Needs and Disability. The information and services are there to help you navigate your way through the world of SEND. You can find out about Education Health Care Plans, how to access services, or where your local 'All In' activity is based. With over 500 services to look through, including schools, colleges, health and social care provision, we can help you find the right service for you and your family.

Specialist Provisions in Shropshire

		Age Range	Headteacher	Tel. No.
Generic Learning Difficulties	Severndale Specialist Academy (Incorporating Severndale @ Mary Webb and Severndale Futures) Hearne Way, Monkmoor Shrewsbury SY2 5SL	2-19	Ms S Hobbs	01743 281600
Social, Emotional & Mental Health Difficulties	Woodlands School (Incorporating Acorns Centres) The Woodlands Centre, Tilley Green Wem SY4 5PJ	Years 5-11	Mr R Wilson	01939 232372
Autistic Spectrum Disorder (ASD)	Kettlemere Centre Lakelands Academy Oswestry Road, Ellesmere SY12 0EA	Years 7-11	Mrs S Bellis	01691 622543

●●●● Admissions to Adams House

Boarding Facility

Admissions Policy

Adams House offers boarding for students of Thomas Adams School and Adams College, Wem. The house is run under the control of the Governing Body of the school but application for year 7 places must be made to the home local authority in accordance with coordinated arrangements ([see pages 7-8](#)). For other year groups please [see page 60](#).

Entry to Adams House is through interview and supplementary information form in order to assess suitability for boarding.

The Trustees of Adams House will use supplementary information forms and interviews in order to assess suitability for boarding. This process will be undertaken separate from and prior to oversubscription criteria being applied. Parents may obtain a copy of the form from the Head of Boarding, from Shropshire Council Admissions Team or from their websites.

The ethos of the house is based on the family. The house can take up to 63 boarders (boys and girls). The sixth form rooms are doubles and singles and the majority are 'en suite'. The house staff include the Head of Boarding, Senior House Parent, three House Parents and other assistants.

The boarding fees are set by the school and are currently £9,450 per year, payable termly. The school requires a £1500 Security Deposit which is refunded in the student's final term. Termly fees are paid one month prior to the start of the term. Weekly boarding can also be offered.

Under regulations laid out in the School Admissions Code, Boarding schools must give the required priority to children in care and then next priority to children with a 'boarding need'.

Children with a boarding need include:

- Children at risk or with an unstable background and the children of service personnel who have died while serving or who have been discharged as a result of attributable injury.
- Children of other key workers and Crown Servants working abroad (eg the children of charity workers, people working for voluntary service organisations the diplomatic service or the European Union, teachers, law enforcement officers and medical staff working abroad) whose work dictates that they spend much of the year overseas.

When assessing suitability for boarding, admission authorities can only consider the following two conditions:

- Whether a child presents a serious health and safety hazard to other boarders;
- Whether a child is developmentally suited to a boarding place.

The closing date for applications to year 7 in September 2017 is 31 October 2017. Applicants will be informed of the outcome on national offer day, 1 March 2018.

For further information

The Head of Boarding

Adams House, 100 High Street,
Wem, Shropshire SY4 5DS

Tel: **01939 233311**

Email: adamshouse@thomasadams.org.uk

Or you can visit the website:

www.thomasadams.net/adamshouse

●●●● Admissions to Adams House

Boarding Facility

The school has an admission number of 208, which includes up to 5 Boarding House places for Year 7 in 2018/19. The actual number of boarding spaces taken up at the allocation date in March will become the boarding admission number for the year group and will follow that group through the school.

Admissions Criteria:

Suitable* children with a Statement of SEN or EHCP which names Thomas Adams School will be offered places. After that the admissions criteria will be:

- 1 Suitable* looked after children and formerly looked after children who were adopted;
2. Suitable* children of members of the UK Armed Forces who qualify for Ministry of Defence financial assistance with the cost of boarding school fees;
3. Suitable* children with a boarding need whose parents live outside Shropshire at the time of admission but with sibling attending the school;
4. Suitable* children with a boarding need who live outside Shropshire but with connection to Shropshire -former residence/relatives (not parent) living in County;
5. Suitable* children with a boarding need who live within the catchment area of the school in order of shortest straight line distance from home to school (not boarding house);
6. Suitable* children with a boarding need who live outside the school's catchment area but in Shropshire, in order of shortest straight line distance from home to school (not boarding house);
7. Other suitable* children.

*Suitability to be assessed in line with the guidance in the Admissions Code of Practice.

