

SHROPSHIRE MUSIC SERVICE

Longmeadow

Bayston Hill

Shrewsbury

SY3 0NU

# APPLICATION FOR REMISSION OF FEES FOR 2019/20

**If you wish to apply for a reduction in charges please complete this form in full and return to your child’s school. Please note it is a Council requirement to have Proof of Benefit for some remissions offered to students. If your child is in receipt of free school meals no proof of benefit is required. For all other remission please send your proof in with this form otherwise your claim will not be processed. Please note that renewed proof is requested each year and the proof supplied must relate to the current financial year. Please ensure that you sign and date the form.**

Surname of Pupil: ……………………………… Forename(s) of Pupil: ……………………………...

Date of Birth: ………………………………………… Current School: ………………………………

Address:……………………………………………………………………………………………………………………

Postcode: ……………………………………… Tel No:……………………………..………

A 50% remission can be given if you fulfil the following criteria – the music service will contribute a maximum of £45.00 per term per student. (This applies to one set of instrumental lessons only)

Parents are in receipt of one of the following (please tick the box beside the benefit that applies to you):

Income Support (IS)

Income Based Jobseekers Allowance (IBJSA)

Employment and Support Allowance (ESA)

Support under part VI of the Immigration and Asylum Act 1999

Universal Credit, if you claimed after 1st April 2018 and your family income does

not exceed £7400 after tax or any other benefits you may receive.

Child Tax Credit, provided they are **not** entitled to Working Tax Credit and have an annual

income, as assessed by the HM Revenues & Customs, that does not exceed £16,190

Pension Credit, provided they receive the **Guarantee** element and are **not**

entitled to Working Tax Credit

A **25% remission** can be given if you are in receipt of Child Tax Credit and Working Tax Credit and your joint family income is below £16,190 **(up to a maximum amount of £22.50 per term)**

Please tick the box if you qualify for a 25% remission in fees

The national indicator of low joint income (£16,190) is used as the criteria for accepting Child Tax Credit for the remission of Music Service charges. The form we require is a TC602 issued by HM Revenue and Customs. Within this form there will be a sentence stating the total income that has been used to assess your tax credits.

Please supply a copy of **all** pages of your proof of benefit, and attach to this form. Please note that we do **not** backdate remissions unless this has been agreed in advance with the Finance Department on 01743 874145.

This information will be kept fully confidential between you and the Music Service.

**I confirm that the above information is correct and that I am eligible for a reduction of fees for instrumental lessons.**

For Office Use Only:

Student ID ……………

Input by:………….

Date: …………………….

**Signed:**

**Date:**

You are reminded that it is an offence to claim benefits to which you are not entitled