Where places are not taken up for the start of Year 7, those places will be made available for day pupils in the Thomas Adams School. Up to 20 boarding places can be offered in Year 12 (continuing boarders from Year 11 would have automatic places amongst the 20).

Mid-Term Applications to Adams House:

Applications for a boarding place at a time other than the autumn term for Year 7 are classed as mid-term admissions. If the number of tuition places at Thomas Adams School are full or oversubscribed, even though the Boarding House has places, the school will need to consider whether they can offer a place. Applications should be made no more than one half-term prior to admission although exceptions to this may be considered. If there are no school places in the appropriate year group and parents are refused a place then they can appeal against the decision.

For further information

The Head of Boarding

Adams House, 100 High Street,
Wem, Shropshire SY4 5DS

Tel: **01939 233311**

Email: adamshouse@thomasadams.org.uk

Or you can visit the website:

www.thomasadams.org.uk/adamshouse



●●●● School Travel and Transport

When deciding on which school you prefer, remember to consider the implications of your child's journey to school. For example there are personal health and environmental benefits of walking to a local school.

Most schools have improved their facilities to support active travellers by providing safer footpaths, separate pedestrian entrances, scooter and cycle parking and waiting shelters.

Many schools have also benefited from safer routes to school projects which have introduced pedestrian crossings, school zones, safety warning signs and traffic calming schemes.

Some schools also support walking by operating 'Walking Buses', 'Park and Stride' schemes and take part in walk to school incentive schemes such as 'WOW' (Walk Once a Week). Schools can provide road safety education, cycle and pedestrian training with the help of Road Safety Officers and Bikeability cycle training instructors.

Ask your school about their School Travel Plan which sets out initiatives to encourage walking, cycling, bus travel and car sharing.

School Travel Plans

To find out which schools have Travel Plans and view Shropshire Council's Sustainable School Travel Strategy, please contact:

Ray Hughes on **01743 254 945**

or go to the Council website

www.shropshire.gov.uk/school-transport

Some key road safety messages

- Set a good example when crossing the road and parking your vehicle
- Teach the Green Cross Code
- Hold your child's hand when crossing the road and explain what they need to do to keep safe
- Keep them close if they are on a bike or scooter
- For older children who are ready to start travelling independently, teach and practice the safest route to school
- Encourage bike helmet wearing
- Be Bright Be Seen

More advice for parents at

<http://think.direct.gov.uk/education/early-years-and-primary/parents/>

Where schools are beyond walking distance we would encourage you to consider if your child would be entitled to free school transport. Free transport is generally only available for travel to the nearest or catchment area school (please see p65 for details and exemptions). If this is not the case, you may be able to pay for a seat under the Temporary Seats Payment Scheme if there are spare seats on a school bus. The charge for seats in this scheme may vary and charges are currently under review. For more details of the cost of the Temporary Seats Payment Scheme, please contact **Passenger Transport Commissioning Group** on **0345 678 9008** or email: schooltransport@shropshire.gov.uk. However we must point out the temporary nature of this provision and that it can and will be withdrawn at short notice should an eligible pupil need to take up that seat. You should therefore always ensure that you have alternative transport provision in place because the local authority will not be able to fund any replacement transport.

Equally it is important for you to be aware that if you are eligible for free school transport and you move home and you do not want to move your child from your preferred school, you may be liable for all transport costs if that school is no longer your catchment or nearest school. There will generally be very few exceptions to this situation. Lack of your own transport is not a reason for the local authority to provide it and you will have full responsibility for getting your child to school in these circumstances. Your preference of school does not therefore confer any accompanying right to free school transport.

(NOTE that normal admissions arrangements apply - a child must have obtained a place before applying for support with travel).

Existing transport networks already provide buses or cars from near to most homes. Normally a bus pass would be issued before alternative arrangements were considered, as the cost of a taxi could be prohibitive.

School Transport

The following pupils are entitled to free transport to their nearest or catchment area school:

- Pupils living beyond a 2 mile walking distance for primary age pupils.
- Pupils living beyond a 3 mile walking distance for secondary age pupils.
- In relation to the shared Shrewsbury secondary catchment area the local authority's designated catchment is determined using the "nearest school test" as defined with in the admissions code.

From September 2008, the Education and Inspections Act 2006 also requires local authorities to provide travel arrangements, as they consider necessary, for eligible children to the relevant educational establishment in the following circumstances:

Secondary age children who are entitled to free school meals, or whose parents are in receipt of maximum level of working tax credit. Entitlement is for travel to one of the 3 nearest qualifying schools. This applies where students live more than two miles, but no more than six miles from the school. Alternatively, entitlement is for travel to the nearest school preferred by reason of a parent's religion or belief, up to a maximum of 15 miles from the child's home.

Transport may also be provided for:

1. Applicants with a statement of SEN or EHCP, may be entitled to travel assistance and will need to complete an application form. Please visit www.shropshire.gov.uk or telephone 01743 253049.
2. Children unable to walk in safety due to exceptional hazards along the route. This requires a formal assessment and will only be granted if all the criteria can be met. Applications would have to be made to the Passenger Transport Commissioning Group (PTCG) regarding a particular route.
3. Disabled parents prevented from accompanying their children along a walking route.

The Entitlement Team (within PTCG) will check on eligibility. They can be contacted at the address and telephone number shown on

[page 68](#). A form (TRAN1) must be completed and returned to them before the start of your child's commencement at school. This can be done by contacting **Customer Service Centre** on **0345 678 9008**. Please note that it is not possible to provide retrospective payments. The onus is on you to make an application on the correct form. Parents should note that eligibility for free school transport will play no part in the allocation of school places by the Admissions Team. It is only after a place has been allocated that eligibility will be checked by PTCG and not before.

Special Notice to: Parents of Pupils living in Cross Houses re School Transport Entitlement

For those pupils living in the village of Cross Houses, the Council's designated primary school catchment area will remain as Christchurch Primary School, Cressage and free school transport will continue to be provided to this school if the home address is over 2 miles from the school as measured by the shortest pedestrian route.

Checks have determined that Condover Primary School is not the nearest primary school to Cross Houses and therefore from September 2014 free school transport is no longer provided to Condover Primary School from Cross Houses for any new pupils on nearest school grounds. However, pupils currently in receipt of free school transport to Condover Primary School (and any of their younger siblings) will continue to be provided with free school transport until they leave Condover Primary School

Special Notice to: Parents of Pupils living in Alveley re School Transport Entitlement

For those pupils living in the Alveley area, the Council's designated secondary school catchment area is Oldbury Wells School in Bridgnorth and free school transport will be provided to this school if the home address is over 3 miles from the school as measured by the shortest pedestrian route.

Checks have determined that Oldbury Wells School is also the nearest secondary school to Alveley and from September 2013 free school transport is no longer provided to Bridgnorth Endowed School from Alveley for any new pupils on nearest school grounds. However, pupils currently in receipt of free school transport to Bridgnorth Endowed School (and any of their younger siblings) will continue to be provided with free school transport until they leave Bridgnorth Endowed School.

●●●● School Travel and Transport

Some Frequently Asked Questions

My nearest or catchment school is full. Will I qualify for free school transport to a more distant school?

Free school transport is normally provided to the nearest or catchment school where the distance criteria is met. However, free school transport to the next nearest school to the home address can be considered where the nearest or catchment school is full and where parents have made a formal but unsuccessful appeal for a place at such a school.

If I am ill and have been transporting my child to school but can no longer do this will the local authority then pick up the cost?

Unfortunately not. It remains your responsibility to ensure that your child attends School and, unless you intend providing Home Education, you need to take all the necessary steps to ensure full attendance. Family, friends, neighbours and nearby parents of pupils at the school should be approached. Alternatively, contact the Admissions Team about moving your child to the catchment or nearest school.

What if my child does not attend the nearest or catchment area school?

You do not have to send your child to the nearest or catchment area school. However, if you exercise your preference and are able to be offered a place for your child at another school, you will normally have to make your own travel arrangements.

Are there safety codes on the buses and what happens if my child does not adhere to the guidance issued?

Safety on buses is of prime importance and parents will be issued with guidance once eligibility is confirmed. Parents should note that non compliance with this guidance (such as not adhering to the code of conduct) can result in transport being withdrawn at short notice. In these circumstances it will be the parents' responsibility to ensure school attendance and not the Council. The cost of any damage will be sought from the parents. CCTV is used on some of our contract services to provide documentary evidence of misbehaviour and may be passed to the police authority if prosecution for criminal damage is required by the bus operator.

What happens if my circumstances change and I am no longer eligible to claim Working Tax Credit?

Eligibility to the extended rights to free school transport to schools between 2 and 6 miles will be assessed every 12 months from the date of the application whilst you are in receipt of the qualifying benefits.

Some schools organise transport for pupils from out of their catchment area. Will my child be able to access this transport?

If your child is allocated a place at that particular school you should enquire there for details of that transport and whether there are places available. Parents need to be aware that there is no guarantee of the permanence of such arrangements. The availability of such transport will not be used in any way in the school allocation procedure nor as an acceptable argument in any subsequent appeal.

I take my child to school as I live out of the catchment. I no longer have access to a car. Will Shropshire now transport my child to school?

No. You will have to make alternative arrangements or endeavour to place your child into the catchment or nearest school where you may then be eligible.

Where can I get further information from?

For any further information about transport please contact:

Passenger Transport Commissioning Group
Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury SY2 6ND
Or Tel: **0345 6789008** Or Email: schooltransport@shropshire.gov.uk
Website: www.shropshire.gov.uk

My child qualifies for free school transport. What level of provision can I expect?

Existing transport networks already provide buses or cars from near most homes. The pick-up point will be within a reasonable distance of the home. Door to door transport is not normally provided.

●●●●● General

Free School Meals

Shropshire Council awards free school meals to families that receive the qualifying incomes.

For more details visit the website, www.shropshire.gov.uk/free-school-meals

Even if you don't want your children to have the meals, claiming for them helps your school and your child. The more eligible parents who claim meals, the more funding the school receives.

If you register for free school meals your child's school will be entitled to a pupil premium of £935 for primary and £1300 for secondary. The Pupil Premium provides additional funding on top of the main funding a school receives. It is targeted at pupils from disadvantaged backgrounds to ensure they benefit from the same opportunities as pupils from less deprived families.

To apply, all you have to do is phone the number on **0345 678 9000** to see if the child(ren) in your care are entitled to Free School Meals.

Free School Meals for Reception, Year 1 and Year 2 children

From September 2014, if you have an infant age child (in Reception, year 1 or year 2) they can receive free school meals even if you don't meet the entitlement criteria and without completing an application.

However, for every pupil registered with the council as eligible due to qualifying benefits, the school will receive Pupil Premium to help raise achievement levels. Each school will decide how to spend the funding and are required to publish details of what they have spent it on and the impact it has had. So that schools (and pupils) can continue to benefit from this extra funding it is important that parents who do receive the qualifying incomes continue to register their claim with the council.

Charging and Remissions

Schools may ask you from time to time to make a contribution towards the cost of a range of activities such as school trips. Some families qualify for additional support for these costs.

Public Examinations

Each school decides which public examinations pupils will take. You can get more information about this from individual schools. Schools normally pay the prescribed fees for secondary age pupils who enter for external examinations, but in some circumstances this is not the case.

- Parents will be expected to pay if a child does not complete the examination requirements or does not sit the final examination without good reason.
- Parents will be expected to pay entry fees for any examinations other than the prescribed public examinations.
- Parents will be expected to pay for re-sits of prescribed public examinations where the school has provided no further preparation for their child.

Contact details

If you would like details of the Local Authority's policy on charging, please contact us on **0345 678 9008**.



Independent Schools

The Local Authority does not pay towards the cost of education at independent schools except for a handful of independent special schools where severe special needs cannot be catered for in a mainstream or maintained special school. We consider that the facilities available in our schools meet the needs of all children. Shropshire Council receives no funding for pupils who are not in our maintained schools that can be transferred to the independent sector, or handed over to parents to help them pay the fees or any transport costs they incur.

●○○○ Admissions to schools with a Sixth Form

The schools listed below offer post-16 education in their sixth form. Students wishing to enter the sixth form of a school that they are already attending have an automatic right to do so as long as they meet the minimum entry criteria. However, there are published admission numbers (PANs) or admission limits on external pupils entering the school for the first time in Year 12. The PAN for pupils who are new to the school in Year 12 are as follows:

Voluntary controlled schools:

Thomas Adams School, Wem 50

Academies/Foundation Schools

Bridgnorth Endowed School	20
Grove School, Market Drayton	20
Idsall School, Shifnal	25
The Marches, Oswestry	30
Oldbury Wells School, Bridgnorth	25
Sir John Talbot's, Whitchurch	30
William Brookes, Much Wenlock	20

Academies and foundation schools are admission authorities in their own right and they determine their own admissions policy. Local authorities are usually the admission authority for community and voluntary controlled schools. However, the governing body of the voluntary controlled school listed above has agreed to the local authority's delegation of responsibility to them for determining admission arrangements to their sixth form. Therefore all state-funded schools in Shropshire are responsible for the admission to sixth forms in their schools.

Further details of sixth form admissions and how to make application, can be found in the local authority's booklet "Parent's Guide to Post-16 Education in Shropshire" available on Shropshire Council's website:

www.shropshire.gov.uk/schooladmissions.

Details of each school's requirements on academic attainment to gain entry to sixth form, or to access a particular course, can be found from the school's website, in the school's prospectus, and/or by contacting the school direct. (Please see the Post-16 Education Guide for contact details.) Academic criteria for entry to sixth form are the same for both external and internal places.

Schools may offer a meeting to discuss options and academic requirements for courses, but this will not form part of the decision process on whether to offer a place.

Where applicants are not offered a place at a school sixth form, this will be because either:

- There are more children eligible for places than places available and the oversubscription criteria have been applied to determine which new applicants are eligible for the places; or
- An applicant has not reached the specified entry requirement.

Any applicant refused a place in year 12 at a school sixth form is entitled to make an appeal to an independent appeal panel whether the child is already attending the school or is an external candidate. Both the individual student and the parent have separate and joint rights of appeal. Where the offer of a place was dependent upon exam results, the appeal must be heard within 30 school days of confirmation of those results. Where the offer is not conditional upon exam results, the appeal must be heard within 40 school days of the deadline for lodging appeals.

The criteria for assistance with transport for post-16 students are different from those aged 11-16 in years 7-11. To apply for assistance with transport for a post 16 student, the form TRAN16 should be completed and returned to Shropshire Council. For further details, please see the "Parents' Guide to Post-16 Education in Shropshire" booklet or visit Shropshire Council's website www.shropshire.gov.uk.

Colleges for Post 16 Students

All colleges of further education and post 16 colleges are self-governing institutions. Each college is responsible for its own admissions and parents are advised to contact these institutions direct.

There are a number of colleges locally:

North Shropshire College

Oswestry Campus

Shrewsbury Road,
Oswestry SY11 4QB
Principal: Mr I Peake
Tel: 01691 688000

Walford Campus

Baschurch,
Shrewsbury, SY4 2HL
Tel: 01939 262100
www.nsc.ac.uk

Hereford & Ludlow College

Castle Square,
Ludlow, SY8 1GD
Telephone: 01584 872846
Principal: Mr I Peake
www.hlcollege.ac.uk

Shrewsbury Colleges Group

Shrewsbury College

London Road,
Shrewsbury, SY2 6PR
Telephone: 01743 342342

Shrewsbury Sixth Form College

Welsh Bridge Campus,
Priory Road,
Shrewsbury, SY1 1RX
English Bridge Campus,
Abbey Foregate,
Shrewsbury, SY2 6AA
Telephone: 01743 235491
Principal & Chief Executive: Mr J Staniforth
<https://www.scg.ac.uk/>

Telford College

Haybridge Road,
Wellington,
Telford,
TF1 2NP
Telephone: 01952 642200
Principal: Mr G Guest
www.telfordcollege.ac.uk

16-19 Bursary Fund

If you're aged between 16 and 19 years and think you might struggle with the costs for full-time education or training you may receive a bursary.

Students most in need will be eligible to receive a bursary of £1,200 a year. This group includes young people that are:

- in care
- care leavers
- claiming income support or universal credit
- disabled who receive Employment Support Allowance who are also in receipt of Disability Living Allowance or Personal Independence Payments.

Other students facing genuine financial difficulties may be awarded a bursary at the discretion of their school, college or training provider. With the exception of the £1,200 bursaries for students most in need, they decide on the amount. They will also decide when bursaries are paid and will set conditions that students should meet to receive a bursary, for example, linked to behaviour or attendance.

Further details can be found from the website:

<https://www.gov.uk/guidance/advice-for-young-people-16-to-19-bursary-fund-guide>

Raising the participation age (RPA)

The Government increased the age to which all young people in England must continue in education or training. This does not mean young people must stay in school; they will be able to choose one of the following options post-16:

- full-time education, such as school, college or home education
- an apprenticeship
- part-time education or training if they are employed, self-employed or volunteering full-time (which is defined as 20 hours or more a week).

From September 2015 all young people have had to continue in education or training until their 18th birthday. For further information visit:

<http://media.education.gov.uk/assets/files/pdf/f/raising%20the%20participation%20age%20-%20information%20for%20young%20people.pdf>

●●●● Out-of-County Schools

If you wish to make a preference into a school maintained by a local authority school outside Shropshire, you should contact the relevant Local Authority. However, if you live within Shropshire you should include your applications to out-of-county schools on a Shropshire application form and we will pass them on. Addresses and telephone numbers of neighbouring authorities are:

Chester and Cheshire West

School Admissions Team

Wyvern House

The Drummer

Winsford

Cheshire CW7 1AH

Tel: 0300 123 7039

Email:

admissions@cheshirewestandchester.gov.uk

Cheshire East

School Admissions Service

Floor 2, c/o Municipal Buildings,

Earle Street,

Crewe

CW1 2BJ

Telephone: 0300 123 5012

Email: admissions@cheshireeast.gov.uk

Dudley

School Admissions Service

The Council House, Priory Road

Dudley

DY1 1HF

Telephone: 0300 555 2345

Email: admissions.cs@dudley.gov.uk

Herefordshire

School Admissions Team

Plough Lane, Hereford HR4 0LE

Telephone: 01432 260925 / 260926 /

261574 / 383168

Email:

schooladmissions@herefordshire.gov.uk

Powys

Admissions & Transport Team

Schools Service

County Hall

Llandrindod Wells LD1 5LG

Telephone: 01597 826477

Email:

admissionsandtransport@powys.gov.uk

Staffordshire

School Admissions Team &

Transport Service, 2 Staffordshire Place,

Tipping Street STAFFORD ST16 2DH

Telephone: 0300 111 8007

Email: admissions@staffordshire.gov.uk

Telford & Wrekin

School Admissions Team, Education &

Corporate Parenting, 6A Darby House

Telford TF3 4JA

Telephone: 01952 380901/3/4

Email: admissions@telford.gov.uk

Wolverhampton

School Admissions Transfer Section

Wolverhampton City Council,

Schools, Skills and Learning,

Civic Centre, St Peter's Square

Wolverhampton

WV1 1RR

Telephone: 01902 551122

Email:

schooladmissions@wolverhampton.gov.uk

Worcestershire

The School Admissions Team

Babcock Prime, Prime House,

Woodbury Lane,

Norton,

Worcester

WR5 2PT

Telephone: 01905 822700

Email:

primeschooladmissions@babcockinternational.com

Wrexham

Admissions Team, Education Department,

Children & Young People Service

3rd Floor, Lambpit Street

Wrexham LL11 1AR

Telephone: 01978 298991

Email: admissions@wrexham.gov.uk

For contact details of other local authorities, please see www.gov.uk/find-your-local-council



Important Dates

Date	Secondary	Primary
12 September 2018	Parents' Guide to Education booklet available to parents online	
September 2018	Online application process available until closing date	
31 October 2018	Closing date for applications - any late applications cannot be considered until all those received on time have been allocated	
15 January 2019		Closing date for applications - any late applications cannot be considered until all those received on time have been allocated
1 March 2019	Letters posted out and emails sent informing secondary applicants of allocated school	
1 March 2019	Online applicants able to view results online	
15 March 2019	Deadline for Review requests	
22 March 2019	Review applicant results released	
16 April 2019		Letters posted out and emails sent informing primary applicants of allocated school
16 April 2019		Online applicants able to view the results online
3 May 2019		Deadline for Review requests
10 May 2019		Review applicant results released
May/June/July 2019	Appeals heard (May/June)	Appeals heard (June/July)

●○○○ School Term and Holidays 2019/20

Please be aware that there can be variations between schools and we would recommend that you contact your child's school directly to confirm the school's term and holiday dates.

Autumn Term 2019

Main Term Tuesday 3 September - Friday 20 December (inclusive)

Half Term Monday 28 October - Friday 1 November (inclusive)

Professional Development Days

Monday 2 September

Friday 25 October

Christmas Monday 23 December 2019 - Friday 3 January 2020 (inclusive)

Spring Term 2020

Main Term Monday 6 January - Friday 3 April (inclusive)

Half Term Monday 17 February - Friday 21 February (inclusive)

Easter Monday 6 April - Friday 17 April (inclusive)

Summer Term 2020

Main Term Monday 20 April - Friday 17 July

Bank Holiday Monday 4 May

Half Term Monday 26 May - Friday 29 May (inclusive)

Professional Development Days

Monday 20 July

Summer Holiday Commences Tuesday 21 July



Admissions Team

Learning and Skills
Shirehall, Abbey Foregate,
Shrewsbury SY2 6ND



Details in this booklet are correct at the time of publication, but may be changed subsequently as a result of new legislation, by direction from the Schools Adjudicator or as a result of School Re-organisation.

**“Working in Partnership to
Support Learning for All
Throughout Life”**



If you can read this but know someone who can't, please contact us on **0345 678 9008** so we can provide this information in a more suitable format